

CLALLAM COUNTY  
PUBLIC HOSPITAL DISTRICT NO. 2

**BOARD OF  
COMMISSIONERS  
MEETING**

LINKLETTER HALL  
6:00 P.M.  
April 15, 2020



*Working together to provide excellence in health care.*



## Board of Commissioners Meeting

Wednesday, April 15, 2020

6:00 pm

- VIRTUAL MEETING VIA TELEPHONE (PUBLIC INCLUDED) –

Local (360) 417-8444, Conference ID: 957805#

Internal x78444, Conference ID: 957805#

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**I. PLEDGE OF ALLEGIANCE**

**II. CONSENT AGENDA**

- A. Minutes from March 18, 2020 and April 1, 2020 9 (pages 1-6);
- B. Bad Debt for March 2020 in the amount of \$78,290.68;
- C. Vouchers for March 2020 in the amount of \$10,678,587.67;
- D. Payroll for the period of March 8, 2020 through April 4, 2020 in the amount of \$5,437,665.06.
- E. Surplus Property (page 7).

**III. MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff**

- A. Medical Staff Credentials Report for March 2020 (page 8)
- B. Revisions to Orthopaedic Surgery Privileges (page 9-10)

**IV. FINANCIAL UPDATE – Darryl Wolfe, Chief Financial Officer**

- A. March 2020 and 1Q2020

**V. PUBLIC COMMENT**

**VI. OLD BUSINESS**

**VII. ADMINISTRATOR'S REPORT – Eric Lewis, Chief Executive Officer**

- A. Update on COVID-19

**VIII. NEW BUSINESS**

**IX. OTHER**

- A. Quality Management Oversight Committee Agenda 03/23/20 (page 11)

**X. EXECUTIVE SESSION**

- A. To discuss qualifications of an applicant for public employment by authority of RCW 42.30.110(1)(g)



**Board of Commissioners  
Business Meeting Minutes  
March 18, 2020**

The meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance. Also in attendance were Commissioners Ann Marie Henninger, Thom Hightower, Jean Hordyk, and Tom Oblak; Chief Executive Officer Eric Lewis; Chief Operating Officer Darryl Wolfe; OMP Chief Physician Officer Joshua Jones, MD, Chief Human Resource Officer/General Counsel Jennifer Burkhardt; Risk and Compliance Officer Donna Davison; staff, public participants, and Executive Assistant Gay Lynn Iseri. Commissioner John Miles, MD, Commissioner John Nutter, Chief Medical Officer/Safety Officer Scott Kennedy, MD; and Chief Nursing Officer Ralph Parker, MSN/RN were excused.

**CONSENT AGENDA**

- A. Minutes from February 19, 2020, March 3, 2020 and March 6, 2020;
- B. Bad Debt for February 2020 in the amount of \$107,960.24;
- C. Vouchers for February 2020 in the amount of \$9,424,995.33;
- D. Payroll for the period of February 9, 2020 through March 7, 2020 in the amount of \$5,513,360.27.

**MOTION:** To approve the Consent Agenda as presented. *Motion carried unanimously.*

**MEDICAL STAFF RECOMMENDATIONS – Dirk Gouge, DO, Chief of Staff  
Medical Staff Credentials Report for February 2020**

Approval was requested for the February 2020 Medical Staff Credentials Report as follows:

**Appointment to the Allied Health Professional Staff:**

- 1. Maxfield, Melani, PA-C OMP – Orthopedics
- 2. Russell, Jeffrey, PA-C OMP - Urology

**Reappointment to the Active Staff:**

- 1. Lee, Fayzel, MD Envision - Anesthesiology

**Appointment to the Telemedicine Staff:**

- 1. Forouzannia, Arman, MD RADIA – Radiology

**Resignations/Contract Terminations:**

- 1. McGovern, Tristan, MD Orthopedic Surgery – effective 2/12/2020

**MOTION:** To approve the February 2020 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

***Credentials and Qualifications Committee Charter***

To align with 2019-2022 Strategic Plan goals under OMC & Medical Staff Relationships, the following revisions were made: Goal 1 & 4: Ensure streamlined credentialing processes for telemedicine; Goal 1, 2 & 4: Delegated credentialing; Goal 1, 2 & 4: Streamlined processes with provider recruitment/payor enrollment/risk management; and Goal 2: Ensure high quality provider recruitment.

