



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
March 19, 2014
6:00 pm**

The regular meeting of the Board of Commissioners was called to order by Board President Jim Leskinovitch and was opened with the pledge of allegiance. Also in attendance were Commissioners John Beitzel, Jean Hordyk, John Miles, MD, John Nutter, and Tom Oblak; CMO Scott Kennedy, MD, CNO Lorraine Wall, RN, MSN, CFO Julie Rukstad, OMP Chief Physician Officer Rebecca Corley, MD, Epic Physician Champion Mark Fischer, MD, CHRO Richard Newman; Legal Counsel Craig Miller, staff, public participants and Executive Assistant Gay Lynn Iseri. Commissioner Jim Cammack and CEO Eric Lewis were excused.

CONSENT AGENDA

- A. Minutes from February 19, 2014, February 27, 2014, March 5, 2014, and March 10, 2014;
- B. Bad Debt for February 2014 in the amount of \$202,758.04;
- C. Vouchers for February 2014 in the amount of \$6,049,812.77;
- D. Payroll for the period of February 2 through March 1, 2014 in the amount of \$3,604,440.38.

MOTION: To approve the Consent Agenda as presented. **Motion carried unanimously.**

QUALITY REPORT

Focus on Satisfaction – Richard Newman, chief human resource officer and Cindy Burke, case management supervisor

Mr. Newman introduced Cindy Burke who spoke about assistance for patients when they are discharged from the hospital. An interdisciplinary team approach within the department was developed. A nurse and social worker screen adults in the ED for risk for chemical dependency, with approximately 100 patients a month fitting into this category. Motivational interviewing helps patients feel motivated with the plan that was developed. Goals for 2014 care transition were presented noted. See attached presentation.

MEDICAL STAFF REPORT – Scott Kennedy for Carleen Bensen, MD, chief of staff-elect

Dr. Kennedy presented the February 2014 credentials report for approval as follows:

Appointment to the Allied Health Professional Staff:

- Anderson, Michael, PA-C, Family Medicine – Jamestown Family Health Clinic, Supervising Physician – Paul Cunningham, MD

Reappointment to the Allied Health Professional Staff:

- Harris, Brandi-Ann, ARNP, Family Medicine - OMP Walk in Clinic, Supervising Physician – Joel Finman, MD
- Zaher-Lee, Tracy L., ARNP, Cardiology - OMP Specialty Clinic, Supervising Physician – Kara Urnes, MD

Appointment to the Active Medical Staff:

- Moll, Steven, DO, Family Medicine – Jamestown Family Health Clinic

MOTION: To approve the February 2014 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

The work, mission, goals and objectives of the medical staff committees are being addressed with committee charters. Data measurement followed. Details for each committee were approved by each committee and the Medical Executive Committee.

Committee Charters

- Credentials and Qualifications Committee
- Medical Services Committee
- OB Committee
- Pharmacy and Therapeutics Committee
- Surgical Services Committee

MOTION: To approve the Medical Staff Committee Charters as presented. **Motion carried unanimously.**

The new OB/GYN Resident Scope of Practice form was presented for approval as compiled by the medical staff that compiled resident requirements to practice at OMC.

MOTION: To approve the OB/Gyn Resident Privilege Form as presented. **Motion carried unanimously.**

Commissioner Jean Hordyk joined the meeting at 6:25 pm. She was in Olympia with CEO Eric Lewis and others as Governor Inslee signed the Sole Community Hospital Bill.

PUBLIC COMMENT

At 6:25 pm, Board President Leskinovitch opened the public hearing to receive comments for and against the Sequim School District Facility Bond.

Sequim School District Superintendent, Kelly Shea, spoke in favor of the April 22 bond costing \$154.325 million. He cited major factors leading to this bond request including the age and deterioration of certain facilities, safety and security, the need for increased learning space, the addition of full day kindergarten, increased enrollments, lack of electrical outlets, and the need for connectivity.

Commissioner Leskinovitch said strong school districts are important for recruitment of health care professionals.

There being no further comments from the public, Board President Leskinovitch closed the public hearing at 6:37 pm.

The Board asked for a resolution in supporting of the Sequim School District facilities bond be drafted for consideration at the April 2 meeting.

