



**Board of Commissioners
Business Meeting Minutes
July 21, 2021**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President John Nutter in Linkletter Hall. The meeting was then opened with the pledge of allegiance. Due to the COVID-19 virus pandemic and Governor Jay Inslee's Open Public Meetings Act and Public Records Act Proclamation 20-28.15, the meeting was held virtually with attendees and the public calling into the published conference line.

In attendance were Commissioners Ann Marie Henninger, RN, BSN, Thom Hightower, RN, Jean Hordyk (virtual), Jim Leskinovitch, John Miles, MD, (virtual), Tom Oblak (virtual) and John Nutter; Chief Executive Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; OMP Chief Physician Officer Joshua Jones, MD; Chief Nursing Officer Vickie Swanson, MSN, RN; Chief Human Resource Officer/General Counsel Jennifer Burkhardt; Risk and Compliance Officer Donna Davison (virtual); and Executive Assistant to the CEO and Board Gay Lynn Iseri. Chief Financial Officer Lorraine Cannon was excused.

CONSENT AGENDA

- A. Minutes from June 16, 2021 and July 7, 2021;
- B. Bad Debt for June 2021 in the amount of \$135,696.09;
- C. Vouchers for June 2021 in the amount of \$9,525,617.92;
- D. Payroll for the period of May 30, through July 10, 2021 in the amount of \$9,090,549.96.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

OMC FOUNDATION PRESENTATION – Bruce Skinner, Executive Director

A monetary donation was presented by OMC Foundation Executive Director in the amount of \$100,000. Mr. Lloyd Bedinger, who donated his mother's house located at 1015 Georgiana Street to the hospital, was introduced. His mother, Helen Rice, lived in the house and worked in the hospital cafeteria for several decades. She passed away at 106 years old, and it was her wish to donate the house to Olympic Medical Center.

PATIENT STORY – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel

A letter was read that was sent to the CEO regarding the good care received when at OMC for a colonoscopy.

MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff

The June 2021 Medical Staff Credentials Report was presented for approval as follows:

Appointment to the Allied Health Professional Staff:

1. Peterson, Glenn, PA-C PESI – Emergency Medicine

Reappointment to the Allied Health Professional Staff:

1. Chommuang, Suree, ARNP OMP – Walk in Clinic
2. Krause, Loren, CRNA Envision – Anesthesiology
3. Relyea, Sandra, PA-C OMP - Pediatrics

Appointment to the Active Staff:

1. Bissonette, Rosella, MD OMP – OB/GYN

Reappointment to the Active Staff:

1. Chatterley, Scott, MD Northwest Pathology – Pathology
2. Grinberg, Irene, MD PESI – Emergency Medicine
3. Jewell, Patrick, MD OMCC – Medical Oncology
4. Kennedy, R. Scott, MD Chief Medical Officer
5. Lloyd, Kelly, MD Northwest Pathology – Pathology
6. Young, Russell, MD Silver Falls - Dermatology

Additional Privilege Request:

1. Edwins, Claire, ARNP Pulmonology privileges requested

Resignations/Contract Terminations:

1. Barton, Matthew, MD Honorary Staff – Effective 5/1/2021
2. Byers, Candace, PA-C Jamestown – Effective 6/8/2021
3. Lyndes, Harry, MD Internal Medicine – Effective 5/16/2021
4. Shannon, Kathy, ARNP NOHN – Effective 06/01/2021

MOTION: To approve the June 2021 Medical Staff Credentials report as presented.
Motion carried unanimously.

QUALITY/SAFETY REPORT – Scott Kennedy, MD, Chief Medical Officer

An update was presented about COVID-19 in the community. In the past two weeks, 95% of the positive cases have been with unvaccinated patients. Recent data from July 3 indicates 62% of cases are the Delta variant, and cases are expected to increase with outbreaks and community transmission. It will be challenging for staffing, inpatient bed numbers and negative airspace rooms. Policies remain in place to keep staff safe for infection control, hand hygiene, distancing, and PPE. OMC continues to offer evidence-based treatment and strongly urges vaccinations.

OLYMPIC MEDICAL PHYSICIANS (OMP) UPDATE – Joshua Jones, MD, Chief Physician Officer

The 2Q2021 Olympic Medical Physicians Update was presented as attached. OMP currently has 490 staff members, 111 providers and 67 open positions at OMP and Olympic Medical Cancer Center (OMCC). There are only 9 provider positions currently open, and recruitment continues to go well. The OMP Walk-in Clinics were at the front line of the Covid-19 Pandemic with 13,600 patients seen in both Sequim and Port Angeles and were able to avoid the ED. Retention has gone well, at 90% this year. Last year it was 86.5%, and 92% the year before. Sixteen domains were tracked in the annual survey, and 15 have improved. The only domain that did not improve was work place stress.

Physician Employment Agreement

The physician employment agreement for David Bayne, MD, gastroenterologist, was presented for approval. He would join OMC mid-year 2022. He will replace Dr. Duane Webb who retired.

MOTION: To approve the Olympic Medical Physicians employment agreement with David Bayne, MD, gastroenterologist, at the annual salary of FOUR HUNDRED TWENTY-THREE THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$423,450) as presented.
Motion carried unanimously.

ADMINISTRATOR’S REPORT – Darryl Wolfe, Chief Executive Officer

2019-2022 Strategic Plan Update

The final quarterly update of the current Strategic Plan was presented as attached. ED wait times continue to be in the red zone, and improvements are in place to help. The medical plan goal to convert remaining workforce to Premera is still in the yellow zone, as more analysis is needed since rates are not moving favorably. Campus development is in the yellow zone as the hospital reorganization project is behind target. The new Plan will be approved August 4.

Operations Update

The Board was thanked for their participation updating the Strategic Plan, and draft documents were distributed for further review. The Plan remains 75% the same, with renewed focus on behavioral health, diversity, equity, and inclusion and reimbursement. June was busy with gross revenue of 7.5% better for the month. Salaries came in at 61.4%, with the goal of 61%. Purchased services came in high with traveler costs. The Medical Staff Development plan survey is in the final week. The last time this was done was 2013 when OMP had 40 providers. The chief operating officer search continues with 70 applications received. The screening process is down to six applicants, with three expected to be interviewed. The MOB generator project nears completion. A new outbuilding was moved to the Sequim site for primary care, and the clinic will be remodeled to accommodate more visits. The linear accelerator project has kicked off with an expected completion date in December. The PET CT design work is underway for the imaging center as well. The Wells Fargo building was purchased on the corner of Front and Race Street, and is within 250 yards of the hospital potentially making it hospital-based clinic space eligible.

NEW BUSINESS

PACs (Picture Archiving Communication System) Storage Purchase – Darryl Wolfe, CEO

The storage system that houses the PACS images and other information is near capacity. The budgeted \$1.2 million project is now costing around \$1,048,000. This would be a full upgrade to the storage system that would include enough storage for growth for the next ten years.

Diagnostic Imaging X-Ray Purchase for Hospital – Scott Kennedy, MD, Chief Medical Officer

Replacements for the Hospital and MSB X-ray units are being planned. Both units are fourteen years old and parts are hard to find since the equipment is at the end of useful life. The committee selected the GE units and the request to purchase these will be brought to the next meeting. The total cost is near \$487,180 with service agreements after the first-year warranty period costing \$329,800. There will be a construction cost of around \$65,000 for each, and \$9,000 for training. A down payment of 20% will occur in 2021 and the rest will be paid after the machine is up and working. The average life of the equipment is usually 10 years.

There being no further business, the meeting was finally adjourned at 7:23 pm.

APPROVED AND ADOPTED this 18th day of August, 2021.

ATTEST:

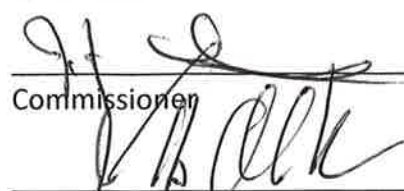


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