



**Board of Commissioners
Business Meeting Minutes
May 20, 2020**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance.

Due to the COVID-19 virus, social distancing recommendations, and Governor Inslee's Stay Home, Stay Healthy proclamation, the meeting was held virtually with attendees and the public calling into a conference line. In attendance in Linkletter Hall was a quorum of Commissioners Tom Oblak, John Nutter, Thom Hightower and Jim Leskinovitch; Chief Executive Officer Eric Lewis; Chief Operating Officer Darryl Wolfe; OMP Chief Physician Officer Joshua Jones, MD, Chief Human Resource Officer/General Counsel Jennifer Burkhardt; Risk and Compliance Officer Donna Davison; and Executive Assistant Gay Lynn Iseri.

Commissioners Ann Marie Henninger, Jean Hordyk, and John Miles, MD participated by phone.

CONSENT AGENDA

- A. Minutes from April 15, 2020 and May 6, 2020;
- B. Bad Debt for April 2020 in the amount of \$(12,026.34);
- C. Vouchers for April 2020 in the amount of \$10,440,501.08;
- D. Payroll for the period of April 5, 2020 through May 2, 2020.

MOTION: To approve the Consent Agenda as presented. **Motion carried unanimously.**

MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff

The April 2020 Medical Staff Credentials Report was presented for approval as follows:

Reappointment to the Allied Health Professional Staff:

- 1. Krall, Bradley, PA-C OMP – Primary Care clinic
- 2. Reis, Joseph, ARNP Peninsula Behavioral Health – Psychiatry

Reappointment to the Active Staff:

1. Bell, James, MD RADIA – Radiology
2. Crim, Michael, MD Jamestown Family Health – Family Medicine
3. Glogover, Philip, MD Envision – Anesthesiology
4. Rose, Christine, MD OMP - Pediatrics

Appointment to the Telemedicine Staff:

1. McLellan, Anne, MD RADIA – Radiology (initial appt)
2. McQuinn, Garland, MD RADIA – Radiology
3. Mohr, Brandt, MD RADIA – Radiology
4. Pflieger, Mark, MD RADIA – Radiology

Additional Privilege Request:

1. Gouge, Dirk, DO Orthopedic Surgery - Addition of NAVIO system delineation

Resignations/Contract Terminations:

1. Guthrie, Timothy, MD Jamestown Family Health – effective 4/16/2020
2. Boyd, Adam, CRNA Envision – effective 2/20/2020

MOTION: To approve the April 2020 Medical Staff Credentials Report as presented.
Motion carried unanimously.

Former Chief of Staff, Mark Fischer, MD, addressed CEO Eric Lewis at this, his last board meeting before retiring as Chief Executive Officer at Olympic Medical Center. Noteworthy events over the years regarding Eric’s career as CEO were mentioned beginning in November 2006 when Eric was named Interim Chief Executive while Arlene Engel was board president; May 2016 when Eric was named WSHA Grassroots Champion Advocate; March 2018 when Eric received the Leaders in Healthcare Award by Seattle Business Magazine; September 2019 when a Federal judge ruled in favor of OMC’s lawsuit against CMS regarding site neutral legislation; and in February 2020 when Eric’s retirement was announced. Dr. Fischer recalled the transition in 2006 when Virginia Mason Medical Center closed its primary care clinic in Port Angeles leaving thousands without primary care providers. In 2011, a strategic alliance was formed with Swedish Medical Center which has now evolved to Providence, and the ultimate launch of Epic EHR on May 4, 2013 at 5:00 am. Another pivotal move was the change in accrediting bodies from the Joint Commission to DNV which has garnered many positive results. And now in 2020, OMC currently has a five-star rating by CMS, a Leapfrog Grade A, and the curve of COVID-19 cases has flattened during this global pandemic. Dr. Fischer and Dr. Gouge then presented a gift to Mr. Lewis from the entire Medical Executive Committee as part of their thanks for his service. Mr. Lewis thanked them and the entire medical staff for their support over the years.

PUBLIC COMMENT

None.

FINANCIAL UPDATE – Lorraine Cannon, Chief Financial Officer

The update for first quarter 2020 was presented as attached. It was noted days cash on hand was 150 days which included money from the CARES Act, and 83 days unrestricted. A/R days came in at 31 days. Salaries and benefits as a percentage of net revenue came in high at 77% due to no layoffs or staff furloughs.

OLD BUSINESS

None.

ADMINISTRATOR’S REPORT – Eric Lewis, Chief Executive Officer

Operations, Advocacy and COVID-19 Update

It was announced WSHA is promoting a new ‘Need Care, Get Care’ Campaign to encourage people to continue to seek care for healthcare needs. OMC surgeries started up a week ago with 2 ½ -3 suites running daily. OMP office visits totaled 650 visits on Monday, which is nearly at capacity again, and Home Health visits are picking up as well. OMC’s workforce continues to be a priority with 1,550 employees and no furloughs or layoffs since the COVID-19 pandemic. OMC will soon hire approximately 20 new nursing graduates.

The Central Sterile Processing remodel is nearly done. The area is efficient, safe, and modern and will serve OMC for the coming decades. At the Cancer Center, the pharmacy inspector was deemed non-essential, so delays in completing the pharmacy occurred. Now, after a few weeks wait, the pharmacy is now open at the Cancer Center. The purchase of a second linear accelerator was budgeted in 2020. The first one was purchased in 2011. Hopefully a new one will be purchased in June or July.

There could be a special State legislative session due to budget issues in the biennium. At the Federal level, funding will be the focus.

2019-2022 Strategic Plan Update

The Strategic Plan has been on mostly on hold due to the COVID-19 pandemic. Patient Experience scores did increase in March, but wellness decreased as the CHIP program is now on hold. Employee Relations remains the same, and the employee survey is set for July.

Mr. Lewis reflected on notable events during his career at OMC. Collaborative teamwork with the Board, leadership team, medical staff and employees were critical to his success. He mentioned the Veterans Clinic, increasing the district’s tax levy, building the Port Angeles

Medical Office Building, and the Sequim campus growth. He said OMC's Mission, Vision and Values were important to him, and the OMC Way. The people are what kept him here for 21+ years even though the average tenure of a hospital CEO is 3-4 years. He said he also enjoyed serving on various community boards over the years. In closing, he told the Board it was a privilege to know them and to serve them. The Board, in return, wished him the best, and acknowledged that there had never been a finer CEO in all the history of Olympic Medical Center. Mr. Lewis will start a new job in the fall as the CFO of the Washington State Hospital Association and continue his passion to advocate for all hospitals, with a special fondness for Sole Community Hospitals such as Olympic Medical Center.

NEW BUSINESS

None.

There being no further business, the meeting was finally adjourned at 7:04 pm.

APPROVED AND ADOPTED this 17th day of June, 2020.

ATTEST:

Secretary

Commissioner

Commissioner

 6/17/20

President



Commissioner



Commissioner



Commissioner