



**Board of Commissioners
Business Meeting Minutes
August 18, 2021**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President John Nutter in Linkletter Hall. The meeting was then opened with the pledge of allegiance. Due to the COVID-19 virus pandemic and Governor Jay Inslee's Open Public Meetings Act and Public Records Act Proclamation 20-28.15, the meeting was held virtually with attendees and the public calling into the published conference line.

In attendance were Commissioners Ann Marie Henninger, RN, BSN (virtual), Thom Hightower, RN, Jean Hordyk (virtual), Jim Leskinovitch, John Miles, MD, (virtual), Tom Oblak and John Nutter; Chief Executive Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; OMP Chief Physician Officer Joshua Jones, MD; Chief Nursing Officer Vickie Swanson, MSN, RN; Chief Financial Officer Lorraine Cannon; Chief Human Resource Officer/General Counsel Jennifer Burkhardt; Risk and Compliance Officer Donna Davison (virtual); and Executive Assistant to the CEO and Board Gay Lynn Iseri (virtual).

CONSENT AGENDA

- A. Minutes from July 21, 2021, July 23, 2021 and August 4, 2021;
- B. Bad Debt for July 2021 in the amount of \$(71,149.83);
- C. Vouchers for July 2021 in the amount of \$11,028,016.93;
- D. Payroll for the period of July 11, 2021 through August 7, 2021 in the amount of \$6,609,131.68;
- E. Surplus Property.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

PATIENT STORY – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel

It was recommended by Amber Rauch, Patient Experience Advocate, to commend Dana Yamauchi, social work case manager, for helping with a grieving daughter of a patient. Dana was able to compassionately explain end of life processes so she better understood what was happening with her mother.

MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff

Medical Staff Credentials Report for July 2021

The July 2021 Medical Staff Credentials Report was presented for approval as follows:

Reappointment to the Allied Health Professional Staff:

- | | |
|----------------------------|---|
| 1. Churchill, Sherry, ARNP | Jamestown Family Health – Family Medicine |
| 2. Larsen, Paul, PA-C | OMP – Primary Care |
| 3. Sterin, Robin, PA-C | OMP - Orthopedics |

Appointment to the Active Staff:

- | | |
|---------------------------|-------------------------------------|
| 1. Frankland, Joshua, MD | OMP – Pediatrics |
| 2. Nelson, Mira, MD | NOHN – Family Medicine |
| 3. Puhl, Kristin, MD | NOHN – Family Medicine |
| 4. Rowan, Brianne, MD | NOHN – Family Medicine |
| 5. Tagintsev, Aleksey, DO | OMP Hospitalist – Internal Medicine |

Reappointment to the Active Staff:

- | | |
|--------------------------|------------------------|
| 1. DiBari, Jessica, DO | NOHN – Family Medicine |
| 2. Freezer, Jonathan, MD | OMP - Pediatrics |
| 3. Murphy, David, MD | OMP - Pulmonology |
| 4. Nautsch, Felix, MD | RADIA - Radiology |

Appointment to the Courtesy Staff:

- | | |
|--------------------|---|
| 1. Dave, Amish, MD | Virginia Mason - Internal Medicine Rheumatology |
|--------------------|---|

Appointment to the Telemedicine Staff:

- | | |
|------------------------|-------------------|
| 1. Peters, Michael, MD | RADIA – Radiology |
|------------------------|-------------------|

Resignations/Contract Terminations:

- | | |
|--------------------------|--|
| 1. Mishko, Larri Ann, DO | Jamestown Family Health – Effective 7/1/2021 |
|--------------------------|--|

MOTION: To approve the July 2021 Medical Staff Credentials Report as presented.
Motion carried unanimously.

Family Medicine Resident Scope of Practice Form Revisions

Housekeeping changes were presented for approval for the Family Medicine Resident Scope of Practice Form as indicated on pages 32-34 of the Board Packet.

MOTION: To approve the revisions to the Family Medicine Resident Scope of Practice Form as presented. **Motion carried unanimously.**

QUALITY/SAFETY REPORT – Scott Kennedy, MD, Chief Medical Officer

Information about COVID-19 booster vaccinations was presented. They should be available eight months after the second Pfizer dose. As yet, boosters have not yet been authorized for administration.

WORKFORCE/STAFFING UPDATE – Jennifer Burkhardt, Chief Human Resource Officer

The attached slides were presented regarding employees, providers, and open positions at OMC. Talent acquisition, workforce development, RN travelers, the local housing shortage, incentives and bonuses for sign-ons, employee recruitment incentives and retention of current staff was also discussed.

OLYMPIC MEDICAL PHYSICIANS (OMP) UPDATE – Joshua Jones, MD, Chief Physician Officer

Olympic Medical Physicians Operating Rules

Minor revisions to the 2021 OMP Operating Rules were presented for approval (pages 35-41 of the Board Packet). A physician compact was added, along with gender neutral language.

MOTION: To approve the revisions to the Olympic Medical Physicians Operating Rules as presented. ***Motion carried unanimously.***

PUBLIC COMMENT

Public Member Karen Rogers thanked the board for their work during this COVID-10 pandemic.

ADMINISTRATOR’S REPORT – Darryl Wolfe, Chief Executive Officer

Operations Update

The operations report was presented as attached. Surgery cases, Emergency Department visits, OMP Clinic visits and Patient Days statistics over the past four years was presented. OMC remains very busy. The Sequim Campus analysis is underway, and the Medical Staff Analysis by consultant Frank Fox has been received, with more information to follow. One candidate for the chief operating officer position has been interviewed. The other two applicants withdrew their applications. The linear accelerator construction project is moving along nicely, as is the PET CT remodel project.

There being no further business, the meeting was finally adjourned at 7:10 pm.

APPROVED AND ADOPTED this 15th day of September, 2021.

ATTEST:

Secretary

Commissioner

Commissioner

President

Commissioner

Commissioner

Commissioner