



**Board of Commissioners  
Business Meeting Minutes  
February 17, 2021**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President John Nutter in Linkletter Hall. The meeting was then opened with the pledge of allegiance. Due to the COVID-19 virus pandemic and Governor Jay Inslee's Open Public Meetings Act and Public Records Act Proclamation 20-28.15, the meeting was held virtually with attendees and the public calling into the published conference line.

In attendance were Commissioners Ann Marie Henninger, RN, BSN, Thom Hightower, RN, Jean Hordyk, Jim Leskinovitch (virtually), John Miles, MD, (virtually), and Tom Oblak (virtually): Chief Executive Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; Chief Financial Officer Lorraine Cannon; OMP Chief Physician Officer Joshua Jones, MD; Chief Human Resource Officer/General Counsel Jennifer Burkhardt, JD; Risk and Compliance Officer Donna Davison (virtually); and Executive Assistant to the CEO and Board Gay Lynn Iseri. Interim Chief Nursing Office Vickie Swanson, RN was excused.

**CONSENT AGENDA**

- A. Minutes from January 20, 2021 and February 3, 2021;
- B. Bad Debt for January 2021 in the amount of \$309,110.10;
- C. Vouchers for January 2021 in the amount of \$9,261,277.99;
- D. Payroll for the period of January 10, through February 6, 2021 in the amount of \$5,993,339.87.

**MOTION:** To approve the Consent Agenda as presented. *Motion carried unanimously.*

**MOSS ADAMS 2020 AUDITED FINANCIAL STATEMENTS – Mary Wright, Partner, and Mathew Stopa, Senior Manager from Moss Adams, LLP**

The status of the audit for 2020 was presented as almost complete. Preliminary results were presented, along with contingencies. A reporting template from HHS will help for reporting provider relief funding. The final audit is due September 30, but hopefully the budget will be finalized during the summer months. Next steps were discussed to finalize audit procedures, schedule compliance procedures after the template is released, and to finalize the full single audit reporting package before the deadline.

**PATIENT STORY – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel**

The patient letter was about care received during an unplanned Epic downtime in December. Even with the downtime and COVID-19 restrictions, the patient said the care was excellent!

**MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff**

The January 2021 Medical Staff Credentials Report was presented for approval as follow:

***Appointment to the Allied Health Professional Staff:***

1. Kalisek, Amy, PA-C OMP – Cardiology

***Reappointment to the Allied Health Professional Staff:***

1. Kiddle, Matthew, PA-C OMP – Orthopedics
2. McGuire, Michael, ARNP OMP - Orthopedics
3. Miller, Amy, PA-C OMP – Pediatrics

***Appointment to the Active Staff:***

1. Ceesay, Naffie, MD OMP – Walk in Clinic
2. Foster, Jennine, MD Envision - Anesthesiology

***Reappointment to the Active Staff:***

1. Gipe, Robert, MD OMP – Cardiology
2. Irick, Chance, MD Emergency Medicine
3. Rosengren, Mark, DO OMP – Primary Care
4. Reichner, Terri, MD RADIA - Radiology

***Appointment to the Telemedicine Staff:***

1. Eshetu, Tadesse, MD RADIA - Radiology
2. Jordan, James, MD Providence – CBP
3. Krelstein, Michael Insight - Telepsych
4. McCulloch, Madison, MD RADIA – Radiology
5. Myers, Kirk, DO RADIA - Radiology
6. Nathan, Diane, MD RADIA – Radiology
7. Pande, Ravi, MD Providence - CBP
8. Recio-Restrepo, Maria, MD Providence - CBP
9. Squire, Michael, MD RADIA - Radiology

***Additional Privilege Request:***

1. Maxfield, Melanie, PA-C Addition of Emergency Medicine privilege

**Resignations/Contract Terminations:**

- |                         |                                 |
|-------------------------|---------------------------------|
| 1. Harrison, Andrew, MD | RADIA – Effective 12/29/2020    |
| 2. Hay, J. Lindsay, MD  | NOHN – Effective 12/25/2020     |
| 3. Huff, Harold, DPM    | Podiatry – Effective 12/22/2020 |
| 4. Lee, Julie, MD       | RADIA – Effective 12/29/2020    |
| 5. Levine, Andrew, MD   | RADIA – Effective 7/31/2020     |
| 6. Pringle, Lauren, MD  | RADIA – Effective 12/29/2020    |

**MOTION:** To approve the January 2021 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

**Credentials and Qualifications (C&Q) Committee Charter**

The C&Q charter was up for review, but there were no changes.

**MOTION:** To approve the Credentials and Qualifications Committee Charter as presented. **Motion carried unanimously.**

**Medical Staff Policy G-14: Conduct**

Changes were made to the Conduct Policy G-14 to be in compliance with other policies and for minor housekeeping and cross-referencing purposes.

