



**Board of Commissioners
Meeting Minutes
Linkletter Hall
September 16, 2009**

The meeting was called to order at 6:00 p.m. in Linkletter Hall at Olympic Medical Center by Commissioner Jean Hordyk, senior-most Commissioner and acting Board President in the absence of Board President Jim Leskinovitch and Board Secretary John Beitzel who were in Washington DC on a lobbying trip with CEO Eric Lewis. The meeting was then opened with the pledge of allegiance. Present were Commissioners Jim Cammack, Arlene Engel, and John Nutter; CFO Julie Rukstad, Assistant Administrators Richard Newman, Rhonda Curry, Chief of Staff Mark Fischer, MD, Legal Counsel Craig Miller; public participants and Executive Assistant Gay Lynn Iseri. Eric Lewis, Jim Leskinovitch and John Beitzel were excused.

CONSENT AGENDA

- Minutes for August 19, 2009 and September 2, 2009;
- Bad Debt for August 2009 in the amount of \$329,974.90;
- Vouchers for the month of August 2009 in the amount of \$4,031,551.26;
- Payroll for the Period of August 9 through September 5, 2009 in the amount of \$2,992,127.79.

MOTION: To approve the consent agenda as presented. *Motion carried.*

MEDICAL STAFF REPORT

Chief of Staff Mark Fischer, MD requested approval of the Medical Staff recommendations from August 2009 as follows:

AHP STAFF:

Appointment to the Provisional Allied Health Professional Staff:

1. Krause, Loren, CRNA Nurse Anesthetist

Reappointment to the Allied Health Professional Staff:

1. Weaver, Rick, PA-C Emergency Medicine

Resignations from the Allied Health Professional Staff:

1. Dalm, Rob, PA-C Emergency Medicine/Sherwood Medical Center
2. Richmond, Mardell, ARNP Emergency Medicine

MEDICAL STAFF:

Appointment to the Provisional Active Medical Staff:

1. Atkins, David A., MD Radiology – RADIA
2. Harmon, Ben H., MD Radiology – RADIA
3. Hastreiter, Dawn M., MD Radiology – RADIA
4. Jones, David W. F., MD Emergency Medicine
5. Kurata, Douglas, MD Emergency Medicine
6. Roethel, Maurice, MD Emergency Medicine
7. Satre, Richard W., MD Radiology – RADIA

Appointment to the Telemedicine Staff:

1. Alexander, David, MD Radiology - RADIA
2. DeMartini, Joseph R., MD Radiology – RADIA
3. Chan, Alan D., MD Radiology – RADIA
4. Fu, Aaron Y., MD Radiology – RADIA
5. Hayes, Elizabeth J., MD Radiology – RADIA
6. Josafat, Alice B., MD Radiology – RADIA
7. Lee, Edward J., MD Radiology – RADIA
8. Little, John W., MD Radiology – RADIA

LOCUMS TENENS PRIVILEGES GRANTED – FYI:

1. Ballard, Gary, MD Radiology
2. Burnette, David, MD Radiology
3. Guillermo, Reynaldo, MD Radiation Oncology
4. Kazimi, F. Sarah, MD Radiology
5. Stoll, Terrence, MD Radiology

MOTION: To approve the August 2009 Medical Staff Credentials Report as presented.

Discussion: Radiology Locums will soon be a thing of the past. ***Motion carried.***

QUALITY REPORT

Focus on Quality

Chief Nursing Officer Lorraine Wall highlighted the quality performance indicators. She then spoke about the standardization of emergency codes as approved by the Washington State Hospital Association effective November 1, 2009. See attached slides for clarification.

PUBLIC COMMENT

None.

OLD BUSINESS

Cisco Network Switch Maintenance Agreement

Chief Technology Officer Linda Brown requested approval of the Cisco Network Switch Maintenance Agreement.

MOTION: To approve the purchase of the three-year Cisco Smartnet Network Switch Maintenance Agreement for the total amount of TWO HUNDRED THIRTY FOUR THOUSAND NINE HUNDRED SIXTEEN DOLLARS AND THIRTY SEVEN CENTS (\$234,916.37) as presented. **Motion carried.**

Medical Office Lease

Chief Financial Officer Julie Rukstad asked for approval of an extension of the current lease for the orthopedic clinic located at 1004 Caroline Street, Port Angeles.

MOTION: To authorize the Administrator to enter into a 4-year lease agreement with Dirk Gouge, MD for the orthopedic clinic space located at 1004 Caroline Street, Port Angeles at THREE THOUSAND SIX HUNDRED THIRTY FIVE DOLLARS (\$3,635) per month for two years, and THREE THOUSAND SEVEN HUNDRED SEVENTY DOLLARS (\$3,770) per month for the last two years with a 120-day termination clause as presented. **Motion carried.**

ADMINISTRATOR'S REPORT

Chief Medical Officer Scott Kennedy, MD, acting CEO, thanked staff for their response to the external disaster that was called the previous night after a bus and automobile collision.

Swine Flu Update (H1N1)

Dr. Kennedy presented information regarding the seasonal flu and now the H1N1 Swine Flu that first appeared the middle of May 2009 that has now spread world wide. He noted older and younger patients, and pregnant patients are most at risk of contracting the H1N1 strain. Vaccination is the best strategy, along with hand hygiene and exposure prevention.

NEW BUSINESS

Philips EKG Machines and Software Upgrade

Cardiac Services Director Judy Tordini requested approval of the purchase of wireless EKG machines to replace the current eighteen year old machines.

MOTION: To approve the purchase of the five budgeted EKG machines and transducer software from Phillips for a total cost of ONE HUNDRED NINETY NINE THOUSAND EIGHT HUNDRED SIXTEEN DOLLARS AND FIFTY CENTS (\$199,816.50) plus tax as presented.

Discussion: Wireless connectivity is being determined for all patient areas. These wireless machines are scheduled to go live December 1, 2009. **Motion carried.**

Physician Employment Agreement Amendments

Chief Medical Officer Scott Kennedy, MD asked for approval of the employment agreement for Dr. Loren Larson, orthopedist at the base salary of \$395,000 including the standard benefits package and an extension to also work at the Forks Community Hospital.

MOTION: To approve the employment agreement amendment for Loren Larson, MD as presented. *Motion carried.*

Dr. Kennedy then requested approval of the employment agreement amendment for Dr. Mark Fischer including the elimination of paid time off, converting CME allowance to compensation, and other items to standardize the contract to OMP physician benefits. Also included will be compensation for his work on the physician care management project.

MOTION: To approve the employment agreement amendment for Mark Fischer, MD as presented. *Motion carried.*

Physician Recruitment Agreement / Jamestown Family Health Clinic

Dr. Kennedy requested approval of the physician recruitment agreement with Jamestown Family Health Clinic to assist in recruitment efforts for Kathleen Farrell, DO, board certified family physician. The three year agreement would assist with up to \$10,000 in relocation expenses, up to \$12,000 for one year of housing expense, and as much as \$16,667 for up to three years to assist in student loan repayment.

MOTION: To approve the physician recruitment agreement with Jamestown Family Health Clinic for Kathleen Farrell, DO, family medicine, as presented. *Motion carried.*

Diagnostic Imaging Asset Purchase

Chief Financial Officer Julie Rukstad briefed the board on a potential purchase of Peninsula Medical Imaging equipment. Discussions and negotiations are underway and an update will be presented at a future board meeting.

There being no further business the meeting was finally adjourned at 7:00 pm.

APPROVED AND ADOPTED this _____ day of _____, 2009.

ATTEST:

President

Secretary

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner