



**Board of Commissioners  
Business Meeting Minutes  
April 21, 2021**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President John Nutter in Linkletter Hall. The meeting was then opened with the pledge of allegiance. Due to the COVID-19 virus pandemic and Governor Jay Inslee's Open Public Meetings Act and Public Records Act Proclamation 20-28.15, the meeting was held virtually with attendees and the public calling into the published conference line.

In attendance were Commissioners Ann Marie Henninger, RN, BSN, Thom Hightower, RN, Jean Hordyk (virtual), Jim Leskinovitch, John Miles, MD, (virtual), Tom Oblak (virtual) and John Nutter; Chief Executive Officer Darryl Wolfe; Chief Financial Officer Lorraine Cannon; OMP Chief Physician Officer Joshua Jones, MD; Chief Human Resource Officer/General Counsel Jennifer Burkhardt; Risk and Compliance Officer Donna Davison (virtual); and Executive Assistant to the CEO and Board Gay Lynn Iseri. Interim Chief Nursing Office Vickie Swanson, RN, and Chief Medical Officer Scott Kennedy, MD were excused.

**CONSENT AGENDA**

- A. Minutes from March 17, 2021, April 7, 2021 and April 16, 2021;
- B. Bad Debt for March 2021 in the amount of \$(174,053.12);
- C. Vouchers for March 2021 in the amount of \$10,932,034.26;
- D. Payroll for the period of March 7, 2021 through April 3, 2021 in the amount of \$5,990,554.08;
- E. Surplus Property.

**MOTION:** To approve the Consent Agenda as presented. *Motion carried unanimously.*

**GEN II DREAM PLAYGROUND UPDATE – Steve Methner, President, Dream Playground Foundation**

An update on the Gen II Dream Playground was presented. After 19 years, the original playground needs an update. The current cost is \$545,000, it will take six days to complete between 6/22-27, and volunteers are being solicited to help. Mr. Methner asked the Board to communicate to the OMC community to help build the playground. If the project continues on schedule, it should be playable the third week in July. The turf will be specific for playground use, and appropriate for falls and safety. The design will be open, and accessibility will be increased. Donations and sign-ups are accepted via [www.padreamplayground.org](http://www.padreamplayground.org).

**PATIENT STORY – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel**

The patient story commended the talented physicians Dr. Sheena Plamoottil and Dr. Carleen Bensen and the amazing care by provided by staff.

**MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff**

***March 2021 Medical Staff Credentials Report***

Scott Kennedy, MD, Chief Medical Officer, presented for approval the March 2021 Medical Staff Credentials Report for Dr. Gouge below:

***Appointment to the Allied Health Professional Staff:***

- |                             |                      |
|-----------------------------|----------------------|
| 1. Edwins, Claire, ARNP     | OMP – Sleep Medicine |
| 2. Mullin, Anne Marie, PA-C | OMP - Orthopedics    |

***Reappointment to the Allied Health Professional Staff:***

- |                        |                      |
|------------------------|----------------------|
| 1. Shields, Cheri, CNM | OMP – Women’s Health |
|------------------------|----------------------|

***Appointment to the Active Staff:***

- |                     |                   |
|---------------------|-------------------|
| 1. Ambayi, Rudo, MD | OMP - Hospitalist |
|---------------------|-------------------|

***Reappointment to the Active Staff:***

- |                         |   |
|-------------------------|---|
| 1. Duffy, Jurate, MD    | OMP - Hospitalist                           |
| 2. Gordon, Lawrence, MD | OMP – Internal Medicine                     |
| 3. Reiter, Samantha, MD | Sequim Medical Associates – Family Medicine |

***Appointment to the Courtesy Staff:***

- |                        |                 |
|------------------------|-----------------|
| 1. Lubinski, Lissa, MD | Family Medicine |
|------------------------|-----------------|

***Appointment to the Telemedicine Staff:***

- |                              |                   |
|------------------------------|-------------------|
| 1. Alexander, David, MD      | RADIA – Radiology |
| 2. Chan, Alan D. S., MD      | RADIA – Radiology |
| 3. Hayes, Elizabeth, MD      | RADIA - Radiology |
| 4. Hudanpaa, Hanuu Tapio, MD | RADIA – Radiology |
| 5. Desai, Kinjal, MD         | Providence - CBP  |
| 6. Nason, Laura, MD          | RADIA – Radiology |
| 7. VanHise, Milton, MD       | RADIA – Radiology |
| 8. Wang, Ying, MD            | RADIA – Radiology |

**Resignations/Contract Terminations:**

- |                           |   |
|---------------------------|---|
| 1. Hubbard, Michael, MD   | Envision Anesthesiology – Effective 2/18/2021 |
| 2. Hunter, Jennifer, ARNP | OMP Pulmonology - Effective 3/2/2021          |
| 3. Redmond, Gloria, ARNP  | Jamestown – Effective 12/31/2020              |
| 4. Turner, Deborah, PA-C  | OMCC – Effective 2/19/2021                    |

**MOTION:** To approve the March 2021 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

**Privilege Revisions for Internal Medicine, ARNP, PA-C**

Housekeeping changes and cardiology detail under internal medicine, and the practice of nuclear cardiac medicine and radioactive materials for PA-C and ARNP were added.

**MOTION:** To approve the privilege revisions for ARNP, and PA-C to reflect updated cardiology privileges, and for internal medicine to reflect updated cardiology and core privileges as presented. **Motion carried unanimously.**

**OLYMPIC MEDICAL PHYSICIANS EMPLOYMENT AGREEMENTS – Joshua Jones, MD, OMP Chief Physician Officer**

Approval was sought for the employment agreement with Michael Coutriet, ARNP, FNP-C.

