



**Board of Commissioners  
Work Session Minutes  
March 4, 2020**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 12:30 pm by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance. Also in attendance were Commissioners Ann Marie Henninger, Thom Hightower, Jean Hordyk, John Miles, MD, John Nutter, and Tom Oblak; Chief Executive Officer Eric Lewis, Chief Operating Officer/Chief Financial Officer Darryl Wolfe; Chief Medical Officer/Safety Officer Scott Kennedy, MD; Chief Nursing Officer Ralph Parker, MSN, RN; Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; Chief Human Resources Officer/General Counsel Jennifer Burkhardt; Risk and Compliance Officer Donna Davison; and staff; Executive Assistant to the CEO and Board Gay Lynn Iseri was excused.

**Patient Story – Jennifer Burkhardt, Chief Human Resource Officer/General Counsel**

Patti Haught, patient experience director read a letter addressed to Eric Lewis, chief executive officer from the patient’s perspective during a recent stay at Olympic Medical Center. The patient thanked Jeremiah Shearer, Radiologic Technologist; the entire nursing team; and Drs. James Wallace, Sandra Tatro, Phyllis Slife, Jonathan Roop, and Michael Fishman.

**Employee Recognition**

The following employees were recognized for going above and beyond in their roles at OMC:

*Finance Department, by Darryl Wolfe, Chief Operating Officer*

- Jillian Jenkins, Financial Analyst
- Lauren McElwain, Financial Analyst
- Mika Nell, Assistant Treasurer and Analyst
- Shellie Hunter, Accountant

*Medical Staff Services, by Scott Kennedy, MD, Chief Medical Safety/Officer*

- Sally Rowland, Credentialing Specialist
- Marisa Bleck, Credentialing Specialist
- Stacy Remick, Credentialing, Contracting and Reimbursement Analyst

**Public Comment**

Public comment will be added to future noon meetings with a three-minute time limit.

**Provider Employment Agreements – Joshua Jones, MD, OMP Chief Physician Officer**

None.

**Chief Executive Officer Job Description – Jennifer Burkhardt, Chief Human Resource Officer / General Counsel**

The final version of the revised job description for the Chief Executive Officer position was presented for approval with two minor changes regarding an admission to advocacy and regulatory compliance. There was a change from 'may' require automobile and air travel to it 'will' require automobile and air travel.

**MOTION:** To approve the Chief Executive Officer job description as presented.  
**Motion carried unanimously.**

**Orthopaedic Equipment – Darryl Wolfe, Chief Operating Officer**

The purchase of the Navio navigational system was presented for introduction. This 2020 budgeted item costs \$706,550 including tax, and comes with a maintenance agreement for \$160,000. This is a navigation system for joint replacement that provides information on the position of components and leg length to the millimeter or one degree of position. It also includes newer software and updates. This purchase will be presented at an upcoming board meeting for consideration.

**Executive Session**

At 1:00 pm, the regular meeting concluded and the meeting was moved into executive session to discuss collecting bargaining sessions with employee organizations per RCW 42.30.140(4)(a) for twenty minutes with possible action to follow. Commissioner Henninger recused herself from discussion as a member of her family works at Home Health. At 1:20 pm, the executive session concluded and the meeting was moved back to open session.

**MOTION:** To approve the UFCW 21 Home Health Collective Bargaining Agreement for the period March 1, 2020 to February 28, 2023 as presented.  
Commissioner Henninger recused herself from the vote. **Motion carried.**

There being no further business, the meeting was finally adjourned at 1:21 pm.

**APPROVED AND ADOPTED** this 18th day of March, 2020.


**ATTEST:**

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Secretary

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Commissioner

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Commissioner

  
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