**MOTION:** To approve the revisions to the Medical Staff Credentials and Qualifications Committee Charter as presented. **Motion carried unanimously.**

***Podiatry Privilege Revision***

Revisions removed the requirements for inpatient admission requiring a physician order, and the provision for a history and physical to be performed by a qualified physician member of the OMC Medical Staff under patient assessment.

**MOTION:** To approve the revisions to the Podiatry Privilege Form as presented. **Motion carried unanimously.**

**OLYMPIC MEDICAL PHYSICIANS (OMP) UPDATE – Joshua Jones, MD, Chief Physician Officer  
*Provider Employment Agreements***

The employment agreement with Jessica Potter, DPM, was presented approval. She will complete our 2 surgical podiatrist team to meet important foot and ankle care needs in our community. The employment agreement includes a base salary of \$226,649, a \$25,000 sign-on incentive and a \$10,000 moving allowance.

**MOTION:** To approve the employment agreement with Jessica Potter, DPM, to provide podiatry services at the annual salary of TWO HUNDRED TWENTY-SIX THOUSAND SIX HUNDRED FORTY-NINE DOLLARS (\$226,649) as presented. **Motion carried unanimously.**

***Radiation Oncology Software Licenses, Support and Training***

The computer systems that document our radiation oncology treatments needs to be updated, and the current system, Mosaiq, costs \$70,447 annually for service maintenance. ARIA is the system of choice which is owned by Varian, the same company OMC purchased the TrueBeam linear accelerator from, and costs \$65,215 annually for service maintenance. The switch is to have an integrated and better radiation treatment software. There is no capital cost with making this switch. The Varian ARIA service agreement is for 5 years.

**MOTION:** To approve the five-year agreement with Varian for Aria radiation oncology software, support, and training at the annual cost of SIXTY-FIVE THOUSAND TWO HUNDRED FIFTEEN DOLLARS (\$65,215) beginning after the first-year warranty period as presented. **Motion carried unanimously.**

**QUALITY REPORT – Ralph Parker, MSN, RN, Chief Nursing Officer**  
Deferred.

**SECURITY, COMPLIANCE AND PRIVACY UPDATE – Sean Johnson, Manager Information Technology**  
Deferred.

**PUBLIC COMMENT**  
None.

**OLD BUSINESS**

***Orthopaedic Equipment Purchase – Darryl Wolfe, Chief Operating Officer***

The purchase of the new orthopaedic equipment that was introduced at the last meeting was presented for formal approval.

**MOTION:** To approve the purchase of the Smith and Nephew Navio surgical navigational system at the cost of SIX HUNDRED FIFTY THOUSAND DOLLARS (\$650,000), plus tax, and a four-year maintenance agreement following the first-year warranty for the annual cost of FORTY THOUSAND DOLLARS (\$40,000) as presented. **Motion carried unanimously.**

***Port Angeles Real Estate Purchase – Darryl Wolfe, Chief Operating Officer***

The purchase of the property located at 832 Georgiana Street, Port Angeles was presented for approval. The property is located within 250 yards from the hospital exempting it from the site neutral legislation reimbursement cuts from CMS.

**MOTION:** To approve the purchase of the property located at 832 Georgiana Street, Port Angeles at the cost of SEVEN HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$775,000), and to authorize the CEO/Administrator to sign all related documents as presented. **Motion carried unanimously.**

**ADMINISTRATOR'S REPORT – Eric Lewis, Chief Executive Officer**

An update was presented about the national emergency due to the COVID-19 virus world wide pandemic. Mr. Lewis commended staff who are working diligently under a fast-changing environment. Best practices have been followed for masking protocols, and inventory is being watched closely. Donations of masks and gowns continue, and also donations for staff meals that are delivered by Nourish, a restaurant in Sequim. Staff are screened at entrances and

checked for fevers. Clinics are separating their patients with respiratory issues for safety purposes. OMC continues to prepare for a surge of patients as people have been told to stay home to contain the virus and prevent spreading. Work is underway with Peninsula College who has beds to loan for a potential patient surge that would go into rooms on 2East. Lab tests are being turned around in 24-48 hours, and the OMC courier is also transporting tests from Forks Hospital and Jefferson Healthcare. Season's Café has closed to the public, serving only staff and patients. There have been no employee layoffs, and a personnel pool has been called for reassignments due to lack of work. All elective procedures have been cancelled until May 27, but OMC will continue to meet emergent healthcare needs. Mr. Lewis also announced he changed his retirement date from May 1 to June 1, 2020 because of this pandemic.

**NEW BUSINESS**

***OMC Auxiliary Board Bylaws Revision – Eric Lewis, Chief Executive Officer***

The bylaws were changed to note the reduction of meeting annual board meetings.

**MOTION:** To accept the change to the Auxiliary Board Bylaws, reducing the number of annual meetings from four meetings to one meeting per year. ***Motion carried unanimously.***

***Local Government Investment Pool Resolution (LGIP) – Darryl Wolfe, Chief Operating Officer***

The resolution was introduced which will update the authorized designee appointed to contribute or withdraw funds of behalf of the governing body. Melinda Smithson was added as the Treasurer, replacing Misty Shaw, and Mika Nel will replace Joel Lewis as Deputy Treasurer.

**EXECUTIVE SESSION**

At 6:56 pm, the regular meeting concluded, and after a five-minute break, the meeting moved to executive session discuss current or potential litigation by authority of RCW 42.30.110(1)(i) for 15 minutes with no action to follow. At 7:16 pm, the executive session concluded and the meeting moved back to open session. There being no further business, the meeting was finally adjourned.

**APPROVED AND ADOPTED** this 15<sup>th</sup> day of April, 2020.

**ATTEST:**

_____	_____
Secretary	President
_____	_____
Commissioner	Commissioner
_____	_____
Commissioner	Commissioner
_____	_____
Commissioner	Commissioner



**Board of Commissioners  
Work Session Minutes  
April 1, 2020**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 12:30 pm by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance.

Due to the COVID-19 virus, social distancing recommendations, and Governor Inslee's Stay Home, Stay Healthy proclamation, the meeting was held virtually with attendees and the public calling into a conference line. In attendance in Linkletter Hall was a quorum of commissioners including Ann Marie Henninger, Thom Hightower, and Jean Hordyk. The other three commissioners who joined the meeting by phone were John Miles, MD, John Nutter, and Tom Oblak. Also, in attendance in Linkletter Hall were those presenting information to the board including Chief Executive Officer Eric Lewis, Chief Operating Officer Darryl Wolfe; Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; Chief Human Resources Officer/General Counsel Jennifer Burkhardt; and Executive Assistant to the CEO and Board Gay Lynn Iseri. All attendees were observing appropriate social distancing measures for safety purposes.

Excused from the meeting were Chief Medical Officer/Safety Officer Scott Kennedy, MD; Chief Nursing Officer Ralph Parker, MSN, RN; and Risk and Compliance Officer Donna Davison.

**Public Comment**

None.

**Provider Employment Agreement – Joshua Jones, MD, OMP Chief Physician Officer**

The employment agreement with James Halgrimson, DO, Psychiatrist, was presented for approval. The agreement included a signing bonus of \$30,000, moving expenses up to \$10,000, a retention incentive of \$30,000 after three years, and another retention incentive of \$30,000 payable after six years. He will join OMC as a 0.50 FTE with an annual salary of \$125,000 while he wraps up his current telemedicine practice in Austin, TX. He will transition to full time at the annual salary of \$250,000 within 6-12 months. With Board President Jim Leskinovitch's authorization, Mr. Lewis had signed the agreement prior to board approval which enabled Dr. Halgrimson to move to the area from Texas.