Digital 3D Mammography Presentation – John Troglia, interim director diagnostic imaging and Tiffany Lambert, women’s imaging supervisor

Mr. Troglia introduced Ms. Lambert who thanked the Board for their support of women’s imaging services. Breast cancer statistics were shared, and it was noted with early detection there was a 98% cure rate. Three sites for digital 3D mammography were installed, and after accreditation are now functional. In addition, two physician work stations were purchased for Sequim and the hospital. With this new state of the art equipment, patients can remain close to home with increased comfort and accessibility.

OLD BUSINESS

Real Estate Purchase – Julie Rukstad, chief financial officer for Eric Lewis, chief executive officer

Ms. Rukstad requested approval to purchase the building located at 902 Caroline Street, Port Angeles. The cost was noted to be fair market value, will close on May 1. The building will be rented to the Peninsula Children’s Clinic rent at \$6,000 per month. It is proposed that debt funds would be used to pay for this building.

MOTION: To approve the purchase the Peninsula Children's Clinic building located at 902 Caroline Street, Port Angeles, at the cost of FIVE HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$525,000) as presented.

Discussion: The Board Audit, Budget and Compliance committee recommended the purchase as a key piece of property for the medical office building. **Motion carried unanimously.**

CORRESPONDENCE

A thank you note from Peninsula College was noted.

ADMINISTRATOR'S REPORT – Scott Kennedy, MD, chief medical officer

The upcoming emergency department south expansion will help meet needs of patients and increase capacity for psychiatric patients. On April 16, the board will be asked to authorize bidding of the project.

The emergency room physician group agreement is being updated, and negotiations are underway to ensure strong physician coverage moving forward.

Discussion with Northwest Pathology to continue to provide full time onsite medical director services at OMC is being discussed. Technology has improved with the addition of tele-pathology, and economics have changed dramatically over the years.

OMC received the final State audit, and for the 14th consecutive year received a clean audit with no findings!

The Sole Community Hospital Bill was passed in Olympia which will enhance Medicaid support in outpatient reimbursement. Grays Harbor Community Hospital will have to convert to a public hospital district to qualify for this support.

NEW BUSINESS

Washington State Department of Health Required Policies – Donna Davison, risk manager

The State issued new regulations requiring all hospitals to post four policies (Nondiscrimination, Admissions, End of Life, and Reproductive Health) on hospital websites and to submit copies to the Department of Health by March 25. OMC has chosen to post two more additional policies to include Death with Dignity and End of Life Care.

MOTION: To approve the required policies as written to be posted to the OMC Website as required by the Washington State Department of Health.

Discussion: Commissioner Beitzel noted the policies were very clear and well written and will serve the purpose intended. **Motion carried unanimously.**

Professional Services Agreement – Rebecca Corley, MD, chief physician officer

Three provider contracts were introduced with action to be sought at a future meeting:

- Steve Richards, MD, per diem hospitalist at \$1,500 per 12 hour day shift for vacation coverage. He worked at OMC 5 years ago and is an excellent clinician.
- Kelvin Ma, MD, neurologist, working as locums in Sequim, would like to become full time OMP employee. Base salary is \$225,000, signing bonus is \$25,000, and includes standard CME benefit.
- Chad Fisher, PAC – will work as replacement in the orthopedic clinic for \$93,641 per year, CME benefit, and \$5,000 signing bonus.

After a brief break at 7:10 pm, the meeting public meeting was closed and moved to executive session for 10 minutes to discuss union negotiations pursuant to RCW 42.30.140(4)(a) with no action to follow. AT 7:20 pm, the executive session concluded and the meeting was moved to open session.


There being no further business, the meeting was finally adjourned at 7:21 pm.

APPROVED AND ADOPTED this 16th day of April, 2014.

ATTEST:



Secretary



Commissioner



Commissioner



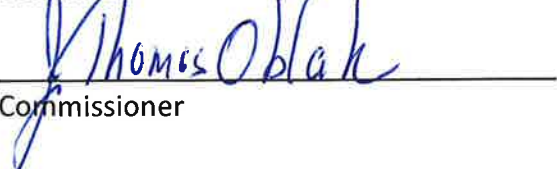
President



Commissioner



Commissioner



Commissioner