



**Board of Commissioners
Meeting Minutes
Linkletter Hall
November 19, 2008**

The meeting was called to order at 6:00 p.m. in Linkletter Hall at Olympic Medical Center by Board President Gary R. Smith, and was opened with the pledge of allegiance. Present were Commissioners Arlene Engel, Jim Cammack, Jean Hordyk, Jim Leskinovitch, and Cindy Witham; CEO Eric Lewis; CMO Scott Kennedy, MD; Assistant Administrators Julie Rukstad, CTO Linda Brown; Administrative Director Donna Davison; Legal Counsel Craig Miller; and Executive Assistant Gay Lynn Iseri. Commissioner John Beitzel was excused.

CONSENT AGENDA

- Minutes for October 15, 2008, November 5, 2008 and November 7, 2008;
- Vouchers for the month of October 2008 in the amount of \$4,995,724.85;
- Bad debt for October 2008 in the amount of \$260,917.00;
- Payroll for the Period of October 5 through November 1, 2008 in the amount of \$2,921,270.77

MOTION: To approve the consent agenda as presented. *Motion carried.*

OLYMPIC MEDICAL HOME HEALTH TOP 100 AWARD

Chief Executive Officer Eric Lewis announced Olympic Medical Home Health was again awarded a 2008 HomeCare Elite Top 100 Home Health Agency in the United States. Quality, patient safety, and financial indicators are examined to determine awards.

Board president Gary Smith presented the award to Home Health Administrator Fran Sisson and congratulated her on her accomplishment. She thanked the board, the physicians, hospital administration, and the Home Care association who benchmarked the data. She summarized their functions providing clinical care from Diamond Point to Queets, and the entire Olympic Peninsula.

COMMUNITY WALK FOR HEALTH TEAM AWARD

Mr. Lewis awarded the Community Walk for Health Team Award to the OMC Cardiology Department who had the most participants at the recent Dungeness Health and Wellness Clinic Fun Walk. Judy Tordini, Director of the department accepted the award on behalf of the group that participated. Ms. Tordini commented that it took three years to win this award by teaching wellness by doing something healthy.

MEDICAL STAFF REPORT

Chief of Staff Mark Fischer, MD thanked the Home Health staff for caring for patients in the community. He also commended the many people involved in the formulation of the new policy effective tomorrow for a Smoke Free Campus at OMC. He then presented the Medical Staff recommendations as approved by the Medical Staff Executive Committee and requested approval:

MOTION: To approve the medical staff credentials report for October 2008 as presented. Commissioner Witham abstained from the vote.
Motion carried.

MOTION: To approve the Medical Staff Bylaws revisions as presented.
Discussion: Commissioner Hordyk commended the change to reflect a six year commitment for chief of staff. Commissioner Witham abstained from the vote. *Motion carried.*

QUALITY REPORT

EQC Satisfaction Sub-Committee Report

Assistant Administrator Richard Newman discussed three areas of the satisfaction report including patient satisfaction, the employee survey and the bright ideas award program. See attached slides.

PUBLIC COMMENT

Public member Ronald Bergman, MD spoke on behalf of Friends of the Pool to save the City Swimming Pool.

OLD BUSINESS

Approval of 2009-2011 Strategic Plan

Assistant Administrator Rhonda Curry presented the new three-year Strategic Plan and announced it will be monitored yearly for future updates. She thanked the board, community, physicians, and employees for their input and recommendations. Commissioner Witham asked if the plan was prioritized due to recent financial issues. Opportunities were laid out and the plan will be adhered to as closely as possible. Commissioner Witham hoped priorities were based on community need. It was announced that the plan was based on quality and patient safety foremost, followed by the 4% margin that must be met to accommodate the rest of the plan. Commissioner Witham inquired where the provider based clinics were mentioned in the plan and was told page 8, Medical Staff Relations, under Strategy B.

MOTION: To approve the 2009-2011 Strategic Plan as presented. *Motion carried.*

Resolution 422 – Approving the 2009 Budget

Chief Financial Officer Julie Rukstad requested approval of the resolution approving the final 2009 budget with an overall rate increase of 4.2%.