**MOTION:** To ratify the employment agreement with James Halgrimson, DO, to provide psychiatry services at the prorated annual salary of ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000) for 0.5 FTE, moving to full time within a year as presented. **Motion carried unanimously.**

**Resolution 526 - Local Government Investment Pool – Darryl Wolfe, Chief Operating Officer**

This resolution was for administrative purposes to add Melinda Smithson as the Treasurer, replacing Misty Shaw, and Mika Nel replacing Joel Lewis as Deputy Treasurer, and authorizing investment of monies in the Local Government Investment Pool (LGIP).

**MOTION:** To approve Resolution 526, authorizing investment of monies in the local government investment pool, and repealing Resolution 513 as presented.  
**Motion carried unanimously.**

**COVID-19 Update – Eric Lewis, Chief Executive Officer**

Mr. Lewis welcomed the few meeting participants to the meeting and acknowledged staff for all their hard work during the current national emergency COVID-19 pandemic. He also announced he has moved his retirement date one month to June 1, 2020.

It was noted that preserving the inventory of Personal Protective Equipment (PPE) is a current priority. OMC is receiving donations of cloth masks and gloves from the community. It is estimated that OMC will peak with positive cases of COVID-19 toward the end of April. A fundraising effort in Sequim raised thousands of dollars to purchase local food for Nourish restaurant to prepare and deliver meals to all shifts at the hospital and other first line responder agencies. Staff screenings are occurring at entrances to ensure hand sanitizing measures takes place and temperatures are also taken. Peninsula College is working with OMC to loan patient beds to put on the second floor through an intergovernmental agreement in preparation of a patient surge. Lab testing continues with approximately a 2% positive rate to date. The OMC courier continues to deliver COVID-19 lab tests to UW Medicine who provides 48-hour turnaround times. OMC is also delivering test kits from Forks General Hospital and Jefferson Healthcare as a courtesy. Discussion ensued about purchasing testing equipment to enable the OMC lab to test for this virus. It would potentially cost \$160,000 and be used for four different viruses. There have been no employee lay-offs, and a personnel pool has been established for reassignments. Elective surgeries have been cancelled until May 27, but OMC will continue to meet people’s needs.

There being no further business, the meeting was finally adjourned at 1:03 pm.

**APPROVED AND ADOPTED** this 15th day of April 1, 2020.

**ATTEST:**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
President

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

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Commissioner





**CONFIDENTIAL**  
**MEDICAL STAFF**

**CREDENTIALS REPORT – March 2020**

The following are being recommended for approval by the Medical Executive committee. These recommendations are based upon a review of the (re)applicant's education, experience, demonstrated current professional competence, judgment, health status, documented results of clinical performance and the results of other quality review and monitoring studies. Other matters bearing on these recommendations include professional ethics, discharge of staff obligations, and compliance with applicable Medical Staff Bylaws and policies. No applicant shall be discriminated against, denied nor granted Medical Staff membership or clinical privileges on the basis of gender, age, sexual orientation, race, creed, ethnicity/national origin, on the basis of any other criterion lacking professional justification.

