



**Board of Commissioners
Work Session Minutes
March 3, 2021**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 12:30 pm by Board President John Nutter in Linkletter Hall. The meeting was opened with the pledge of allegiance.

Due to the COVID-19 virus pandemic and Governor Jay Inslee's Open Public Meetings Act and Public Records Act Proclamation 20-28.15, the meeting was held virtually with attendees and the public calling into the published conference line. In attendance were commissioners Ann Marie Henninger, RN, BSN (virtual), Thom Hightower, RN (virtual), Jean Hordyk, John Miles, MD, (virtual), Jim Leskinovitch and Tom Oblak. Chief Executive Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; Chief Financial Officer Lorraine Cannon; Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; Chief Human Resources Officer/General Counsel Jennifer Burkhardt, JD; Risk and Compliance Officer Donna Davison (virtual); and Executive Assistant to the CEO and Board Gay Lynn Iseri were also in attendance. All attendees were observing appropriate social distancing measures and masking protocol. Interim CNO, Vickie Swanson, RN, was excused.

PATIENT STORY – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel

The patient letter was about the good care received as a patient of Charles Bundy, MD. The patient chose to be treated at OMC instead seeking care in Seattle.

EMPLOYEE RECOGNITION – Scott Kennedy, MD, Chief Medical Officer/Safety Officer

The following employees were recognized from Case Management: Melissa Crocker, CMA; Trisha Hoagland, LICSW; and Dana Yamauchi, MSW; and from Respiratory Therapy: Ericka Albers, RRT; Carolyn Frummet, RRT; and Devin Jackson, RRT.

OMC FOUNDATION PRESENTATION – Bruce Skinner, Foundation Executive Director

Mr. Skinner presented a check in the amount of \$55,000 to OMC. These funds were earmarked to purchase BioFire testing equipment for the Lab, and for radiation equipment for urology, diagnostic imaging, and radiation oncology at the Cancer Center.

COVID-19 UPDATE – Darryl Wolfe, Chief Executive Officer

COVID-19 cases are trending downward. Clallam County is now in the moderate risk category. The visitation policy will be relaxed accordingly. Governor Inslee will open vaccine clinics to allow immunization for teachers and caregivers. Clallam County continues to do well with immunizing rates per capita. Collaboration continues with the Jamestown Tribe, the Health Department and North Olympic Healthcare Network to provide immunizations as soon as possible. The Walk-in Clinic has resumed more normal operations regarding respiratory and non-respiratory cases.

MICROSOFT SUBSCRIPTIONS AGREEMENT – Darryl Wolfe, Chief Executive Officer

The three-year agreement to move to Microsoft 365 was presented for introduction. It includes enhanced features and was budgeted in 2021. The actual amount came in above budget because of the additional licenses required due to an increase of actual users. The three-year agreement, with estimated usage, increased from \$280,000 to \$500,000 per year.

PYXIS ES UPGRADE – Darryl Wolfe, Chief Executive Officer

The Pyxis ES upgrade for the pharmacy system was introduced. It includes new hardware and cabinets for the secure system used to dispense pharmaceuticals. The current equipment is at end of life and not supported anymore. The expense was budgeted in 2021 and negotiated down to the cost of \$677,000. Existing equipment will be repurposed as much as possible. If ordered the end of March, the equipment will be fully implemented by October. The maintenance agreement will come at a later time.

There being no further business the meeting finally adjourned at 1:00 pm.

APPROVED AND ADOPTED this 17th day of March, 2021.

ATTEST:

Secretary

Commissioner

Commissioner



President



Commissioner



Commissioner



Commissioner