



**Board of Commissioners
Work Session Minutes
October 6, 2021**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 12:30 pm by Board President John Nutter in Linkletter Hall. The meeting was opened with the pledge of allegiance.

Due to the COVID-19 virus pandemic and Governor Jay Inslee's Open Public Meetings Act and Public Records Act Proclamation 20-28.15, the meeting was held virtually. In attendance were commissioners Ann Marie Henninger, RN, BSN, Thom Hightower, RN, Jean Hordyk, John Miles, MD, (virtual), Jim Leskinovitch, John Nutter and Tom Oblak (virtual); Chief Executive Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; Chief Nursing Officer Vickie Swanson, MSN, RN (virtual); Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; Chief Human Resources Officer/General Counsel Jennifer Burkhardt; Chief Financial Officer Lorraine Cannon; Risk and Compliance Officer Donna Davison; staff, and Executive Assistant to the CEO and Board Gay Lynn Iseri. All attendees were observing appropriate social distancing measures and masking protocol.

PATIENT STORY – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel
Patient Experience Manager Sophia Rognlein spoke about her first-hand experience witnessing the compassionate care provided by Dr. Josiah Hill in the emergency department.

EMPLOYEE RECOGNITION – Scott Kennedy, MD, Chief Medical Officer and Wendy Willey, Laboratory Administrative Director
The following Sequim Lab employees were recognized for their exemplary service: KatieRose Needham, Lead Lab Assistant, and Lab Assistants Rikki Parr, Mary Bittick, and Katrina Ferrel.

SECURITY, PRIVACY AND COMPLIANCE UPDATE – Jennifer Burkhardt, CHRO / General Counsel
The quarterly update of the Security, Privacy and Compliance Committee was presented as attached. Cybersecurity was a key topic. The CDW is doing their annual security assessment at OMC next week. Microsoft 365 has increased security enhancements available. Multi-factor authentication will increase security, work flow will change, access will change, and full desktop access could be available on personal mobile phones. Security risks such as data breaches have increased 185% over the past year during the distraction of the COVID-19 global pandemic.

The Office of Civil Rights has proposed changes to HIPAA regulations to strengthen an individual's right of access to personal healthcare records, improve information sharing, reduce administrative burdens on providers, and enhance flexibility in disclosing PHI in emergencies. Right of Access allows patients to take notes or use other personal resources to view and capture images of their own PHI. For Notices of Privacy Practices, a patient's signature is no longer needed to verify receipt. The content of the notice must be revised to clarify how to access health information, how to file a HIPAA complaint, and who to talk to about the notice.

SEQUIM PRIMARY CARE CLINIC REMODEL – Darryl Wolfe, Chief Executive Officer

Now that the outbuilding has been placed near the Sequim Primary Care Clinic, the inside of the clinic is being updated. The total cost of the remodel is \$337,636.58 and includes electrical, plumbing, mechanical HVAC, flooring, cabinetry, a reflective ceiling, materials, paint, permitting, fire sprinklers and construction cleaning. Formal approval will be sought at the next meeting. The net gain of the space will be three exam rooms.

There being no further business, the meeting finally adjourned at 12:55 pm.

APPROVED AND ADOPTED this 20th day of October, 2021.

ATTEST:



Secretary



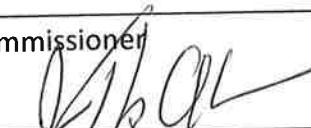
Commissioner

Commissioner



President

Commissioner



Commissioner