**MEDICAL STAFF**

**Reappointment to the Allied Health Professional Staff:**

- |                               |                         |
|-------------------------------|-------------------------|
| 1. Byers, Candace, PA-C       | Jamestown Family Health |
| 2. Walker-Leu, Stefanie, ARNP | OMP – Walk In Clinic    |

**Appointment to the Active Staff:**

- |                          |                                      |
|--------------------------|--------------------------------------|
| 1. Buchika, Samantha, MD | Envision – Anesthesiology            |
| 2. Fiala, Suzanne, MD    | OMP – Walk In Clinic                 |
| 3. Sienko, Mark, MD      | OMP Cancer Center – Medical Oncology |

**Reappointment to the Active Staff:**

- |                       |                           |
|-----------------------|---------------------------|
| 1. Bush, Stephen, MD  | OMG – OB/Gyn              |
| 2. Hoyt, John, MD     | NW Pathology              |
| 3. Katz, Jeremy, MD   | Envision – Anesthesiology |
| 4. Roop, Jonathan, MD | Hospitalist               |

**Appointment to the Telemedicine Staff:**

- |                        |                         |
|------------------------|-------------------------|
| 1. Lee-Loung, Liou, MD | Swedish – Teleneurology |
| 2. Lemley, William, MD | RADIA - Radiology       |

**Resignations/Contract Terminations:**

- |                        |                                |
|------------------------|--------------------------------|
| 1. Cox, Patrick, MD    | RADIA - Effective 1/1/2020     |
| 2. Pappy, Adlai, MD    | Envision - Effective 1/23/2020 |
| 3. Steffen, Sara, PA-C | OMP - Effective 1/27/2020      |

**Olympic Medical Center  
MEDICAL STAFF  
Privilege Request Form  
Orthopedic Surgery**

Requested	Procedure	Initial Criteria (Applies to all privileges)	Renewal Criteria	Proctoring Requirement
<b>Core Privileges</b>				
<input type="checkbox"/>	<p><b>Orthopedic Surgery Core Privileges:</b></p> <p>Performance of or assistance at orthopedic procedures, including related admission, consultation, or evaluation (inpatient and outpatient); surgical and non-surgical care to diagnose and treat patients of all ages to correct or treat various conditions, illnesses, and injuries of the musculoskeletal system, which includes the upper and lower extremities and bony pelvis.</p>	<p><b>Basic education:</b> Doctor of Medicine or Doctor of Osteopathy Degree (MD/DO) from an accredited program.</p> <p><b>Formal training and experience at initial appointment:</b> Successful completion of a postgraduate residency program in Orthopedic Surgery, approved by the Accreditation Council for Graduate Medical Education (ACGME) or American Osteopathic Association.</p> <p>Board Certification in Orthopedic Surgery by an ABMS or AOA approved Board, the Royal College of Physician and Surgeons or current qualification to sit for the examination.</p> <p>Documentation of certification or eligibility must be provided. Evidence of active participation leading to certification must be provided annually until certification is obtained</p> <p><b>Required previous experience:</b> Demonstration of 100 orthopedic procedures during the last 12 months or demonstrated successful participation in a hospital-affiliated formalized residency or special clinical fellowship during which the applicant performed or assisted with at least 30 cases</p>	<p><b>Reappointment requirements:</b> Demonstration of 100 orthopedic procedures during the last 12 months or demonstrated successful participation in a hospital-affiliated formalized residency or special clinical fellowship during which the applicant performed or assisted with at least 30 cases.</p> <p>Documentation of clinical activity within the scope of core privileges requested without significant quality variations identified.</p> <p>Board Certification in Orthopedic Surgery by an ABMS or AOA approved Board, the Royal College of Physician and Surgeons or current qualification to sit for the examination. Documentation of certification or eligibility must be provided. Evidence of active participation leading to certification must be provided annually until certification is obtained.</p> <p>Continuing medical education related to Orthopedic Surgery is required.</p>	<p>Minimum 10 Chart reviews <u>at initial appointment</u></p>
<b>Special Privileges</b>				
<input type="checkbox"/>	<p><b>Hand Surgery Privileges</b></p> <p>Admit, evaluation, diagnose, treat and provide consultation to patients presenting with injuries and disorders of all structure of the upper extremity directly affecting the form and function of the elbow, hand and wrist by medical, surgical and rehabilitative means. Assess, stabilize and determine disposition of patients with emergent conditions consistent with medical staff policy regarding emergency and consultative call services.</p>	<p>Same as Core Privileges with evidence of at least 20 hand cases.</p>	<p>Same as core privileges</p>	

