



**Board of Commissioners
Business Meeting Minutes
October 21, 2020**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President Jim Leskinovitch in Linkletter Hall. The meeting was then opened with the pledge of allegiance. Due to the COVID-19 virus pandemic and Governor Jay Inslee's Open Public Meetings Act and Public Records Act Proclamation 20-28.11, the meeting was held virtually with attendees and the public calling into the published conference line.

In attendance were Commissioners Ann Marie Henninger, RN, BSN, Thom Hightower, RN, Jean Hordyk, Jim Leskinovitch, John Miles, MD, via telephone, John Nutter, and Tom Oblak via telephone; Chief Executive Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; OMP Chief Physician Officer Joshua Jones, MD, via telephone; Chief Financial Officer Lorraine Cannon; Chief Human Resource Officer/General Counsel Jennifer Burkhardt, JD; Risk and Compliance Officer Donna Davison; and Executive Assistant to the CEO and Board Gay Lynn Iseri. Chief Nursing Officer Ralph Parker, MSN, BSN, RN was excused.

CONSENT AGENDA

- A. Minutes from September 16, 2020 and October 7, 2020;
- B. Bad Debt for September 2020 in the amount of \$(69,960.86);
- C. Vouchers for September 2020 in the amount of \$10,142,653.02;
- D. Payroll for the period of September 6 through October 3, 2020 in the amount of \$5,937,565.50.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

PATIENT STORY – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel

The patient letter was regarding patients and their relationship with the OMC Patient Experience Department.

MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff

The September 2020 Medical Staff Credentials Report was presented for consideration as follows:

Appointment to the Allied Health Professional Staff:

- 1. Felder, Sophia, ARNP OMP – Primary Care Clinic

Reappointment to the Allied Health Professional Staff:

- | | |
|-------------------------|----------------------|
| 1. Baker, Lee, ARNP | OMP – Primary Care |
| 2. Bopp, Deborah, CNM | OMP – Women’s Health |
| 3. Sproul, Morgan, PA-C | OMP – Hospitalist |

Reappointment to the Active Staff:

- | | |
|---------------------------|---------------------------|
| 1. Churchley, Stephen, MD | PESI – Emergency Medicine |
| 2. Levy, Matthew, MD | OMP – General Surgery |
| 3. Wallace, James, MD | PESI – Emergency Medicine |

Reappointment to the Courtesy Staff:

- | | |
|-------------------------|--------------------------------------|
| 1. McGovern, Regina, MD | Orthopedic Surgery |
| 2. Peet, Alan, DDS | Dentistry/Oral Maxillofacial Surgery |

Appointment to the Telemedicine Staff:

- | | |
|--------------------------|------------------------------|
| 1. Clark, Derrick, MD | Swedish – Neurology |
| 2. Fahrmeier, Mary, MD | InSight – Psychiatry |
| 3. Freeburg, Joseph, MD | Providence – Neurology (CBP) |
| 4. Lopez, George, MD | Swedish – Neurology |
| 5. Ogami, Kyle, MD | Providence – Neurology (CBP) |
| 6. Shah, Nirav, MD | Swedish – Neurology |
| 7. Snyderman, Steven, MD | Insight - Psychiatry |
| 8. Tryon, Bryan, MD | RADIA - Radiology |
| 9. Umar, Shaheen, MD | RADIA – Radiology |
| 10. Walz, Elizabeth, MD | Providence – Neurology (CBP) |

Resignations/Contract Terminations:

- | | |
|-----------------------------|---|
| 1. April, Emily, ARNP | OMP – Effective 9/7/2020 |
| 2. Atluri, Mahesh, DO | RADIA – Effective 8/31/2020 |
| 3. Domzalski, Jerome, MD | RADIA – Effective 8/31/2020 |
| 4. Kintner, William, MD | Change to Honorary Status – Effective 9/4/2020 |
| 5. McClenathan, Bethany, MD | Providence Tele-neurology – Effective 8/16/2020 |
| 6. O’Conner, Rachel, MD | RADIA – Effective 9/1/2020 |
| 7. Conley, Harry Nelson, MD | RADIA – Effective 9/1/2020 |
| 8. Fullmer, Daniel, MD | RADIA – Effective 9/1/2020 |

MOTION: To approve the September Medical Staff Credentials Report as presented. **Motion carried unanimously.**

Honoring Retired Physician Sam Baker, MD – Jim Leskinovitch, Board President

Dr. Sam Baker, retired orthopedic surgeon, was honored by Dirk Gouge, DO, and the Board of Commissioners for his 45 years of service to the community as a member of the medical staff. Dr. Gouge stated that Dr. Baker served as Chief of Staff his senior year in high school, and felt honored to come back to Port Angeles to work with his mentor for several years. Chief Executive Officer Darryl Wolfe read aloud the Board Resolution 531 honoring Dr. Baker.

