



**Board of Commissioners
Meeting Minutes
May 5, 2010**

The meeting was called to order at 6:00 pm by Board President John Beitzel in Linkletter Hall at Olympic Medical Center and was opened with the pledge of allegiance. Present were Commissioners Jim Cammack, Arlene Engel, Jean Hordyk, Jim Leskinovitch, and John Nutter (via telephone); Chief Executive Officer Eric Lewis; Chief Financial Officer Julie Rukstad, Assistant Administrators Rhonda Curry, Pamela Hawney, Administrative Director Donna Davison; Compliance Officer Mic Sager; Legal Counsel Craig Miller; public members and Executive Assistant Gay Lynn Iseri. Commissioner John Miles, MD was excused.

HOME CARE ASSOCIATION OF WASHINGTON (HCAW) AWARD

Assistant Administrator Specialty Services Pamela Hawney announced two Olympic Medical Home Health employees were presented awards from the Home Care Association of Washington. OMHH Administrator Fran Sisson was presented “Hero of the Year” award, and Lea Alin-Alin was presented the “Home Care Aide of the Year” award. Board president John Beitzel and Chief Executive Officer Eric Lewis joined Pam in congratulating them for their outstanding customer service and care to patients. See attached presentation.

2010-2012 STRATEGIC PLAN UPDATE

Assistant Administrator Strategic Marketing and Communications Rhonda Curry presented the quarterly update for the 2010-2012 Strategic Plan. She noted OMC’s three main priorities were Quality, Patient Safety and Satisfaction; OMC and Community Relationships; and Organizational Performance. She presented progress reports for each goal during the first quarter 2010 noting out of the twenty eight goals, seventeen were making progress or on target; seven were in process or too soon to report on; and four were behind target. Priorities for the remainder of 2010 will be determined by eight strategies for financial viability that she also reviewed. See attached slides.

EXECUTIVE HEALTH RESOURCES (EHR) AGREEMENT

Compliance Officer Mic Sager requested formal approval of the Executive Health Resources (EHR) agreement as previously introduced to the Board that would help determine proper status of patients upon admission.

MOTION: To approve the one year agreement with Executive Health Resources (EHR) at the minimum cost of ONE HUNDRED FOUR THOUSAND FOUR HUNDRED DOLLARS (\$104,400) and a one-time implementation fee of SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$7,500) as presented.

Discussion: Implementation will occur approximately six to eight weeks following signing of the agreement. **Motion carried unanimously.**

DR PACS SERVICE AGREEMENT

Ms. Hawney requested approval of the annual DR PACs service agreement. She noted the increase from last year's cost was due to new mammography and x-ray equipment at the Jamestown Family Health Clinic and Downtown Health Center and includes software to support the equipment.

MOTION: To approve the one year service agreement with DR PACs at the cost of ONE HUNDRED SIXTY ONE THOUSAND THREE HUNDRED FORTY SEVEN DOLLARS (\$161,347) beginning June 1, 2010 as presented.

Discussion: This agreement does include software support. **Motion carried unanimously.**

NORTHWEST MEDICAL PHYSICS AGREEMENT

Ms. Hawney then requested approval of the annual Northwest Medical Physics agreement for the physicist planning for patient care at the cancer center. The rate had increased with the increase of coverage from three to four days per week and more travel expenses. This 2010 budgeted amount of \$208,000 was reviewed and recommended by the Board Budget and Audit Committee.

MOTION: To approve the one year agreement with Northwest Medical Physics at the cost of TWO HUNDRED THIRTY THOUSAND NINE HUNDRED TWENTY THREE DOLLARS (\$230,923), with a maximum of ONE THOUSAND TWO HUNDRED DOLLARS (\$1,200) travel expenses per month beginning May 1, 2010 as presented.

Discussion: A full time position could result from the addition of another radiation oncologist. **Motion carried unanimously.**

CONSTRUCTION PROJECTS

Chief Financial Officer Julie Rukstad announced bids will open for the elevator upgrade project on May 14, and then requested to increase the not to exceed amount from \$220,000 to \$250,000 to allow for a higher contingency percentage.

MOTION: To amend the motion from April 7, 2010 to publicly bid the construction portion of the elevator project not to exceed TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) as presented.

Discussion: Many vendors have expressed interest in the project; the increase will allow for greater flexibility if bids come in higher than

expected. *Motion carried unanimously.*

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Ms. Rukstad then introduced two capital requests that will be brought to the Board for approval at a future meeting:

- Cancer Center CT project architect, electrical and mechanical fees for \$69,335.00.
- Hospital MRI replacement project architect, electrical and mechanical fees for \$75,037.00.

Commissioner Leskinovitch inquired about the recent EMR project going live and any financial impacts. Ms. Rukstad responded that Practice Management (PM), the billing of professional fees, worked fine; however, EMR didn't connect with PM properly, so tickets are being keyed manually until July. The hospital professional fees that went to Centricity, has some issues that are being resolved, but cash flow is positive.

There being no further business, the meeting was adjourned at 6:41 pm.

APPROVED AND ADOPTED this _____ day of _____, 2010.

ATTEST:

President

Secretary

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner