



**Board of Commissioners
Business Meeting Minutes
June 16, 2021**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President John Nutter in Linkletter Hall. The meeting was then opened with the pledge of allegiance. Due to the COVID-19 virus pandemic and Governor Jay Inslee's Open Public Meetings Act and Public Records Act Proclamation 20-28.15, the meeting was held virtually with attendees and the public calling into the published conference line.

In attendance were Commissioners Ann Marie Henninger, RN, BSN (virtual), Thom Hightower, RN, (virtual) Jim Leskinovitch, John Miles, MD, (virtual), Tom Oblak and John Nutter; Chief Executive Officer Darryl Wolfe; OMP Chief Physician Officer Joshua Jones, MD; Chief Nursing Officer Vickie Swanson, MSN, RN; Chief Human Resource Officer/General Counsel Jennifer Burkhardt; Risk and Compliance Officer Donna Davison; and Executive Assistant to the CEO and Board Gay Lynn Iseri. Chief Medical Officer Scott Kennedy, MD, and Chief Financial Officer Lorraine Cannon were excused.

CONSENT AGENDA

- A. Minutes from May 19, 2021 and June 2, 2021;
- B. Bad Debt for May 2021 in the amount of (\$18,867.19);
- C. Vouchers for May 2021 in the amount of \$11,997,484.10;
- D. Payroll for the period of May 2, 2021 through May 29, 2021 in the amount of \$6,077,603.30;
- E. Surplus Property.

MOTION: To approve the Consent Agenda with the corrected Surplus List as presented. **Motion carried unanimously.**

PATIENT STORY – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel

The patient story was sent to Mr. Wolfe commending the good care he received as a cardiac rehab patient. He complimented the staff running the program, and the excellent cardiology team in Sequim headed by Dr. Kara Urnes. He stated everyone involved in the clinical process was excellent including Medical Assistants, Nurse Practitioners and front office staff.

MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff

The May 2021 Medical Staff Credentials Report was presented for approval as follows:

Appointment to the Allied Health Professional Staff:

1. Coudriet, Michael, ARNP OMP – Walk in Clinic

Reappointment to the Allied Health Professional Staff:

1. Speed, J. Charles, PA-C Jamestown Family Health – Family Medicine

Appointment to the Active Staff:

1. Homburger, Jay, MD Envision – Anesthesiology
2. Krishnan, Ranjini, MD OMP - Cardiology

Reappointment to the Active Staff:

1. Berry, Alan, MD Jamestown Family Medicine – Family Medicine
2. Chard, Rachel, MD Envision – Anesthesiology
3. Hennessey, Katherine, MD OMP Women’s Health - Family Medicine
4. Jahns, Frank, MD OMP – Gastroenterology
5. Kowitz, Alan, MD OMP - Urology
6. Myhre, J. Nikki, DO Koru Health – Family Medicine
7. Plamoottil, Sheena, MD OMP Women’s Health – OB/Gyn
8. Pullara, Joseph, MD OMP – Hospitalist
9. Scott, Robert, MD Family Medicine
10. Swanson, Eric, MD OMP – Hospitalist
11. Yager, Alexa, MD PESI – Emergency Medicine

Appointment to the Telemedicine Staff:

1. Craig, Paul, MD RADIA - Radiology
2. Evans, Jamie, MD Insight – Telepsychiatry
3. Krishnanathan, Ruben, MD RADIA - Radiology
4. Lee, Lawrence, MD RADIA – Radiology
5. Wang, Hanbing, MD Providence – Telestroke (CBP)

Resignations/Contract Terminations:

1. Barton, Matthew, MD Anesthesiology – Effective 3/31/2021
2. Pederson, Bradley, DPM Podiatry – Effective 4/30/2021
3. Shannon, Kathy, ARNP NOHN – Effective 6/1/2021
4. Young, Tracy, ARNP Jamestown – Effective 3/1/2021

MOTION: To approve the May 2021 Medical Staff Credentials Report as presented.
Motion carried unanimously.

Medical Staff Bylaws Revision

Minor housekeeping changes to the Medical Staff Bylaws were presented for approval. Changes occurred in Sections 2.2.7, 2.5.4.2.1, 2.5.13, 2.5.15, and 2.5.15.2.

MOTION: To approve the revision to the Medical Staff Bylaws as presented. ***Motion carried unanimously.***

Orthopedic Surgery Privilege Request Form Revisions

Revisions were presented for the delineated privileges of robotic-assisted joint replacement and elective total hip and total knee replacements.

