



**Board of Commissioners
Business Meeting Minutes
August 19, 2020**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President Jim Leskinovitch in Linkletter Hall. The meeting was then opened with the pledge of allegiance.

Due to the COVID-19 virus, social distancing recommendations, and Governor Inslee's Stay Home, Stay Healthy proclamation, the meeting was held virtually with attendees and the public calling into the published conference line. In attendance in Linkletter Hall were Commissioners Thom Hightower, Jean Hordyk, Jim Leskinovitch and John Nutter; Chief Executive Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; OMP Chief Physician Officer Joshua Jones, MD; Chief Financial Officer Lorraine Cannon; Chief Human Resource Officer/General Counsel Jennifer Burkhardt, JD. Commissioners Ann Marie Henninger, RN, BSN, John Miles, MD, Tom Oblak, Chief Nursing Officer Ralph Parker, MSN, BSN, RN, Risk and Compliance Officer Donna Davison and Executive Assistant to the CEO and Board Gay Lynn Iseri participated by telephone.

CONSENT AGENDA

- A. Minutes from July 15, 2020, July 29, 2020, August 5, 2020 and August 14, 2020;
- B. Bad Debt for July 2020 in the amount of \$(14,532.83);
- C. Vouchers for July 2020 in the amount of \$9,969,552.45;
- D. Payroll for the period of June 28, 2020 through August 8, 2020 in the amount of \$5,698,175.00;
- E. Surplus Property.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

PATIENT STORY – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel
Ms. Burkhardt read the patient story commending staff who provided great care.

MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff
The July 2020 Medical Staff Credentials Report was presented for approval as follows:

Appointment to the Allied Health Professional Staff:

- 1. Weber, Kim, ARNP OMP – Wound care

Reappointment to the Allied Health Professional Staff:

- | | |
|---------------------------|---|
| 1. Gala, Maia, PA-C | Jamestown Family Health – Family Medicine |
| 2. Pederson, Bradley, DPM | Podiatry |
| 3. Plocher, Bonnie, ARNP | Jamestown – Family Medicine |
| 4. Short, Dean, PA-C | Jamestown – Family Medicine |

Appointment to the Active Staff:

- | | |
|--------------------------|-----------------------|
| 1. Fetty, Lauren, MD | RADIA – Radiology |
| 2. Reopelle, Michael, MD | OMP – General Surgery |

Reappointment to the Active Staff:

- | | |
|-------------------------|---|
| 1. Chong, Kevin, MD | OMP – Pulmonology |
| 2. Curran, Benjamin, MD | NOHN – Family Medicine |
| 3. Manuele, Donald, DO | Jamestown Family Health – Family Medicine |
| 4. Slife, Phyllis, MD | Emergency Medicine |
| 5. Turella, Stephen, MD | Oral/Maxillofacial Surgery |

Appointment to the Telemedicine Staff:

- | | |
|----------------------------|--|
| 1. Johnson, David, MD | RADIA - Radiology |
| 2. McCullough, Brendan, MD | RADIA - Radiology |
| 3. Siegel, Justin, MD | RADIA – Radiology |
| 4. Alawi, Aws, MD | Swedish – Effective 6/26/2019 – CBP (Credentialing by proxy) |
| 5. Massaro, Allie, MD | Swedish – Effective 6/26/2019 – CBP (Credentialing by proxy) |
| 6. Prince, Eric, MD | Swedish – Effective 8/28/2019 – CBP (Credentialing by proxy) |

Resignations/Contract Terminations:

- | | |
|-----------------------|--|
| 1. Black, Michael, MD | Envision – Anesthesiology – effective 7/1/2020 |
| 2. Baker, Samuel, MD | Orthopedics – Move to Honorary Status effective 7/1/2020 |

Providence Telemedicine Neurology Group – Credentialing by Proxy per contract (WA License / NPDB verified – no issues)

- | | |
|-----------------------------|-----------------------|
| 1. Abbas, Syed, MD | Providence TeleHealth |
| 2. Akopov, Sergey, MD | Providence TeleHealth |
| 3. Atkinson, Benjamin, MD | Providence TeleHealth |
| 4. Atwal, Sarabjit, MD | Providence TeleHealth |
| 5. Beltagy, Abdelrahman, MD | Providence TeleHealth |
| 6. Bhanushali, Minal, MD | Providence TeleHealth |
| 7. Bhatt, Archit, MD | Providence TeleHealth |
| 8. Bhattacharya, Pratik, MD | Providence TeleHealth |