**MOTION:** To approve the Medical Staff Governance Policy G-14: Conduct as presented. **Motion carried unanimously.**

**QUALITY/SAFETY REPORT – Scott Kennedy, MD, Chief Medical Officer**

An update on the COVID-19 vaccination efforts was presented. The Johnson and Johnson vaccine has been approved and Emergency Use Authorization was applied for. This vaccine has the potential of vaccinating another 20 million patients by the end of April. Production is a challenge, but over time the supply will get better. OMC is testing all patients upon admission. In the past few days, there have been no positive test results. Anything urgent is ran inhouse, otherwise tests are sent to Northwest Pathology. At the State level and National level, positive cases continue to decrease. People are still urged to avoid large crowds, and to continue hand hygiene efforts. Masking needs to continue to prevent the spread of positive cases that would contribute to more variant mutations. Mutant forms in the UK are currently doubling every week or so, and Washington State has 5 mutant UK variants currently. It is reported that the Pfizer vaccine has proven very effective against the UK mutations. Vaccination will prevent a fourth surge, but even if vaccinated, people could carry the infection if contracted, but perhaps with no symptoms.

**SECURITY, COMPLIANCE AND PRIVACY REPORT – Jennifer Burkhardt, CHRO/General Counsel**

The quarterly update included key events over the past year and goals for the upcoming year. The top three security events were identified within the year of COVID-19. There were enormous technology challenges for remote operations. See attached.

**PUBLIC COMMENT**

None.

**OLD BUSINESS**

***SEIU1199 NW Bargaining Agreements – Jennifer Burkhardt, CHRO/General Counsel***

A one-year contract extension was agreed upon by both bargaining units to allow the current contracts to stay in place for this year. Negotiations will begin for the next year in August and September when discussion will occur about healthcare insurance.

***MOTION:*** To approve a one-year extension of the current SEIU 1199NW RN/LPN Bargaining Agreement with a THREE PERCENT (3%) increase for covered employees effective the first full pay period after February 28, 2021 as presented. ***Motion carried unanimously.***

***MOTION:*** To approve a one-year extension of the current SEIU1199 NW Service-Dietary Bargaining Agreement with a THREE PERCENT (3%) increase for covered employees effective the first full pay period after February 28, 2021 as presented. ***Motion carried unanimously.***

**ADMINISTRATOR’S REPORT – Darryl Wolfe, Chief Executive Officer**

***Operations and Advocacy Update***

Work continues with COVID-19 vaccination clinics in the community. Collaboration with the Jamestown Tribe and North Olympic Healthcare Network has been the key to success and patients seem happy and grateful.

OMC continues to have recruitment challenges and has several open positions available. These challenges will be part of the strategic planning efforts currently underway. OMC has had great success lately recruiting providers, and new strategies are being developed for medical assistant, registered nurse and respiratory therapy positions.

Weekly calls with OMC’s State delegation continue and are proving to be positive for all parties. The Medicaid Sole Community add-on is the top priority to continue. At the Federal level, Congressman Kilmer remains engaged and has agreed to help us with site neutral discussions.

For construction, continued work is occurring to install the second linear accelerator at the Cancer Center. The Port Angeles Medical Office Building generator project is still underway, and so is the Sequim Primary Care expansion project. The remodel of the Surgery Clinic building will allow the surgeons to move back into that space that is also shared by the Wound Clinic. Next year, a remodel of the Heart Center space will occur. It was built in 2007 with the remodel of the east wing and cafeteria area.

The Board Strategic Planning Committee continues to meet monthly. The current plan will be updated, and recently 4<sup>th</sup> quarter 2020 metrics were added as attached. Changes include prescription rates are trending in the right direction, and the Swedish Affiliation goal is still in progress due to the difficulty in recruiting a cardiologist. Medical staff relationships are on target with provider recruitment successful. Patient experience measures are still challenged due to complaints around visitor complaints due to COVID-19. By late summer, community, medical staff, and employee input will be requested when a rough draft is complete.

**NEW BUSINESS**

None.

**OTHER**

Board President John Nutter distributed evaluation forms to the board for their annual performance review of the CEO. He asked board members to read the comments from the medical staff and other peers, complete the evaluation, and return at the next meeting on March 3.

There being no further business, the meeting was then adjourned at 7:03 pm.

**APPROVED AND ADOPTED** this 17th day of March, 2021.

**ATTEST:**

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Secretary

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Commissioner

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Commissioner



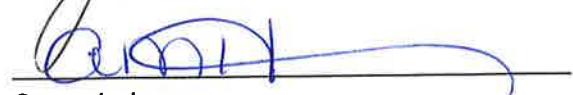
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President



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Commissioner



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