MOTION: To approve the revisions to the Orthopedic Surgery Privilege Request Form as presented. ***Motion carried unanimously.***

QUALITY/SAFETY REPORT – Vickie Swanson, MSN, RN, Chief Nursing Officer

Recognizing excellence as a result of the project ‘Exceeding Industry Standards for Quality Monitoring of Flexible Endoscopes’ was presented as attached. Dennis Kitchens moved up through the workforce development program from Nutrition Services and was instrumental in ensuring better processes that resulted in cleaner equipment. He now works in endoscopy as a Surgical Technologist.

OLYMPIC MEDICAL PHYSICIANS (OMP) UPDATE – Joshua Jones, MD, Chief Physician Officer

OMP Operating Rules

Discussion deferred.

OMP Provider Employment Agreements

The employment agreement for Dr. Quang Nguyen was presented for approval. He will join OMC with over a decade of experience by the end of 2021.

MOTION: To approve the employment agreement with Quang Nguyen, MD, OB/Gyn, at the annual salary of THREE HUNDRED NINETEEN THOUSAND SEVEN HUNDRED EIGHTY-SIX DOLLARS (\$319,786) as presented. ***Motion carried unanimously.***

The employment agreement for Margaret Gardner, CNM, was presented for approval. She would be able to join OMC by September 2021, and is currently working as a nurse sonographer in the community

MOTION: To approve the employment agreement with Margaret Gardner, CNM, at the annual salary of ONE HUNDRED TWENTY-TWO THOUSAND DOLLARS (\$122,000) as presented. ***Motion carried unanimously.***

OLD BUSINESS

Cancer Center Linear Accelerator Construction Project – Darryl Wolfe, Chief Executive Officer

OMC received two qualified bidders for the Cancer Center linear accelerator project. Strict criteria were advertised to ensure very qualified bidders. JR Abbott Construction came in at the lowest responsible bid.

MOTION: To award the bid for the Cancer Center Linear Accelerator Construction Project to J. R. Abbott Construction for TWO MILLION SIX HUNDRED EIGHTY-SEVEN THOUSAND THREE HUNDRED AND TWO DOLLARS (\$2,687,302) as presented.

Discussion: Board President Nutter commended Mr. Wolfe and the team for the due diligence in selecting the best well qualified firm for the project. It was noted the project would be complete by the end of December 2021. ***Motion carried unanimously.***

ADMINISTRATOR'S REPORT – Darryl Wolfe, Chief Executive Officer

Operations Update

A COVID-19 vaccination clinic was opened on the hospital campus, and over 80 doses have been administered in the previous two weeks. Efforts will continue as cases have surged back to the moderate zone since masking mandates have loosened up.

A lot of time and energy has been recently spent on receiving input on the Strategic Plan updates by staff, providers and the community via virtual forums. The revised plan should be available by August.

A Medical Staff Development plan to look at demographics of the county and service area to determine needs of the community for specialists and primary care is currently underway. Interviews have been conducted with the medical staff and leadership. The plan should be finalized by the end of July.

The Chief Operating Officer search continues with over 30 applications received so far. Top candidates will be determined and interviews will be scheduled.

Mr. Wolfe noted his membership on the WSHA Strategic Planning Committee and NW Pop Committee. He voiced interested in networking with other healthcare leaders across the state.

The Linear Accelerator project is moving along after a short delay. The remodel of the Surgery Clinic at 1021 Caroline is near completion. The MOB generator project is underway after delay in receiving it. The remodel of the primary care space in Sequim is still planned. Hospital space planning will be next on the project list. An architect will be secured with healthcare expertise

to help position us well for the next 5-10 years.

NEW BUSINESS

Hospital Pneumatic Tube System Replacement – Darryl Wolfe, Chief Executive Officer

The aging pneumatic tube system at the hospital is used heavily by the Pharmacy and Lab Departments. Vital parts need to be repaired, including key pads and stations. There are 24 stations that need repair, rewiring and a new blower will be installed.

MOTION: To approve the Pneumatic Tube System Upgrade Project at the hospital for the cost of TWO HUNDRED NINETY-THREE THOUSAND SIX HUNDRED FORTY-SEVEN DOLLARS AND EIGHTY-EIGHT CENTS (\$293,647.88), plus tax, as presented. ***Motion carried unanimously.***

There being no further business, the meeting was finally adjourned at 6:35 pm.

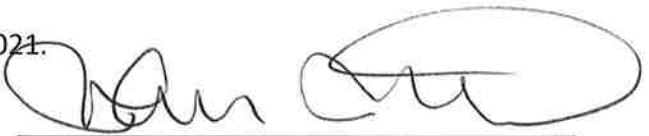
APPROVED AND ADOPTED this 21st day of July, 2021.

ATTEST:

Secretary

Commissioner

Commissioner



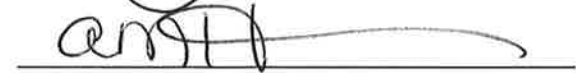
President



Commissioner



Commissioner



Commissioner