<input type="checkbox"/>	<b>Patient Visitation Only privilege</b> <b>No inpatient or Short stay admission privileges</b> Medical Staff may refer patients to Medical Center Hospitalists, or an Active Staff member, who shall be responsible for admitting and managing the care of their patient. The Staff member is encouraged to visit the hospitalized patient, have access to the patient record and participate in decisions regarding patient care and family issues.	Same as Core Privileges	Practitioners requesting patient visitation access privileges must provide documentation that he/she has been involved in active practice in the care of patients in the outpatient or office based setting. The referring Staff member will provide allergy, medication, problem lists and an EHR summary page if available. Other pertinent medical records including POLST should be provided. Practitioner must wear hospital ID as required by Admin Policy 10.15.
<input type="checkbox"/>	<b>Treatment of patients in outpatient clinics at OMP/OMC clinics and medical facilities</b>	Must have contract and/or employment through OMP/OMC <input type="checkbox"/> OMC Emergency Department <input type="checkbox"/> Olympic Medical Cancer Center <input type="checkbox"/> OMP Orthopedic Clinic <input type="checkbox"/> OMP Primary Care Clinic <input type="checkbox"/> OMP Sleep Clinic <input type="checkbox"/> OMP Specialty Clinic <input type="checkbox"/> OMP Surgery Clinic <input type="checkbox"/> OMP Walk in Clinic	
<input type="checkbox"/>	Inpatient Admission privileges	Demonstrated competency in the Clinical Information system (Electronic Health Record) required	
<input type="checkbox"/>	Short Stay Admission privileges	Demonstrated competency in the Clinical Information system (Electronic Health Record) required	

<b>Delineated Privileges</b>				
Requested	Procedure	Additional credentialing criteria (if applicable)	# of Cases performed past 2 years	Proctoring Requirements
<input type="checkbox"/>	Moderate Sedation  PALS is highly recommended for patients under 14 or NALS is highly recommended for neonates	<u>Please check requirement met:</u> <input type="checkbox"/> Evidence of training and competence in an Anesthesia or Emergency Medicine residency program; or <input type="checkbox"/> Successful completion of moderate sedation self-study course and examination ( <i>passing score 80%</i> ); or <input type="checkbox"/> Evidence of performance of moderate sedation without significant quality variations identified.	<u>Please check requirement met:</u> <input type="checkbox"/> Current ACLS ( <i>please submit a copy of your current ACLS, PALS or NALS</i> ) or <input type="checkbox"/> Successful completion of moderate sedation self-study course and examination ( <i>passing score 80%</i> ) or <input type="checkbox"/> Evidence of performance of moderate sedation without significant quality variations identified	Minimum 12 procedures per year or must take OMC Moderate Sedation exam
<input type="checkbox"/>	Assist in Surgery			
<input type="checkbox"/>	Laser Surgery			
<input checked="" type="checkbox"/>	<b>NAVIO Robotic System</b>	<b>Evidence of completion of a one-day cadaver lab (usually at the hospital) where the surgeons need to do 2 bone cuts each on a UKA and a TKA. (Recommended by Smith+Nephew)</b>		

I request the privileges checked above and attest that I have met the requirements for these privileges. I have crossed out any procedures that I do not currently perform or request. I understand that by making this request I am bound by the applicable bylaws, policies and procedures of the hospital and the Medical Staff and hereby stipulate that I meet the threshold criteria for each privilege requested. Any restriction on the clinical privileges granted to me is waived in an emergency situation and in such situation my actions are governed by the Medical Staff Bylaws which authorize me to do everything possible to the degree permitted by my license, regardless of my staff category or level of privileges, to save a person's life or save a patient from serious harm. By exercising these emergency privileges I am obligated to summon all consultative assistance necessary to arrange appropriate follow-up. Emergency privileges are for the duration of the emergency, only.

