



**Board of Commissioners
Work Session Minutes
June 3, 2020**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 12:30 pm by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance.

Due to the COVID-19 virus, social distancing recommendations, and Governor Inslee's Stay Home, Stay Healthy Proclamation, the meeting was held virtually with attendees and the public calling into a conference line. In attendance were commissioners Ann Marie Henninger, Thom Hightower, Jean Hordyk, John Miles, MD, John Nutter, and Tom Oblak. Interim Chief Executive Officer/Chief Operating Officer Darryl Wolfe; Chief Financial Officer Lorraine Cannon; Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; Chief Human Resources Officer/General Counsel Jennifer Burkhardt; Risk and Compliance Officer Donna Davison; Director of Patient Experience Patti Haught; staff, and Executive Assistant to the CEO and Board Gay Lynn Iseri. All attendees were observing appropriate social distancing measures and masking protocol.

Patient Story – Jennifer Burkhardt, CHRO/General Counsel and Patti Haught, Patient Experience Director

The patient story was about social isolation due to COVID-19 and how the OMC healthcare team came together to help a patient. The patient's nurse reached out to Chaplain Scott Bennett to help the patient who was feeling isolated and depressed. By connecting with the Chaplain and his spiritual support, the patient started functioning better through her loneliness and taking better care of herself.

Public Comment

None

Resolution 527 Honoring Former CEO Eric Lewis – Board President Jim Leskinovitch

Board President Leskinovitch read the resolution honoring Eric Lewis, who retired as OMC Chief Executive Officer on June 1, 2020.

MOTION: To approve Resolution 527 Honoring Former Chief Executive Officer Eric Lewis as written. *Motion carried unanimously.*

Mr. Leskinovitch then presented Mr. Lewis a gift from the Board with thanks for all he has done for OMC and the community. Mr. Lewis thanked the Board for the very appreciated message within the resolution, and said his accomplishments were also team accomplishments.

Mr. Lewis thanked the Board for being an outstanding partner during his 21+ years at OMC, and he thanked the Administrative Lead Team for 'making him look good' for many years. He also said it's the great department leadership who run the organization. In closing, he said, "Take care, I'm still on your team" and thanked the Board for an amazing experience.

Linear Accelerator Purchase - Dr. Patrick Jewell, Radiation Oncologist; Dr. Joshua Jones, Chief Physician Officer; Dean Putt, Director Cancer Center; Lorraine Cannon, Chief Financial Officer

Dr. Joshua Jones introduced the presenters who provided information and requested the purchase of a second linear accelerator for the Cancer Center. Dr. Patrick Jewell presented reasons a second Linac made sense, including more machine hours for patient care, machine redundancy in case of a breakdown and for back up, and because a fiscally attractive opportunity existed to purchase the unit. ECG Management Group recommended proceeding with the purchase of an additional machine, and the new construction needed for another vault. Lorraine Cannon noted the financial feasibility provided by ECG was vetted and the numbers are sound recommending a second machine. Payback on the machine will be about 2 years. Dean Putt noted the proposed cost of \$2.3 million is a good negotiated price, and includes many critical features and training, and this purchase would put us in a good place for the next 10-15 years. Building the vault will be the next step which would cost approximately \$1.9 million. If all goes as planned, the first patients could be treated in early July 2021.

MOTION: To approve the purchase of the Varian TrueBeam Linear Accelerator for the cost of TWO MILLION THREE HUNDRED AND THREE THOUSAND THREE HUNDRED NINETY-SEVEN DOLLARS (\$2,303,397) plus tax as presented. **Motion carried unanimously.**

Security, Compliance and Privacy Committee Update – Jennifer Burkhardt, CHRO/Legal Counsel

A security update is scheduled that will increase end user satisfaction. The change to single sign on will also increase work force efficiency, and increase security as team members will use a password tied to their personal badges. Cell phone security is being analyzed as staff use cell phones more frequently to provide healthcare, and call back numbers are displayed to the patients. A new application will mask personal cell phone numbers. COVID-19 cyber threats have increased and greater precautions have been put in place to keep OMC safe.

Unemployment fraud has impacted nine states, including Washington. So far, Clallam County has over 300 cases, and 114 OMC employees have been hit. On May 11, there was a surge of claims. Origin of this identity theft could be the 2017 Equifax breach, or the Scattered Canary Nigerian fraud ring.

HealthStream COVID-19 Staff Training – Jennifer Burkhardt, CHRO/Legal Counsel

The new HealthStream policy, COVID 19 Staff Illness Reporting, Attestation, Leave and Return to Work Policy was presented to the Board. Incident Command created the policy to protect staff, patients, the public and is a HealthStream requirement for all employees.

COVID-19 Update – Darryl Wolfe, Interim Chief Executive Officer

OMC continues to monitor COVID-19 cases, and Incident Command now meets once a week. Low transmission rates in the County are due to a lot of good work. The supply chain is freeing up at the State level, and the goal is to keep a 90-day supply on hand. Pre-procedural testing is underway, with no positives so far. Surgery lines are operating at 2-3 lines per day. Operational work groups continue to meet to ensure readiness if there is a surge of cases in the fall.

Sequim Network Buildout – Darryl Wolfe, Interim Chief Executive Officer

The upgrade for the Sequim network buildout was introduced for the Sequim campus. The long-term vision is to have a separate network from Port Angeles. The Port Angeles network went down twice this past year, and a second redundant system in Sequim is needed. Phase 1 will enhance storage and will cost \$370,281 dollars. Approval for this project will be sought at the next meeting.

Resolution 528 Appointing an Interim Chief Executive Officer – Board President Jim Leskinovitch

The resolution to establish the compensation for the Interim Chief Executive Officer, Darryl Wolfe, was presented for consideration. The salary would be increased by 10% to \$212,417.92 per annum, plus a \$350 car allowance, and \$50 cell phone stipend effective June 2, 2020.

MOTION: To approve Resolution 528 Appointing an Interim Chief Executive Officer as presented. **Motion carried unanimously.**

There being no further business the meeting was adjourned at 1:53 pm.

APPROVED AND ADOPTED this 17th day of June, 2020.

ATTEST:

Secretary

Commissioner

Commissioner

 6/17/20


President



Commissioner



Commissioner



Commissioner