



**Board of Commissioners
Business Meeting Minutes
January 20, 2021**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President John Nutter in Linkletter Hall. The meeting was then opened with the pledge of allegiance. Due to the COVID-19 virus pandemic and Governor Jay Inslee's Open Public Meetings Act and Public Records Act Proclamation 20-28.15, the meeting was held virtually with attendees and the public calling into the published conference line.

In attendance were Commissioners Ann Marie Henninger, RN, BSN, Thom Hightower, RN, Jean Hordyk, Jim Leskinovitch (virtually), John Miles, MD, (virtually), and Tom Oblak (virtually): Chief Executive Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; Interim Chief Nursing Office Vickie Swanson, RN; OMP Chief Physician Officer Joshua Jones, MD, (virtually); Chief Human Resource Officer/General Counsel Jennifer Burkhardt, JD; Risk and Compliance Officer Donna Davison (virtually); and Executive Assistant to the CEO and Board Gay Lynn Iseri. Chief Financial Officer Lorraine Cannon was excused.

CONSENT AGENDA

- A. Minutes from December 16, 2020 and January 6, 2021;
- B. Bad Debt for December 2020 in the amount of \$(183,169.07);
- C. Vouchers for December 2020 in the amount of \$10,575,104.75;
- D. Payroll for the period of November 29, 2020 through January 9, 2021 in the amount of \$6,306,281.10.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

SEQUIM SCHOOL DISTRICT PRESENTATION – Jane Pryne, Interim Superintendent

Information was presented about the upcoming Sequim School District levy propositions for the replacement educational programs and operation levy, and capital levy to improve school facilities. This would go toward housing students, the highly capable program, athletics, music program, drama program, and other staffing costs not covered by the state. Facility work would include replacing roofs, heating, sewer, fire alarms, and flooring. Board President Nutter stated OMC has a long history of supporting the school levies and asked that a formal resolution be drafted for the board to consider at the next meeting in support of the Sequim School District levies.

EMPLOYEE RECOGNITION – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel

Employees in the Education Department were recognized for their tremendous support during the COVID-19 pandemic as follows: Dani Perry, MSN, RN, Clinical Educator; Lisa Duff, Education Program Assistant; Vickie DeMott, Technology Specialist; Rueben Rodocker, MGM, BEd, Organizational Development Coordinator; and Gretchen Souza, RN, Director of Education.

PATIENT STORY – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel

The patient story shared previously disappointing primary care experiences, but ended with commending the care given by Dr. Jason Cienega.

MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff

The December 2020 Medical Staff Credentials Report was presented for approval as follows:

Appointment to the Allied Health Professional Staff:

1. Cooper, Jessica, ARNP OMP – Walk in Clinic

Reappointment to the Allied Health Professional Staff:

1. Bennett, Stephenie, PA-C OMP - WIC
2. Hunter, Jennifer, PA-C OMP - Pulmonology

Appointment to the Active Staff:

1. Miller II, John, MD OMP – Primary Care

Reappointment to the Active Staff:

1. Fortna, Ryan, MD NWP - Pathology
2. Reddi, Usha, MD OMP – Sleep Medicine

Resignations/Contract Terminations:

1. Abbas, Syed, MD Providence – Telemedicine – Effective 10/20/2020
2. Jones, Timothy, PA-C Jamestown Family Health – Effective 12/7/2020

MOTION: To approve the December 2020 Medical Staff Credentials Report as presented. ***Motion carried unanimously.***

OMC FOUNDATION UPDATE – Bruce Skinner, Foundation Executive Director

The Foundation presented another donation of \$65,000 toward the purchase of cardiovascular ultrasound equipment, \$50,000 toward the BioFire testing platform for the Lab, and \$40,000 toward palliative care for the cancer center for a total of \$155,000.

With this latest donation, the Foundation has now given a total of \$645,000 since the beginning of 2020. The next fundraising event will be the Red Set Go heart luncheon on February 26.

QUALITY/SAFETY UPDATE – Scott Kennedy, MD, Chief Medical Officer

COVID-19 policy updates, changes in contact tracing and surveillance, vaccination considerations and influenza information was discussed as attached. Of note, once a person is vaccinated, masking and social distancing will continue, and interestingly, OMC has seen no flu cases this season because of diligent masking measures.

PUBLIC COMMENT

None.

OLD BUSINESS

VMware Subscription Agreement – Darryl Wolfe, Chief Executive Officer

The agreement for the virtualization of the network for remote access to desktops was presented for approval. It was introduced at a previous meeting and discussed at the Board Audit, Budget and Compliance Committee. This was a budgeted purchase in 2020, but the cost had gone over budget by \$200,000 for the three-year period.

MOTION: To approve the three-year VMware licensing subscription agreement at the annual cost of TWO HUNDRED FIFTY-EIGHT THOUSAND SEVEN HUNDRED NINETY-FIVE DOLLARS (\$258,795), plus tax, as presented. ***Motion carried unanimously.***

ADMINISTRATOR’S REPORT – Darryl Wolfe, Chief Executive Officer

Operations and Advocacy Update

Staff were thanked for being involved in the COVID-19 vaccination process. Clallam County is now in the 141 cases per 100,000 metric and schools are opening up a bit. Work is underway for mass vaccination clinics and OMC is working closely with the Jamestown Health Clinic and North Olympic Healthcare Network as the employee vaccination clinics are winding down at OMC. OMC has administrated around 2,000 doses to date. Situations and processes change frequently as OMC continues to use its resources responsibly.

The State Audit is underway and there have been 19 straight years with a clean audit; this will be the 20th year. Financially, 2020 ended up with 90 days cash on hand which was a 2019-2021 Strategic Plan goal. The year ended with a positive bottom line due to the FEMA funding and CARES Act assistance despite the operating loss of \$3.4 million.

At the State advocacy level, the biggest issue is maintaining the Medicaid sole community hospital enhanced funding. At the Federal level, the advocacy team was able to connect with Representative Derek Kilmer to discuss the potential changes in DC now that a new president has been elected.

Current construction projects underway include the new cardiac ultrasound machines which will be onsite in early February, the second linear accelerator project at the cancer center, and the minor Sequim Primary Care remodel project.

There being no further business, the meeting was then adjourned at 6:59 pm.

APPROVED AND ADOPTED this 17th day of February, 2021.


ATTEST:



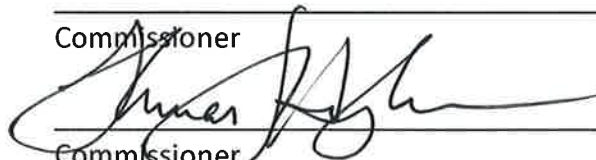
Secretary

Commissioner

Commissioner



President



Commissioner



Commissioner