



**Board of Commissioners
Work Session Minutes
May 6, 2020**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 12:30 pm by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance.

Due to the COVID-19 virus, social distancing recommendations, and Governor Inslee's Stay Home, Stay Healthy proclamation, the meeting was held virtually with attendees and the public calling into a conference line. In attendance in Linkletter Hall was a quorum of commissioners including Jean Hordyk, Tom Oblak, and Ann Marie Henninger. The other three commissioners who joined the meeting by phone were John Miles, MD, John Nutter, and Thom Hightower. Also, in attendance in Linkletter Hall were those presenting information to the board including Chief Executive Officer Eric Lewis; Chief Operating Officer Darryl Wolfe; Chief Financial Officer Lorraine Cannon; Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; Chief Human Resources Officer/General Counsel Jennifer Burkhardt; Risk and Compliance Officer Donna Davison; Director of Patient Experience Patti Haught; and Executive Assistant to the CEO and Board Gay Lynn Iseri. All attendees were observing appropriate social distancing measures for safety purposes.

Patient Story – Patti Haught, Patient Experience Director

A patient compliment letter was read regarding patient care received at Olympic Medical Cancer Center.

Public Comment

None.

Provider Employment Agreement(s) – Joshua Jones, MD, OMP Chief Physician Officer

The employment agreement with Kim Weber, ARNP, for wound ostomy services was presented for approval. The agreement includes a \$10,000 signing bonus, and qualified moving expenses up to \$5,000.

MOTION: To approve the employment agreement with Kim Weber, ARNP, for wound ostomy services at the annual salary of ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000) as presented. **Motion carried unanimously.**

COVID-19 Update – Eric Lewis, Chief Executive Officer

The OMC Laboratory now has the ability to test for the COVID-19 virus in-house. The vendor finally sent cartridges to allow for 420 tests. Two and a half operating rooms will open next week to accommodate surgeries. Fit-testing for N-95 masks is occurring to ensure staff are safe. OMC staff were trained to test fit in the future. Universal masking will happen beginning on May 7 for all patient care and public areas with less than 6 feet of separation. Swedish, the UW, and The Mayo Clinic are also following a masking policy which will be reevaluated at the end of June. Some people will not be able to tolerate masking, so personal situations will be respected. Employee Health continues to screen staff at the door, and are doing a great job. The CARES Act already set aside a \$100 billion care fund, and \$75 billion more has been added to help medical facilities deal with reduced revenue and increased costs. Washington State is second to the last for per capital distribution due to geographic variation because of the low inpatient rates in the state. OMC has about 30 days of supplies, with around 250 items on allocation needs only. There is a possibility of a special State legislative session coming in June. At the Federal level, there will be increased activity around funding and forgiveness of advanced payments. Incident Command is only meeting on Mondays and Thursdays now compared to twice daily beginning on March 2. The ALT team is meeting twice weekly now, and work groups related to COVID-19 are being organized with clear objectives for a surge in the fall and winter. More cloth scrubs have been purchased for staff safety, and it was noted cloth masks the public are donating are still in need. Board President Leskinovitch thanked staff for their endurance and extra work during these difficult times. OMC is fortunate not to have any layoffs or furloughs due to the pandemic.

The Board welcomed Lorraine Cannon, new Chief Financial Officer, replacing Darryl Wolfe, who moved into the Chief Operating Officer role.

EXECUTIVE SESSION

At 1:30 pm, the regular session concluded, and the meeting moved to executive session to discuss real estate by authority of RCW 42.30.110(1)(b) and qualifications of an applicant for public employment by authority of RCW 43.30.110(1)(g) for 25 minutes with no action to follow. At 1:55pm, the meeting was moved back to open session and was finally adjourned at 1:55 pm.

APPROVED AND ADOPTED this 20th day of May, 2020.

ATTEST:



Secretary

Commissioner

Commissioner



President

Commissioner

Commissioner

Commissioner