MOTION: To approve Resolution 531, Honoring Sam Baker, MD, Orthopedic Surgeon, for 45 years of exemplary service on the Medical Staff at Olympic Medical Center. ***Motion carried unanimously.***

Dr. Baker thanked the Board and others for the years of teamwork and reminisced about former co-workers. He introduced his wife, Martha, and his nurse of 18 years Marilyn Perkins, RN.

QUALITY/SAFETY UPDATE – Scott Kennedy, MD, Chief Medical Officer

COVID-19 testing strategies were discussed including in-house testing, and those tests sent out to LabCorp. He commended the Employee Health department for dealing with so many different scenarios of virus exposures and transmissions, aerosolizing procedures versus non-aerosolizing procedures, and pre-procedural testing. Work is being done to improve turn-around times and decrease costs for PCR testing. See attached.

PUBLIC COMMENT

None.

FINANCIAL UPDATE – Lorraine Cannon, Chief Financial Officer

September 2020 and 3Q2020 Update

The September update and third quarter update were presented as attached. It was noted that no Federal Cares Act funds were included in September's results. Professional fees were up due to locums for primary care and women's health. Other Expenses was up due to software monthly fee costs as we get away from software that is cloud-based. It was noted that \$600,000 of Federal Cares Act funds were included in third quarter operating results. Days cash on hand was down two days, to 90 days for the quarter, but still meeting the Strategic Plan goal. Lorraine noted there was still \$7 million left in the Cares Act monies. The Medicare Advance funds of \$43.1 million is still sitting and has not been used. Repayment of those funds begins April 2021. Total A/R days came in at 34 days.

OLD BUSINESS

Resolution 530: Retirement Plan Updates – Donna Davison, Risk and Compliance Officer

Minor changes to the resolution were made, including the company name to Transamerica Corporation, titles of members, and newly appointed members who were added to the Retirement Committee.

MOTION: To approve Resolution 530 updating the Trustee name with the various retirement plans for employees and revising titles of those with authority to execute related documents, amending Resolutions 338 and 449 as presented. ***Motion carried unanimously.***

PET/CT for Diagnostic Imaging – Scott Kennedy, MD, Chief Medical Officer

Construction costs are still being negotiated due to the amount of lead needed in the walls which has increased the cost. Discussion continues to determine the need for a special table that may need to be purchased, and injectors will be needed for contrast. The purchase is in the ECRI evaluation phase for the GE PET/CT unit to ensure the best pricing possible. A 7-year service agreement is also being negotiated that would begin after the first-year warranty period.

Medical Office Building Generator – Darryl Wolfe, Chief Executive Officer

Approval was requested for the generator project in the Medical Office Building. The generator will be in place next spring. The COVID-19 pandemic created delays and increased costs for finalizing the project.

MOTION: To approve the Medical Office Building Generator project for a total of ONE MILLION EIGHTY-SIX THOUSAND DOLLARS (\$1,086,000), plus tax, as presented. ***Motion carried unanimously.***

ADMINISTRATOR'S REPORT – Darryl Wolfe, Chief Executive Officer

Operations and Advocacy Update

Forks Community Hospital was commended and thanked for their rapid PCR-grade COVID-19 testing services. PPE is still being maintained at a 90-day supply. The chief operating officer search has been slowed to prioritize the chief nursing officer search. The annual mock 340b drug discount survey occurred last week in the Pharmacy to help ensure preparedness for the real HRSA audits. The 2021 budget process is underway and on track for the Budget Hearing on November 4. Next week, the DNV CIP survey will occur during its annual cycle to continue certification in both the hospital and clinics. Single Sign-on is moving forward and will hopefully be implemented by year end. The Aria Oncology Information System has been completed in Sequim for radiation oncology services. The Cancer Center Expansion Project should be done before Thanksgiving. The Wound Clinic remodel project is mostly done, with the HVAC unit

expected within two weeks. The Sequim primary care mini-remodel is occurring now, and meetings are occurring for the linear accelerator remodel.

NEW BUSINESS

None.


EXECUTIVE SESSION

At 7:32 pm, the regular meeting concluded, and the executive session was called to discuss current or potential litigation by authority of RCW 42.30.110(1)(i) for no more than ten minutes with no action to follow.

At 7:42 pm, the executive session concluded, and the meeting was moved back to open session. There being no further business, the meeting was then adjourned at 7:42 pm.

APPROVED AND ADOPTED this 18th day of November, 2020.

ATTEST:



President 11/18/2020

Secretary

Commissioner

Commissioner



Commissioner 11/18/20



Commissioner



Commissioner 11/18/2020