



**Board of Commissioners
Business Meeting Minutes
July 15, 2020**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President Jim Leskinovitch in Linkletter Hall. The meeting was then opened with the pledge of allegiance.

Due to the COVID-19 virus pandemic, social distancing recommendations, and Washington State Governor Inslee's extensions of Proclamation 20-28.5, the meeting was held virtually with attendees and the public calling into the published conference line. In attendance in Linkletter Hall were Commissioners Ann Marie Henninger, RN, BSN, Thom Hightower, RN, Jean Hordyk, Jim Leskinovitch; Interim Chief Executive Officer/Chief Operating Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; Chief Financial Officer Lorraine Cannon; Chief Human Resource Officer/General Counsel Jennifer Burkhardt, JD; and Executive Assistant to the CEO and Board Gay Lynn Iseri. Commissioners John Miles, MD, John Nutter, and Tom Oblak, and Chief Nursing Officer Ralph Parker, MSN, BSN, RN, participated by telephone. Risk and Compliance Officer Donna Davison was excused. All attendees observed appropriate social distancing measures and masking protocol.

CONSENT AGENDA

- A. Minutes from June 17, 2020 and July 1, 2020;
- B. Bad Debt for June 2020 in the amount of \$46,799.35;
- C. Vouchers for June 2020 in the amount of \$10,231,151.16;
- D. Payroll for the period of May 31, 2020 through June 27, 2020 in the amount of \$5,632,608.20;
- E. Surplus Property.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff

The June 2020 Medical Staff recommendations were presented for approval as follows:

Reappointment to the Allied Health Professional Staff:

- 1. Maxwell, Barbara, ARNP NOHN – Family Medicine

Appointment to the Active Staff:

- 1. Bevins, Jack, MD OMP - Hospitalist
- 2. Bistrika, Evgeny, MD OMP - Hospitalist
- 3. Hill, Josiah, MD Emergency Medicine

Reappointment to the Active Staff:

- | | |
|------------------------------|------------------------|
| 1. Brezak, Robert, MD | RADIA - Radiology |
| 2. Finman, Joel, MD | OMP – Family Medicine |
| 3. Hammar, Ned, MD | NOHN – Family Medicine |
| 4. Houston, Bradley, MD | OMP – Family Medicine |
| 5. Monaghan, Linsey, MD | NOHN – Family Medicine |
| 6. Matadeen-Ali, Chandra, MD | OMP – Sleep Medicine |
| 7. Wolslegel, Colin, MD | OMP - Gastroenterology |

Appointment to the Telemedicine Staff:

- | | |
|----------------------------------|-------------------|
| 1. Akbari, Yasmin, MD | RADIA - Radiology |
| 2. Bender, Leila, MD | RADIA – Radiology |
| 3. Iles, Benjamin, DO | RADIA - Radiology |
| 4. Lancaster, Samantha, MD | RADIA – Radiology |
| 5. Urdaneta-Moncada, Alfonso, MD | RADIA - Radiology |
| 6. Zhang, Xi, MD | RADIA - Radiology |

Resignations/Contract Terminations:

- | | |
|-----------------------------|---------------------------|
| 1. Christian, Elizabeth, MD | OMP – Effective 7/1/2020 |
| 2. Jackson, Angela, PA-C | OMP – Effective 5/31/2020 |

MOTION: To approve the June 2020 Medical Staff Credentials Report as presented.
Motion carried unanimously.

QUALITY/SAFETY UPDATE – Ralph Parker, MSN, BSN, RN, Chief Nursing Officer
Deferred.

PUBLIC COMMENT

None.

FINANCIAL UPDATE – Lorraine Cannon, Chief Financial Officer
2Q2020 Financials

The attached update was presented. It was noted there was no Cares Act relief funding included in the financial results this month.

OLD BUSINESS

Varian Service and Maintenance Agreement – Joshua Jones, MD, Chief Physician Officer

The Varian Linear Accelerator service and maintenance agreement was introduced at the last board meeting. This agreement covers the second machine, the camera and the quality assurance software, and is effective after the first-year warranty period expires.

MOTION: To approve the ten-year service and maintenance agreement with Varian Medical Systems, Inc. effective following the one-year warranty period at the total cost of TWO MILLION SEVEN HUNDRED THIRTEEN THOUSAND TWO HUNDRED THIRTY DOLLARS (\$2,713,230) as presented. **Motion carried unanimously.**

ADMINISTRATOR'S REPORT – Darryl Wolfe, Interim Chief Executive Officer

Operations Update

OMC continues its work to ensure care for staff and the community during the COVID-19 Pandemic while also preparing for a possible surge in positive cases this fall. Collaboration continues with Public Health and County officials, and Jamestown and NOHN clinics. Work is occurring to ensure adequate equipment and platforms are available, and maintaining an adequate PPE supply. Over 500 employees were recently voluntarily tested after two employees in one department had tested positive. All 500 tests came back negative, indicating OMC continues to be a safe. Incident command continues to meet weekly. Physical distancing, hand hygiene, and education are occurring as OMC continues to set the bar high. In-house lab testing is occurring and the rest of the tests are sent out to the UW laboratory. Preprocedural testing time has been reduced from a 3-day to 2-day turn-around time. The Swedish CME Programs will restart in September in some sort of safe format as permitted. Cardiology services have been strained since the departure of Dr. Pan who was hired by Swedish full time. OMC is working on an agreement with Swedish to have him read echos, and to find a replacement soon. Capital Budget requests are due August 17 for all departments. Renovation of the 832 Caroline building is complete and offices will move soon allowing the Wound Clinic remodel to begin.

There being no further business, the meeting was adjourned at 6:30 pm.

APPROVED AND ADOPTED this 19th day of August, 2020.


ATTEST:



Secretary

Commissioner


Commissioner



President



Commissioner



Commissioner

Commissioner