



**Board of Commissioners
Work Session Minutes
April 1, 2020**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 12:30 pm by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance.

Due to the COVID-19 virus, social distancing recommendations, and Governor Inslee's Stay Home, Stay Healthy proclamation, the meeting was held virtually with attendees and the public calling into a conference line. In attendance in Linkletter Hall was a quorum of commissioners including Ann Marie Henninger, Thom Hightower, and Jean Hordyk. The other three commissioners who joined the meeting by phone were John Miles, MD, John Nutter, and Tom Oblak. Also, in attendance in Linkletter Hall were those presenting information to the board including Chief Executive Officer Eric Lewis, Chief Operating Officer Darryl Wolfe; Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; Chief Human Resources Officer/General Counsel Jennifer Burkhardt; and Executive Assistant to the CEO and Board Gay Lynn Iseri. All attendees were observing appropriate social distancing measures for safety purposes.

Excused from the meeting were Chief Medical Officer/Safety Officer Scott Kennedy, MD; Chief Nursing Officer Ralph Parker, MSN, RN; and Risk and Compliance Officer Donna Davison.

Public Comment

None.

Provider Employment Agreement – Joshua Jones, MD, OMP Chief Physician Officer

The employment agreement with James Halgrimson, DO, Psychiatrist, was presented for approval. The agreement included a signing bonus of \$30,000, moving expenses up to \$10,000, a retention incentive of \$30,000 after three years, and another retention incentive of \$30,000 payable after six years. He will join OMC as a 0.50 FTE with an annual salary of \$125,000 while he wraps up his current telemedicine practice in Austin, TX. He will transition to full time at the annual salary of \$250,000 within 6-12 months. With Board President Jim Leskinovitch's authorization, Mr. Lewis had signed the agreement prior to board approval which enabled Dr. Halgrimson to move to the area from Texas.

MOTION: To ratify the employment agreement with James Halgrimson, DO, to provide psychiatry services at the prorated annual salary of ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000) for 0.5 FTE, moving to full time within a year as presented. **Motion carried unanimously.**

Resolution 526 - Local Government Investment Pool – Darryl Wolfe, Chief Operating Officer

This resolution was for administrative purposes to add Melinda Smithson as the Treasurer, replacing Misty Shaw, and Mika Nel replacing Joel Lewis as Deputy Treasurer, and authorizing investment of monies in the Local Government Investment Pool (LGIP).

MOTION: To approve Resolution 526, authorizing investment of monies in the local government investment pool, and repealing Resolution 513 as presented.
Motion carried unanimously.

COVID-19 Update – Eric Lewis, Chief Executive Officer

Mr. Lewis welcomed the few meeting participants to the meeting and acknowledged staff for all their hard work during the current national emergency COVID-19 pandemic. He also announced he has moved his retirement date one month to June 1, 2020.

It was noted that preserving the inventory of Personal Protective Equipment (PPE) is a current priority. OMC is receiving donations of cloth masks and gloves from the community. It is estimated that OMC will peak with positive cases of COVID-19 toward the end of April. A fundraising effort in Sequim raised thousands of dollars to purchase local food for Nourish restaurant to prepare and deliver meals to all shifts at the hospital and other first line responder agencies. Staff screenings are occurring at entrances to ensure hand sanitizing measures takes place and temperatures are also taken. Peninsula College is working with OMC to loan patient beds to put on the second floor through an intergovernmental agreement in preparation of a patient surge. Lab testing continues with approximately a 2% positive rate to date. The OMC courier continues to deliver COVID-19 lab tests to UW Medicine who provides 48-hour turnaround times. OMC is also delivering test kits from Forks General Hospital and Jefferson Healthcare as a courtesy. Discussion ensued about purchasing testing equipment to enable the OMC lab to test for this virus. It would potentially cost \$160,000 and be used for four different viruses. There have been no employee lay-offs, and a personnel pool has been established for reassignments. Elective surgeries have been cancelled until May 27, but OMC will continue to meet people's needs.

There being no further business, the meeting was finally adjourned at 1:03 pm.

APPROVED AND ADOPTED this 15th day of April 1, 2020.

ATTEST:




Secretary

Commissioner

Commissioner

 4/15/20

President



Commissioner



Commissioner

Commissioner