



**Board of Commissioners  
Meeting Minutes  
Linkletter Hall  
September 21, 2011**

At 5:00 pm, Board President Jim Cammack called the special meeting to order in the Wendel Room at Olympic Medical Center. The meeting was immediately moved to executive session by authority of RCW 42.30.140(4)(a) to discuss collective bargaining, RCW 42.30.110(1)(g) to discuss personnel matters, and RCW 42.30.110(1)(i)(ii) to discuss potential litigation. Present were Commissioners Arlene Engel, Jean Hordyk, Jim Leskinovitch, John Miles and John Nutter; CEO Eric Lewis; CMO Scott Kennedy, MD; CFO Julie Rukstad; CHRO Rich Newman; Administrative Director Risk Management Donna Davison; Legal Counsel Craig Miller; and Executive Assistant Gay Lynn Iseri. Commissioner John Beitzel was excused.

At 6:00 pm, the meeting continued in Linkletter Hall and was opened with the pledge of allegiance.

**NEW PHYSICIAN INTRODUCTION**

Chief Medical Officer R. Scott Kennedy, MD, introduced three physicians who have joined OMC since June 2011:

- Michele Stafford, DO, family medicine, practicing at the OMC Primary Care Clinic.
- Keith Ure, MD, board certified orthopaedic surgeon, working at the OMC Orthopaedic Clinic in Sequim.
- Henry Yee, MD, board certified orthopaedic surgeon, providing two week continuous orthopaedic call followed by two weeks off.

**CONSENT AGENDA**

- Minutes for August 17, 2011, August 26, 2011, and September 7, 2011;
- Bad Debt for the month of August 2011 in the amount of \$396,139.85;
- Vouchers for August 2011 in the amount of 5,684,077.59;
- Payroll for the period of August 7 through September 3, 2011 in the amount of \$3,424,585.25.

**MOTION:** To approve the consent agenda as presented. *Motion carried unanimously.*

**MEDICAL STAFF RECOMMENDATIONS - Chief of Staff Harry Lyndes, MD**

Dr. Lyndes requested approval of the following August 2011 credentials report:

***MEDICAL STAFF***

***Reappointment to the Active Staff:***

1. Bringgold, Bradley, MD                      Emergency Medicine

***Extension of Provisional Active Staff:***

1. Yelland, Grace, MD                      Pediatrics

***Extension of Provisional Telemedicine privileges:***

1. Czartoski, Todd, MD                      Neurology
2. Edwardson, Matthew, MD                      Neurology
3. Kushner, W. Tom, DO                      Neurology
4. Liou, Lee-Loung, MD                      Neurology
5. Smith, Sheila, MD                      Neurology

***Resignation of Privileges:***

1. Davis, Arielle, MD                      Teleneurology – effective August 9, 2011
2. Martin, Thomas, MD                      Pathology – effective July 18, 2011
3. Zivin, Adam, MD                      Cardiology – effective July 15, 2011

***LOCUM TENENS PRIVILEGES GRANTED – FYI***

1. Brokschmidt, Carol, MD                      OB/GYN
2. Brown, Jennifer, A. CRNA                      Anesthesiology
3. Lumpkin, Elizabeth, MD                      Anesthesiology

***MOTION:***     To approve the August 2011 medical staff credentials report as presented.  
***Motion carried unanimously.***

**QUALITY REPORT**

***Focus on Satisfaction – Richard Newman, chief human resource officer***

The quarterly Executive Quality Council Satisfaction Subcommittee Indicators were noted in the packet. Mr. Newman then introduced Nanette Noyes, Manager, Environmental Services, who presented efforts of her department through lean process improvement about survey indicators for room cleanliness. Problems and solutions discussed in this example of a success story using lean training. See attached presentation.

**OLD BUSINESS**

***Appointing a Treasurer - Julie Rukstad, chief financial officer***

The role of treasurer needed to be filled due to the retirement of John F. Lowe, and as introduced at the previous meeting, Darryl J. Wolfe was selected to fill this role. The Board Budget, Audit

and Compliance committee reviewed and recommended this appointment and Ms. Rukstad requested the board approve this appointment of Darryl J. Wolfe to the position of Treasurer of Olympic Medical Center by formal resolution.

**MOTION:** To approve Resolution 444 – Appointing a Treasurer and Amending Resolution 247 as presented. *Motion carried unanimously.*

**ADMINISTRATOR’S REPORT – R. Scott Kennedy, MD, chief medical officer**

As Chief Executive Officer Eric Lewis was excused from the meeting following executive session, Dr. Kennedy presented the Administrator’s Report. He discussed the upcoming influenza season, and commended front line staff, medical staff, and management staff for achieving the high immunization rate of 90.6% during the last flu season. The public health officers are currently watching data of patients being treated to declare the beginning of this year’s flu season. The immunization goal for this year is 95%, and our rates continue to be among the best in the nation. See attached presentation.

**PUBLIC COMMENT**

Employee Lotta Pearl, Surgery Services RN, commented about the float pool issue and SEIU1199 union negotiations.

**NEW BUSINESS**

***District Redistricting – Craig L. Miller, legal counsel***

Mr. Miller presented a proposed redistricting plan as required by statute to adjust boundaries following the 2010 census data. Statute indicates districts shall be as equal as possible in population. He proposed moving precincts from District 2 to District 3; and from District 1 to District 2 to comply with the statute. As it was up to the discretion of the board, an ad hoc committee consisting of Commissioners Beitzel, Nutter and Hordyk agreed to meet to discuss his recommendations and either endorse or revise. The plan needs to be adopted by year end after receiving public input.

***Surplus Property – Julie Rukstad, chief financial officer***

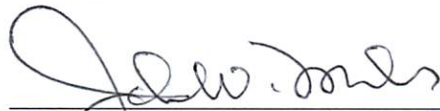
Ms. Rukstad requested the equipment be declared as surplus, mostly computer equipment, fully depreciated and not salvageable.

**MOTION:** To approve the property listed on pages 47-48 of the board packet as surplus. *Motion carried unanimously.*

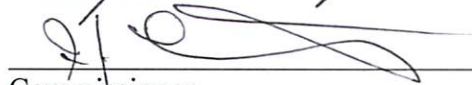
There being no further business the meeting finally adjourned at 7:23 pm.

**APPROVED AND ADOPTED** this 19th day of October, 2011.

**ATTEST:**

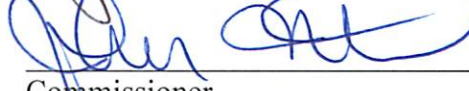
  
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