MOTION: To approve Resolution 422 – Adopting the 2009 Budget as presented.
Motion carried.

Cisco Server Purchase

Chief Technology Officer Linda Brown announced a newly negotiated price reduction from previously for the Cisco Server purchase.

MOTION: To approve the purchase of the Cisco Server for the Radiology Department upgrade for the total cost of FIFTY NINE THOUSAND FOUR HUNDRED TWENTY SEVEN DOLLARS AND EIGHTY NINE CENTS (\$59,427.89) as presented. **Motion carried.**

Emergency Power Project Bid

Mr. Lewis presented the emergency power project bid plan to expand the generator switch to add CT, MRI cooling equipment, chiller and other emergency power.

MOTION: To authorize the CEO to bid the emergency power project at an amount not to exceed FOUR HUNDRED EIGHTY FIVE THOUSAND SIX HUNDRED AND FIFTY DOLLARS (\$485,650) plus tax, and to sign all related documents as presented.

Discussion: The not to exceed number was determined for flexibility purposes. **Motion carried.**

Computer Room Upgrade Project

Mr. Lewis requested approval of the computer room upgrade project using water cooling systems. It was bid out under the Small Works Roster, and lowest bid came back from Stirrett Johnson.

MOTION: To award the computer room upgrade project to water-cool computer equipment to Stirrett Johnson who provided the lowest bid under the Small Works Roster at the amount of NINETY SEVEN THOUSAND FIVE HUNDRED FIFTY TWO DOLLARS (\$97,552) plus tax as presented.

Discussion: The project came in at budget for the amount of work necessary. The actual cooling method was discussed and the critical nature of the timing of the project with the air conditioner consistently overheating. **Motion carried.**

ADMINISTRATOR'S REPORT

Mr. Lewis presented an update on Electronic Medical Record for physician clinics noting two finalists are in the running. Site visits will occur and a recommendation will be presented at a later date. Project kick off will occur first quarter 2009. Commissioner Witham inquired about how OMC would pay for the EMR Project. Mr. Lewis stated the project will be paid for in phases with Federal Appropriations money which is pending in the amount of \$650,000. The project is also budgeted for in 2009. Two clinics in private practice have expressed interest in the project.

Projects in progress include the digital mammography project budgeted for 2009 for a cost of \$1.6 million dollars. Vendors have been approached and an economic analysis will be examined. The payment method has not been finalized yet.

The Seattle Cancer Care Alliance Contract renewal discussion is underway. The Cancer Center physicians are pushing for approval of the agreement recommending the 5-year agreement, with an annual out clause at a total annual cost of \$100,000.

Mr. Lewis announced Group Health is considering coming back to Clallam County in 2010 after a nine year absence and inquired if we would be interested in contracting in a Medicare PPO product. They would pay us the same as Medicare.

In regional updates, Mr. Lewis announced OMC, Port Townsend and Forks are collaborating on PACs and Imaging using DR to connect with OMC's system and downtown Seattle hospitals.

Upcoming events were also mentioned. See attached slides.

NEW BUSINESS

Digirad Maintenance Contract

The Digirad Maintenance Contract was presented for information. This was for the cardiac chair camera that provided better patient comfort for the lengthy procedure. For the first year, there was no maintenance contract, but for the next five years it would be \$28,000 per year. Over the first year, there was no single outage reported.

MOTION: To approve the five year maintenance contract in the amount of \$28,000 per year for a total of ONE HUNDRED FORTY THOUSAND DOLLARS (\$140,000) for five years as presented. ***Motion carried.***

Physician Recruitment

Deferred contract discussion.

There being no further business, the meeting was adjourned at 7:28 pm.

APPROVED AND ADOPTED this _____ day of _____, 2008.

ATTEST:

_____	_____ President
Secretary	_____ Commissioner
_____ Commissioner	_____ Commissioner
_____ Commissioner	_____ Commissioner