



**Board of Commissioners
Business Meeting Minutes
September 16, 2020**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President Jim Leskinovitch in Linkletter Hall. The meeting was then opened with the pledge of allegiance.

Due to the COVID-19 virus pandemic and Governor Jay Inslee's Open Public Meetings Act and Public Records Act Proclamation 20-28.11, the meeting was held virtually with attendees and the public calling into the published conference line. In attendance were Commissioners Ann Marie Henninger, RN, BSN, Thom Hightower, RN, Jean Hordyk (via telephone), Jim Leskinovitch, John Miles, MD, John Nutter (via telephone), and Tom Oblak; Chief Executive Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; OMP Chief Physician Officer Joshua Jones, MD; Chief Financial Officer Lorraine Cannon; Chief Human Resource Officer/General Counsel Jennifer Burkhardt, JD; Chief Nursing Officer Ralph Parker, MSN, BSN, RN; Risk and Compliance Officer Donna Davison (via telephone); and Executive Assistant to the CEO and Board Gay Lynn Iseri.

CONSENT AGENDA

- A. Minutes from August 19, 2020 and September 2, 2020;
- B. Bad Debt for August 2020 in the amount of \$362,289.16;
- C. Vouchers for August 2020 in the amount of \$ 8,522,014.55;
- D. Payroll for the period of August 9, through September 5, 2020 in the amount of \$5,662,471.96;
- E. Surplus Property.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

PATIENT STORY – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel

The patient story commended nursing staff for not only caring for the patient, but also the patient's spouse.

MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff

The August 2020 Medical Staff Credentials Report was presented for approval as follows:

Appointment to the Allied Health Professional Staff:

1. Friswold, Austin, DPM Peninsula Foot and Ankle - Podiatry

Reappointment to the Allied Health Professional Staff:

- | | |
|-----------------------------|-------------------------------------------|
| 1. Butler, Marna, ARNP | OMP – Sleep Medicine |
| 2. Jones, Timothy, PA-C | Jamestown Family Health – Family Medicine |
| 3. Maloney, Claudette, CRNA | Envision – Anesthesiology |
| 4. McKeever, Dekker, DPM | OMP – Podiatry |
| 5. Sproul, Suzanne, PA-C | OMP – Family Medicine |

Appointment to the Active Staff:

- | | |
|--------------------------|---------------------------|
| 1. Crawford, Anthony, MD | PESI - Emergency Medicine |
|--------------------------|---------------------------|

Reappointment to the Active Staff:

- | | |
|-------------------------|---------------------------|
| 1. Barton, Matthew, MD | Envision – Anesthesiology |
| 2. Colwell, Jessica, MD | NOHN – Family Medicine |
| 3. Jensen, Lindsay, MD | OMCC – Radiation Oncology |
| 4. Larson, Angela, MD | OMP – Family Medicine |
| 5. Larson, Dustin, MD | OMP – Orthopedic Surgery |
| 6. Ramirez, Kelly, MD | OMP – Neurology |
| 7. Scavone, Summer, MD | NOHN – Family Medicine |
| 8. Wauters, Michael, MD | NOHN – Family Medicine |

Appointment to the Telemedicine Staff:

- | | |
|-----------------------------|------------------------------------------------|
| 1. Burton, Stephen, MD | Providence Telehealth – Credentialing by proxy |
| 2. Clark, Derrick, MD | Swedish – Neurology |
| 3. Herrick, Kory, MD | Swedish – Neurology |
| 4. Koenig, Marc, MD | RADIA – Radiology |
| 5. McEvoy, Jennifer, MD | RADIA – Radiology |
| 6. Olson, Andrew, MD | RADIA – Radiology |
| 7. Ondersma, Ross, MD | RADIA – Radiology |
| 8. Shah, Nirav, MD | Swedish – Neurology |
| 9. Spinning, Kristopher, MD | RADIA – Radiology |
| 10. Susanto, Daniel, MD | RADIA – Radiology |

Resignations/Contract Terminations:

- | | |
|---------------------------|------------------------------------------------|
| 1. Early, Phillip, MD | Envision – Anesthesiology - Effective 7/1/2020 |
| 2. Ellington, Caren, ARNP | OMP – Primary Care - Effective 7/16/2020 |
| 3. Larsen, John, MD | Envision – Anesthesiology - Effective 8/1/2020 |
| 4. Moran, Erin, MD | RADIA – Anesthesiology - Effective 7/24/2020 |
| 5. Myhre, Nikki, DO | OMP – Family Medicine - Effective 7/3/2020 |
| 6. Norman, Kurt, MD | OMCC - Medical Oncology – Effective 4/27/2020 |

Resignations/Contract Terminations (continued):

- | | |
|--------------------------|---------------------------------------------|
| 7. Oakes, Jerome, MD | OMP – Family Medicine - Effective 7/17/2020 |
| 8. Redlin, Mark, MD | OMP – Family Medicine - Effective 7/20/2020 |
| 9. Shklyanka, Oksana, MD | OMP – OB/Gyn – Effective 8/25/2020 |
| 10. Speed, Chuck, PA-C | OMP – Family Medicine – Effective 7/11/2020 |
| 11. Squyres, Sara, PA-C | OMP – Urology – Effective 7/2/2020 |

MOTION: To approve the August 2020 Medical Staff Credentials report as presented.
Motion carried unanimously.