**MOTION:** To approve the Advanced Practice Clinician Employment Agreement with Michael Coudriet, ARNP, FNP-C, for work at the Port Angeles Walk-in Clinic at the rate of FIFTY-ONE DOLLARS AND NINETY-TWO CENTS (\$51.92) per hour as presented. **Motion carried unanimously.**

Approval was sought for the employment agreement with Karsi Grego, ARNP, who is currently doing clinicals with OMC now. She will be available in early 2022.

**MOTION:** To approve the Advanced Practice Clinician Employment Agreement with Karsi Grego, ARNP, for work at the Port Angeles Primary Care Clinic at the annual salary of ONE HUNDRED AND TEN THOUSAND DOLLARS (\$110,000) as presented. **Motion carried unanimously.**

**QUALITY/SAFETY REPORT – Scott Kennedy, MD, Chief Medical Officer**

COVID-19 statistics were shared as attached. Cases have risen since mid-March and the fourth wave of positive cases is occurring. The elderly has been vaccinated heavily, hot spots, increased deaths, and increased hospitalizations are occurring. Variants and mutations are now of concern and vaccines are proving very effective against the UK variant. Its unknown how long the vaccine is effective, but most likely at least six months.

**STAFFING COMPETENCY UPDATE – Jennifer Burkhardt, CHRO/General Counsel**

The required annual reporting was presented including some 2020 data as attached. Employee Health has been amazing during the pandemic. There will be a new process for fit testing due to COVID-19. Contact tracing was an enormous undertaking. The transition from PEBB insurance to Premera was a huge undertaking for more than 900 staff members.

**FINANCE REPORT – Lorraine Cannon, Chief Financial Officer**

***Quarterly Update 01Q2021***

First quarter 2021 results were presented as attached, and the effects of COVID-19 are readily observable. Board President Nutter requested Walk-in Clinic Statistics be added to the statistics.

**PUBLIC COMMENT**

None.

**ADMINISTRATOR’S REPORT – Darryl Wolfe, Chief Executive Officer**

***Operations Update***

DNV was here for the annual survey from March 31- April 2. Every finding from last year was closed over the past year. The update of the Strategic Plan is still underway with a number of forums being planned for late May that will include the public, medical staff, and employees. There will be significant revisions to the plan. Hospital and space planning will be addressed using the RFQ process to find a consultant who can help us best utilize the space while ensuring enough types of certain beds. The last Medical Staff development plan was done in 2013, and due to several changes over the past years, a new plan will be developed soon. The MOB generator project will be completed this summer, the second linear accelerator remodel will begin in July, the 1021 Georgiana Street building renovation will also be completed this summer, and the design for the Sequim diagnostic imaging area will also be reconfigured.

**NEW BUSINESS**

***Locums Tenen Agreement***

Urgent temporary OB-Gyn staffing is needed because the previous arrangement fell through with CompHealth. A new agreement was presented to allow for a replacement solution available in May. This is a standard contract with Staff Care with the fee schedule built in for OB/Gyn Coverage. The rates are similar to CompHealth the was approximately \$800,000, and this could turn into a long-term commitment when approved. This motion is just for approval of the contract with the confirmation of six months coverage.

**MOTION:** To approve the one-year agreement with Staff Care to provide locums tenen coverage as presented. ***Motion carried unanimously.***

**Architect Agreement for Cancer Center Linear Accelerator – Darryl Wolfe, Chief Executive Officer**

Approval of the architect agreement for the remodel of the Cancer Center space to house the second linear accelerator was presented for approval. This agreement had been discussed at the Board Audit, Budget and Compliance Committee, and at a previous board meeting.

**MOTION:** To approve the agreement with Perkins & Will for architectural services for the second linear accelerator vault project at the Cancer Center for the cost of TWO HUNDRED FIFTY-TWO THOUSAND EIGHT HUNDRED DOLLARS (\$252,800), plus tax as presented. **Motion carried unanimously.**

**Port Angeles Real Estate Purchase – Darryl Wolfe, Chief Executive Officer**

The purchase of two pieces of property was introduced to the Board. The first located at 901 E. Front Street, Port Angeles, the former Wells Fargo building, would be purchased for \$1.1 million, plus an additional \$10,000 dollars to remove the ATM. The building is located within 250 yards of the hospital, and could expand to the north to accommodate clinic space. This purchase will go to the Board Audit, Budget and Compliance committee for discussion. It was appraised at \$1.125 million.

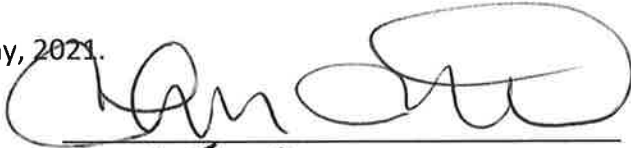



The second piece of property is a residence located at 829 Georgiana Street, Port Angeles, located to the immediate west of Dr. Clancy's clinic. The owner approached OMC for the sale of the property, which is also within 250 feet of the of hospital. The purchase price is \$325,000. This purchase will also go to the Board Audit, Budget and Compliance committee for discussion.

There being no further business, the meeting was finally adjourned at 6:43 pm.

**APPROVED AND ADOPTED** this 19th day of May, 2021.

**ATTEST:**

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Secretary  
  
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Commissioner  
  
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