Physician Signature - «longname\_of\_providers»

Date

Board Approval Date

Name: «longname\_of\_providers»

Approved:

C&Q: 10/29/01; 08/18/09; 03/15/11; 06/18/13; 06/17/14; 07/15/14; 12/15/15; 05/17/16; 9/17/19; 3/17/2020  
 Medical Executive Committee: 2/15/05; 08/31/09 ; 03/28/11; 06/24/13; 07/28/14; 12/28/15; 05/23/16; 9/30/19; 03/30/2020  
 Medical Staff: 4/11/05; 10/12/09; 04/11/11; 06/10/13; 10/13/14; 06/23/16; 12/4/19  
 Board of Commissioners: 4/20/05; 102109; 04/20/11; 07/17/13; 11/19/14; 01/20/16; 06/01/16; 10/16/19; 04/15/2020

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**Quality Management Oversight Committee (QMOC) Agenda**  
 Purpose: Monitor the effectiveness of the Quality Management System

<b>DATE:</b> March 23, 2020	<b>TIME:</b> 10AM-12PM	<b>LOCATION:</b> Fairshter Room
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**MEMBERS:**

<input type="checkbox"/> Eric Lewis, Chair	<input type="checkbox"/> Thom Hightower	<input type="checkbox"/> John Miles, MD	<input type="checkbox"/> Tom Oblak
<input type="checkbox"/> Jennifer Burkhardt	<input type="checkbox"/> Scott Kennedy, MD	<input type="checkbox"/> Joshua Jones, MD	<input type="checkbox"/> Ralph Parker
<input type="checkbox"/> Darryl Wolfe	<input type="checkbox"/> Donna Davison	<input type="checkbox"/> Mark Fischer, MD	<input type="checkbox"/> Rhonda Bowen
<input type="checkbox"/> Patti Haught	<input type="checkbox"/> Liz Uruga		

**GUESTS:**

<input type="checkbox"/> Michael Lessor	<input type="checkbox"/> Elizabeth Schuerman	<input type="checkbox"/> Leonard Anderson	<input type="checkbox"/> Julie Black
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Topic	Time/Start	Responsibility/Executive Sponsor
<b>Patient Story</b>	10:00 am 10 min.	Patti Haught/ Jennifer Burkhardt
<b>Consent Agenda</b> <a href="#">Actions Items</a> <a href="#">Minutes for Feb. 2020</a> <a href="#">ALT Minutes Feb. 2020</a> <a href="#">Corrective Actions</a> Monthly QMS Focus on Excellence - cancelled	10:10 am 5 min.	Eric Lewis
<a href="#">Nutrition</a> – Annual Report	10:15 am 20 min.	Michael Lessor, Elizabeth Schuerman, & Julie Black/ Jennifer Burkhardt
<a href="#">Heart Center and Wellness Center</a> – Annual Report <a href="#">PowerPoint Presentation</a>	10:35 am 30 min.	Leonard Anderson/ Darryl Wolfe
<a href="#">2020 DNV Survey Results</a>	11:05 am 20 min.	Liz Uruga/Eric Lewis
<b>Standing Agenda Items</b> <ul style="list-style-type: none"> <li>• Recent Serious Safety Events/Root Cause Analyses (RCAs) and Results of Recent Risk Assessments – Donna Davison</li> <li>• Safety Guardian Successes and Updates – Rhonda Bowen</li> <li>• Requests to Close PI Projects/Recent Internal Audit Results – Liz Uruga               <ul style="list-style-type: none"> <li>• <a href="#">QMS-82-2017-Waterborne Pathogen Mgmt. Plan</a></li> <li>• <a href="#">QMS-125-CMS-EMTALA</a></li> </ul> </li> </ul>	11:25am 15 min.	Donna Davison/ Jennifer Burkhardt  Rhonda Bowen/ Scott Kennedy, MD  Liz Uruga/Ralph Parker
<b>Adjourn - Next meeting: April 27, 2020</b>		