Privilege Revision for Sleep Medicine PA-C

The revision was to remove: 'Minimum of one year of experience in a clinic or hospital setting specifically related to sleep medicine with management of at least 20 sleep medicine patients'. This will ensure all the privilege request forms are the same for a Physician Assistant – Certified.

MOTION: To approve the revisions to the Sleep Medicine PA-C privilege form as presented. **Motion carried unanimously.**

QUALITY/SAFETY UPDATE – Ralph Parker, MSN, BSN, RN, Chief Nursing Officer and Gretchen Souza, BSN, RN, Nursing Residency Program

A Nurse Residency Program is a transitional training program for newly graduated Registered Nurses designed to help bridge the gap from academia to professional practice. During this time, skill sets will be enhanced with shared experiences to reflect and debrief to maximize learning. Implementing a Residency Program required key elements to consider. OMC's program began in 2017, and the content was created by OMC nurse educators. Nurses are hired into their home department as a full time FTE. Since 2018, the HealthStream Residency Program is used for consistency year to year. Preceptor assignment is set up by nursing directors. A total of 68 nurses have completed the residency program; eight have left the organization for a retention rate of 88%. See attached.

**OLYMPIC MEDICAL PHYSICIANS UPDATE – Joshua Jones, MD, OMP Chief Physician Officer
Provider Employment Agreements**

The physician employment agreement for Leah Fegan, MD, was presented for consideration.

MOTION: To approve the employment agreement with Leah Fegan, MD, psychiatry, at the annual salary of TWO HUNDRED THIRTY-TWO THOUSAND THREE HUNDRED EIGHTY-SEVEN DOLLARS (\$232,387) as presented. **Motion carried unanimously.**

The provider employment agreement for Katie Arbruster, PA-C was presented for consideration.

MOTION: To approve the employment agreement with Katie Arbruster, PA-C, for OMP Women's Health, at the annual salary of ONE HUNDRED FIVE THOUSAND DOLLARS (\$105,000) as presented. *Motion carried unanimously.*

PUBLIC COMMENT

None.

FINANCIAL UPDATE – Lorraine Cannon, Chief Financial Officer

August 2020 Update

The August Financial Update was presented as attached. August 2020 and Year to Date 2020 Statistics were compared. Total margin without CARES Act money was noted. Days Cash on Hand came in at 93.93 without CARES Act money. Total A/R days came in at 33 days while the State average is 54 days. OMC has \$7.1 million left of CARES Act money, and is still not operating at 100%. CMS will begin recouping Medicare Advance Funds back soon.

OLD BUSINESS

None.

ADMINISTRATOR'S REPORT

Deferred.

NEW BUSINESS

None.


OTHER

Dr. Scott Kennedy, Chief Medical / Safety Officer, gave a brief COVID-19 update that began in Wuhan, China. Clallam County now has 229 positive cases and one death. Universal masking has been implemented, screenings occur upon registration at all locations, and staff are self-attesting they are symptom free upon entrance. Hospital visitation is being monitored and reduced. The Biofire testing platform has been ordered to add more testing capacity for COVID-19 and other different viruses including the flu. PPE supplies are monitored closely to ensure adequate supply for staff and patient safety. The influenza immunization inventory is satisfactory and will supply clinics well. OMC continues to strategize on learned lessons from others as the DOH treats outbreaks like complaints and investigates. OMC does have a supply of Remdesivir and steroids in stock for treating patients who have tested positive for the COVID-19 virus. The key to successful treatment remains early detection, isolation and quarantining.

There being no further business, the meeting was adjourned at 6:55 pm.

APPROVED AND ADOPTED this 21st day of October, 2020.


ATTEST:




Secretary

Commissioner

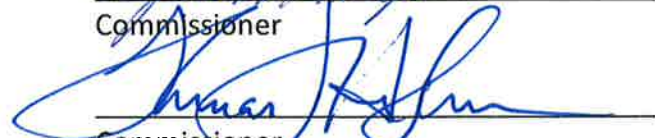
Commissioner



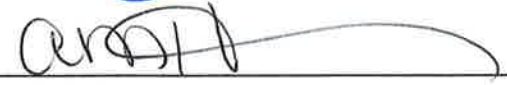
President



Commissioner



Commissioner



Commissioner