



**Board of Commissioners
Meeting Minutes
Linkletter Hall
November 6, 2013**

The meeting was called to order at 12:30 pm in Linkletter Hall in the basement of Olympic Medical Center by Acting Board President Jim Leskinovitch, and was immediately opened with the pledge of allegiance. Present were Commissioners Jim Cammack, Jean Hordyk, John Miles, MD; Chief Executive Officer Eric Lewis, Chief Medical Officer Scott Kennedy, MD, Chief Financial Officer Julie Rukstad, Chief Physician Officer Rebecca Corley, MD, Risk Manager Donna Davison; Legal Counsel Craig Miller, staff, public participants and Executive Assistant Gay Lynn Iseri. Commissioners John Beitzel and Tom Oblak were excused. At 12:40 pm, Commissioner John Nutter joined the meeting.

2014 BUDGET HEARING

Acting Board President Jim Leskinovitch welcomed attendees and opened the 2014 Budget Hearing for Olympic Medical Center at 12:31 pm. Eric Lewis, chief executive officer, and Julie Rukstad, chief financial officer, presented an overview of the 2014 Operating/Capital Budgets and 2014-2016 Strategic Plan (see attached).

Mr. Lewis requested input from the Board, and Commissioner Leskinovitch responded noting FBI and OIG expansion of compliance programs, risk analysis and audits. It was suggested this become the twenty-fifth goal in the Strategic Plan.

There being no public comment related to the 2014 Budget Hearing, the hearing was officially closed at 1:01 pm.

EMPLOYEE RECOGNITION – Eric Lewis, chief executive officer

With over 40 employees recognized over the past four months for exemplary work during the Lawson and Epic implementations, one employee had not been able to attend because board meetings fell on payroll weeks. Cathy Martineau, payroll manager, an employee for almost 30 years, was finally recognized for her work during the Lawson implementation. She ensured payroll was timely and continues to be focused on automation and process improvement.

ORGANIZATIONAL CHART REVISIONS – Eric Lewis, chief executive officer

Changes to the organizational chart were introduced as follows: removing Assistant Administrator title, changing billing department names, deleting functions (environment of care and grant writing), adding communications to public relations, moving physician recruitment under the OMP Chief Physician Officer, moving infection control under Chief Medical Officer, moving cardiac services and rhythm clinic under Olympic Medical Physicians, adding Hospital Chief Operating Officer to the Chief Medical Officer title, changing the name of the Critical Care Unit to Intensive Care Unit, and changing the name Social Services to Case Management.

OCTOBER 2013 MEDICAL STAFF CREDENTIALS REPORT–Scott Kennedy, MD, chief medical officer

Approval was requested for the October 2013 credentials report as follows:

ALLIED HEALTH PROFESSIONAL STAFF

Appointment to the Allied Health Professional Staff:

1. Butler, Marna, ARNP Sleep Medicine – OMP Specialty Clinic
 - i. Supervising physician: Michael McDonald, MD

Reappointment to the Allied Health Professional Staff:

1. Bopp, Deborah, ARNP, CNM OB/Gyn – OMP Women’s Clinic
 - i. Supervising physician: Aya Sultan, MD
2. Hirst, Suzanne, PA-C Family Medicine –OMP Primary Care Clinic
 - i. Supervising physician: E. Christian, MD
3. Parker, Selby, PA-C Emergency Medicine
 - i. Supervising physician: J. Wallace, MD
4. Sproul, J. Morgan, PA-C Family Medicine/Hospitalist – OMP Specialty Clinic
 - i. Supervising physician: M. Fischer, MD

MEDICAL STAFF

Appointment to the Active Medical Staff:

1. Torres, Ishmael Jay, MD RADIA - Radiology

Reappointment to the Active Medical Staff:

1. Barton, Matthew, MD Anesthesia
2. Churchley, Stephen, MD Emergency Medicine
3. Frank, Christopher, MD Family Medicine
4. Harrington, Madeline, MD Pediatrics
5. Levy, Matthew, MD General Surgery – OMP Surgery Clinic
6. McGovern, Regina, MD Orthopedic Surgery
7. Sivesind, Rienra, MD Family Medicine
8. Urnes, Kara, MD Cardiology – OMP Specialty Clinic
9. Wallace, James, MD Emergency Medicine

Reappointment to the Courtesy Medical Staff:

1. Peet, Alan, MD Oral/Maxillofacial Surgery

Reappointment to the Consulting Medical Staff:

1. Wolgamot, Gregory, MD Pathology

Appointment to the Telemedicine Staff:

1. Lue, Stanley G., MD Swedish – Neurology – privileges expire 9/25/15
2. O'Connor, Rachel, MD RADIA – Radiology (Initial application)
3. O'Riordan, Moira, MD RADIA – Radiology (Reappointment)

Resignations from the Medical/AHP Staff:

1. Nikomborirak, Jakdej, MD Sleep Medicine – Resignation effective 08/17/13
2. Althouse, Ralph, MD Swedish Cardiology – Resignation effective 9/19/13
3. Grassman, Eric, MD Swedish Cardiology – Resignation effective 10/17/13

Leave of Absence:

1. Bundy, Pamela, MD October 8, 2013-December 2, 2013

MOTION: To approve the October 2013 medical staff credentials report as presented. *Motion carried unanimously.*

X-RAY WIRELESS CASSETTE TECHNOLOGY – Scott Kennedy, MD, chief medical officer
Wireless cassette technology improves work flow and productivity while reducing radiation exposure and capability. The move from CR to wireless technology would also allow more through put in Ortho. The cost would be \$134,000 plus tax, and \$125,000 was budgeted in 2013. The CR would continue as a back-up system.

SURPLUS PROPERTY – Julie Rukstad, chief financial officer
Property included beds that were sold or scrapped because of age, and IT equipment that was scrapped.

MOTION: To approve the property listed on pages 3-4 in the board packet as surplus. *Motion carried unanimously.*

OTHER

Julie announced Treasurer Darryl Wolfe was working on the \$20 million debt issuance request that would be presented at the next meeting for consideration. Also noted was a list of routine contracts included in the 2014 budget that would be presented for consideration at the next meeting after the Board Budget, Audit and Compliance committee has reviewed them.


Commissioner Jean Hordyk spoke about the recent Estes Park conference and the issues with personal computer systems, personal use of computers, and flash drives. Discussion ensued about systems already in place as precautions. Jean also mentioned the new folding machine in the laundry department, and how well appreciated it was.

There being no further business the meeting was adjourned at 1:37 pm. The meeting was then moved to executive session to discuss personnel matters pursuant to RCW 42.30.110(1)(g) for fifteen minutes, with no action to follow.

The executive session concluded and the meeting was moved back to open session and finally adjourned at 1:52 pm.

APPROVED AND ADOPTED this 20th day of November 2013.

ATTEST:



Secretary



Commissioner



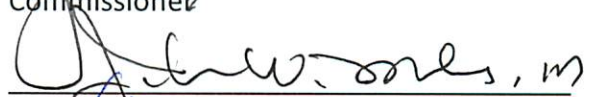
Commissioner




President



Commissioner



Commissioner



Commissioner