9. Czartoski, Todd, MD	Providence TeleHealth
10. Fanale, Chris, MD	Providence TeleHealth
11. Farooq, Muhammad, MD	Providence TeleHealth
12. Frischmann, Lindsey, MD	Providence TeleHealth
13. Geryk, Bruce, MD	Providence TeleHealth
14. Giles, James, MD	Providence TeleHealth
15. Judd, Lilith, MD	Providence TeleHealth
16. Kansara, Amit, MD	Providence TeleHealth
17. Lada, Robert, MD	Providence TeleHealth
18. Lee, Mimi, MD	Providence TeleHealth
19. Lowenkopf, Theodore, MD	Providence TeleHealth
20. Mao, Yi, MD	Providence TeleHealth
21. Marvi, Michael, MD	Providence TeleHealth
22. Menon, Ravi, MD	Providence TeleHealth
23. Mirchandani, Neha, MD	Providence TeleHealth
24. Okon, Nicholas, MD	Providence TeleHealth
25. Oveian, Margarita, MD	Providence TeleHealth
26. Rontal, Andy, MD	Providence TeleHealth
27. Sachar, Pawani, MD	Providence TeleHealth
28. Sapkota, Biggya, MD	Providence TeleHealth
29. Singh, Tarvinder, MD	Providence TeleHealth
30. Siv, Jenny, MD	Providence TeleHealth
31. Smith, Sheila, MD	Providence TeleHealth
32. Treat, Ruth, DO	Providence TeleHealth
33. Wagner, Jeff, MD	Providence TeleHealth
34. Wang, James, MD	Providence TeleHealth
35. White, Corey, MD	Providence TeleHealth
36. Zurasky, John, MD	Providence TeleHealth

MOTION: To approve the July 2020 Medical Staff Credentials Report as presented.
Motion carried unanimously.

Medical Staff Bylaws Revisions

The revisions to the Bylaws were housekeeping updates, definitions of terms including Allied Health Professional, Governing Board, and Collegial Intervention. Other revisions were under Favorable Recommendation, Resignation, Temporary Privileges and Disaster Privileges headings.

MOTION: To approve the revisions to the Medical Staff Bylaws as presented.
Motion carried unanimously.

QUALITY/SAFETY UPDATE – Ralph Parker, MSN, BSN, RN, Chief Nursing Officer and Christina Johnson, RN, Director of Obstetrics

A 2020 mid-year update was presented for the Obstetrics Department. Birth in the age of COVID-19 has created new challenges. Scheduled cesarean delivery patients or patients with a planned induction are tested in advance. All other labor patients are tested upon admission. Areas of ongoing concern were updated from a November 2019 presentation, C-Section 30 statistics were shared. Patient-centered care was discussed and next steps were offered as attached.

OLYMPIC MEDICAL PHYSICIANS UPDATE – Joshua Jones, MD, OMP Chief Physician Officer

Current events at OMP include COVID-19 testing, Wound Clinic construction, plans for behavioral health growth, and new contingency plans for the COVID era. Statistics and locations were updated as attached. Telehealth has been integrated from site to site. An alternative COVID-19 testing site has been set up to assist with pre-procedural testing and to lessen the impact at the Walk-in Clinics.

PUBLIC COMMENT

None.

FINANCIAL UPDATE – Lorraine Cannon, Chief Financial Officer

July 2020 Update

The update was presented as attached. It is important to note that no layoffs have occurred. New information was presented as salaries and benefits per adjusted patient days.

OLD BUSINESS

UFCW Support Services (Clerical) Contract – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel

The three-year agreement was settled with market wage increases annually of 3%, 2.5% and 2% over the next three years. Adjustments were made for retention and recruitment of employees, and it was noted the bargaining sessions were successful.

MOTION: To approve the three-year UFCW Support Services Bargaining Agreement effective the first full pay-period following member ratification as presented. ***Motion carried unanimously.***

ADMINISTRATOR'S REPORT – Darryl Wolfe, Chief Executive Officer

Operations Update

The impressive efforts of the leadership team during the COVID-19 pandemic were noted. All employees have really stepped up to help during these trying times. The new Biofire testing

platform will increase rapid testing capabilities. OMC looks forward to a one-hour turn-around time. The Biofire system can also be used to test for several other illnesses, including Influenza A/B and other respiratory and gastro-intestinal maladies. OMC is working closely with Clallam County Public Health on contract tracing efforts.

An update on the Downtown Clinic and North Olympic Healthcare Network was presented. OMC is a 20% partner of the LLC that owns the building and now NOHN would like to purchase the building. OMC had partnered with them to help keep primary care access here in the community. A purchase and sale agreement will be presented at the next meeting for consideration.

The consulting engagement with ECG Management Consulting is wrapping up for the primary care project. The 2021 Capital Budget is underway. Current construction projects include the wound clinic, cancer center renovation, and increasing primary care space in Sequim.

Mr. Wolfe congratulated Commissioner Thom Hightower for earning his Washington State Health Care Governance Certification in 2019, and presented him the certificate of completion.

NEW BUSINESS

None.

There being no further business, the meeting was adjourned at 7:21 pm.

APPROVED AND ADOPTED this 16th day of September, 2020.


ATTEST:

Secretary

Commissioner



Commissioner



President



Commissioner



Commissioner



Commissioner