



Board of Commissioners Work Session Minutes September 2, 2020

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 12:30 pm by Board Secretary John Nutter in Linkletter Hall. The meeting was opened with the pledge of allegiance.

Due to the COVID-19 virus pandemic, social distancing recommendations, and Washington State Governor Inslee's extensions of Proclamations 20-28.5, the meeting was held virtually with attendees and the public calling into the published conference line. In attendance were commissioners Ann Marie Henninger, RN, BSN (via telephone), Thom Hightower, RN, Jean Hordyk, John Miles, MD, (via telephone), John Nutter, and Tom Oblak. Chief Executive Officer Darryl Wolfe (via telephone); Chief Nursing Officer Ralph Parker, MSN, BSN, RN (via telephone), Chief Financial Officer Lorraine Cannon (via telephone); Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; Chief Human Resources Officer/General Counsel Jennifer Burkhardt, JD; Risk and Compliance Officer Donna Davison (via telephone); and Executive Assistant to the CEO and Board Gay Lynn Iseri were also in attendance. Commissioner Jim Leskinovitch and Chief Medical Officer Scott Kennedy, MD were excused. All attendees were observing appropriate social distancing measures and masking protocol.

LifeNet Health Award Virtual Presentation: Heidi Shaiberger, Donor Relations Account Manager Olympic Medical Center was awarded the 2019 Tissue Donation Standards of Excellence Award for commitment and efforts to achieve and sustain high standards for initiating the donation process. Nursing supervisors, unit leaders, bedside nursing and education were especially acknowledged as attached.

Patient Story – Jennifer Burkhardt, Chief Human Resource Officer

Ms. Burkhardt read the patient story about outstanding patient care received at OMC.

Employee Recognition – Joshua Jones, MD, OMP Chief Physician Officer and Jennifer Burkhardt, Chief Human Resource Officer/General Counsel / Julie Black, Director Support Services

Employees were recognized for going above and beyond in their duties at OMC during the COVID-19 Pandemic from the Walk in Clinic as follows: Donna Cameron, RN, Suree Chommuang, ARNP, Heather Fry, RN, Ashley Crear, MA-C, Myshelle Peterson, MA-R, Erik Farley, PAC, and Stacia Kiesser, RN.

Also recognized were Malcom Drake, EVS-I, Andrea Chapman, EVS-I, Sonya Woolsey, Laundry Helper, Evelia Jacobo Sanchez, Laundry Helper, Derrick Findley, Security Officer, and Allen Brusseau, Security Officer for going above and beyond in their roles during the COVID-19 pandemic. Ms. Burkhardt thanked Commissioner Oblak for seeking out recognition of support staff this month.

Public Comment

None.

Olympic Medical Physicians Employment Agreements – Joshua Jones, MD, Chief Physician Officer

The employment agreement with Trevor Jackman, PA-S, Primary Care, was presented for consideration. He would be able to start by year end 2020.

MOTION: To approve the advanced practice clinician services employment agreement with Trevor Jackman, PA-S, Primary Care, for the annual salary of ONE HUNDRED AND EIGHT THOUSAND DOLLARS (\$108,000) as presented. **Motion carried unanimously.**

The employment agreement with John Miller, MD, Primary Care, was presented for consideration. He would be able to start by February 2021.

MOTION: To approve the physician employment agreement with John Miller, MD, Primary Care, for the annual salary of TWO HUNDRED THIRTY THOUSAND FIVE HUNDRED TWENTY-NINE DOLLARS AND EIGHTEEN CENTS (\$230,529.18) as presented. **Motion carried unanimously.**

The employment agreement with Adam Killpack, DPM, was presented for consideration. He would be able to start by year end 2020.

MOTION: To approve the physician employment agreement with Adam Killpack, DPM, Podiatry, for the annual salary of TWO HUNDRED TWENTY-SIX THOUSAND SIX HUNDRED FORTY-NINE DOLLARS (\$226,649) as presented. **Motion carried unanimously.**

Downtown Health Clinic Transaction – Darryl Wolfe, Chief Executive Officer

As introduced in previous meetings, the purchase and sale agreement for the Downtown Health Clinic was presented. OMC is a 20% owner of the LLC that owns the building, and North Olympic

Health Network would like to purchase the building. OMC was able to help leverage growth of primary care access in the clinic, and can now recover some of the invested funds.

MOTION: To authorize the Administrator/CEO to sign the purchase and sale agreement to sell OMC's 20% share in the Downtown Ambulatory Health Clinic to North Olympic Healthcare Network as presented. **Motion carried unanimously.**

There being no further business the meeting finally adjourned at 1:12 pm.

APPROVED AND ADOPTED this 16th day of September, 2020.


ATTEST:

Secretary

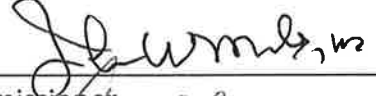
Commissioner



Commissioner



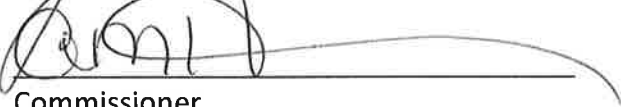
President



Commissioner



Commissioner



Commissioner