



**Board of Commissioners
Meeting Minutes
Linkletter Hall
September 2, 2009**

The meeting was called to order by Board President Jim Leskinovitch at 6:00 pm in Linkletter Hall and was opened with the pledge of allegiance. Present were Commissioners John Beitzel, Jim Cammack, Arlene Engel, Jean Hordyk, and John Nutter; Chief Executive Officer Eric Lewis; Chief Medical Officer Scott Kennedy, MD; Assistant Administrators Rhonda Curry, Pamela Hawney; Administrative Director Donna Davison; Olympic Medical Home Health Administrator Fran Sisson; Facilities Manager Scott Bower, Chief Technology Officer Linda Brown; Legal Counsel Craig Miller; and Executive Assistant Gay Lynn Iseri.

SENIOR PEER COUNSELING PRESENTATION

Dr. Marsha Goldman, Project Connect of the Care Partnership presented history about the program that began with a grant from the Robert Wood Johnson Foundation. The Depression Detection Coalition created the Senior Peer Counseling Program designed to assist seniors over 50 years old suffering from depression and other issues by providing peer counseling. The program is free of charge and confidential with no income requirements or time limitations on how long they can be counseled. Project Connect of Clallam County is the advisory board for the program that now serves care givers. Chronically ill, severely mentally ill or patients with moderate dementia are not seen, however, Peninsula Community Mental Health Center serves as a resource. Discussion ensued about criteria to become a counselor, collaboration with OMC Social Services and Home Health staff, grief counseling, and funding.

Commissioner Leskinovitch acknowledged Peter Casey from Peninsula Community Mental Health Center and requested he present an update to the board regarding funding cuts to mental health care and an update on the 72-hour crisis center status.

SERVICE LINE UPDATE: OLYMPIC MEDICAL HOME HEALTH (OMHH)

Home Health Administrator Fran Sisson presented an overview, key indicators, operations review, challenges and opportunities about Olympic Medical Home Health and announced this is the only Medicare certified agency serving Clallam and West Jefferson counties and available 365/24/7. In addition to home health services, the Lifeline program and medical services at the jail are also provided through OMHH. Commissioner Leskinovitch commended Fran and her staff.

AWARD BID FOR SEQUIM CAMPUS DEVELOPMENT PROJECT

Facilities Manager Scott Bower requested approval to award the bid for the Sequim Campus Development project. He announced three bids were received, and one bid came in 15% below engineers estimate. He noted the base bid was \$400,000, and reviewed the three alternates: parking and complete loop road for \$330,000, additional parking for \$80,000 and finally front entrance revisions for \$10,000 well below the proposed budgeted amount of \$950,000 with Jamestown paying half the bid. He also noted all referrals and references came back positively for Ocean Side Construction.

MOTION: To award the bid for the Sequim Campus Development project to Ocean Side Construction which includes the base bid and all three alternates for the total cost of EIGHT HUNDRED TWENTY THOUSAND DOLLARS (\$820,000) plus tax as presented.

Discussion. The project will hopefully be finished for the MSB portion by November 30 then it will be paved in March and will not conflict with Jamestown's construction. Commissioner Leskinovitch announced the Board Budget and Audit Committee had reviewed and recommended approval to award this bid. **Motion carried.**

CISCO NETWORK SWITCH SERVICE AGREEMENT

Chief Technology Officer Linda Brown summarized the proposed three-year agreement with Cisco to be paid quarterly at \$11,000 per quarter. The three-year agreement will give us a discount. Formal request for approval will occur at the next meeting.

PHYSICIAN EMPLOYMENT AGREEMENT

Assistant Administrator Specialty Services Pam Hawney presented the employment contract for Rena Zimmerman, MD, radiation oncologist who would replace the position vacated by Clare Bertucio, MD who moved in July. It was noted Dr. Zimmerman has also completed a two-year program in integrated medicine to offer care for the entire being and was viewed to be a great addition to the cancer program.

MOTION: To approve the physician employment agreement for Rena Zimmerman, MD, Radiation Oncologist with a base salary of FOUR HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$425,000), a TWENTY FOUR THOUSAND DOLLAR (\$24,000) medical director stipend, and standard benefits package effective January 1, 2010 as presented. **Motion carried.**

COMMITTEE RECOMMENDATION LEGAL INFORMATION

Legal Counsel Craig Miller spoke at the request of Board President Jim Leskinovitch to advise the board about a request for the Board Budget and Audit Committee recommendations be distributed to the other board members prior to the formal, decision-making meeting. The board was informed that when results of committee discussions and decisions are distributed in advance, discussion among the entire board should not occur because of the Open Public Meetings Act and any decisions made via e-mail outside a public meeting are not legal.

It was determined that recommendations of the Budget and Audit Committee be noted on the agenda distributed monthly in the Board Packet.

Commissioner Beitzel asked for a description of Board Committees. The Bylaws Committee was directed to evaluate the current bylaws for possible revisions.

There being no further business, the meeting was adjourned at 7:08 pm.

APPROVED AND ADOPTED this _____ day of _____, 2009.

ATTEST:

_____	_____
Secretary	President
_____	_____
Commissioner	Commissioner
_____	_____
Commissioner	Commissioner