



**Board of Commissioner's Meeting Minutes
Linkletter Hall
March 19, 2008**

The meeting was called to order in the Fairshter Room at Olympic Medical Center at 5:00 pm by Board President Jim Cammack and was immediately moved to executive session to discuss personnel matters and potential litigation for no more than sixty minutes. Present were Commissioners John Beitzel, Arlene Engel, Jean Hordyk, Jim Leskinovitch, Gary R. Smith and Cindy Witham; CEO Eric Lewis; CMO Scott Kennedy, MD; Assistant Administrators Rhonda Curry, Pamela Hawney, Richard Newman, Julie Rukstad, Lorraine Wall, Administrative Director Donna Davison; Legal Counsel Craig Miller, staff members, public members and Executive Assistant Gay Lynn Iseri.

PRESENTATION FROM PARK VIEW VILLA TO CARDIAC SERVICES

Executive Director of Park View Villa John LeClerc presented Director of Cardiac Services Judy Tordini with their first and hopefully annual donation of \$1,000 to be used in the Cardiac Services Department.

CONSENT AGENDA

- Minutes of February 20, 2008 and March 5, 2008;
- Vouchers for February 2008 in the amount of \$5,527,615.89
- Bad Debt for February 2008 in the amount of \$269,910.02;
- Payroll covering January 27, 2008 through February 23, 2008 in the amount of \$2,789,246.52.

MOTION: To approve the consent agenda as presented. *Motion carried.*

MEDICAL STAFF REPORT

Dr. Fischer presented medical staff recommendations for approval as follows:

MOTION: To approve the February 2008 credentials report as presented. *Motion carried.*

QUALITY REPORT

Chief Nursing Officer Lorraine Wall, MSN

Ms. Wall announced the current score card and supporting documentation were included in the packet for review and announced a new format that will be presented next month. She then discussed the IHI 5 Million Lives Campaign objectives and six new interventions targeted at preventing harm to patients. See attached.

PUBLIC COMMENT

Todd Holm, 1203 Craig Avenue, Port Angeles commented on facility fee at primary care clinic.

OLD BUSINESS

HealthStream Clinical Education Software

Assistant Administrator Richard Newman requested approval of the 2008 budgeted purchase of the HealthStream Clinical software that was introduced in October 2007 for competency training purposes.

MOTION: To approve the purchase of the HealthStream Clinical Education Software for a total three year cost of EIGHTY NINE THOUSAND EIGHT HUNDRED FIFTY DOLLARS (\$89,850) as presented. ***Motion carried.***

CORRESPONDENCE

None.

ADMINISTRATOR'S REPORT

Red, Set, Go! Heart Luncheon

Assistant Administrator Rhonda Curry announced the first annual *Red, Set, Go! Heart Luncheon* held in Sequim on February 29 and hosted by the OMC Foundation to call attention to heart disease in women was a huge success.

Medical Staff Development Plan

Chief Executive Officer Eric Lewis announced two community forums to receive input from the public will be held in both Sequim and Port Angeles regarding medical staff needs. The plan direction will be approved by the board at a future meeting.

Downtown Ambulatory Health Center LLC Update

Mr. Lewis summarized the project to date and shared building designs. He announced Family Medicine of Port Angeles is now renting their current space from OMC at a rate of \$6,833/month. After the first part of 2009, they will move to the new space downtown.

Financial Update

Mr. Lewis presented a brief financial update. See attached slides.

NEW BUSINESS

Information Technology Hardware Upgrades

Chief Technology Officer Linda Brown summarized the 2008 completed projects and requested approval of the information technology Phase II upgrade.

MOTION: To approve the purchase of the information technology hardware Phase II upgrade from Mainline, including; IBM servers, Blade technology and additional SAN storage for a total cost of FOUR HUNDRED THIRTY SEVEN THOUSAND FOUR HUNDRED SEVENTY THREE DOLLARS (\$437,473), and a five year maintenance agreement in the amount of ONE HUNDRED SEVENTY ONE THOUSAND EIGHT HUNDRED SEVENTEEN DOLLARS (\$171,817) as presented.

Discussion ensued regarding training and timelines. **Motion carried.**

Benchmarking Proposal

Chief Financial Officer Julie Rukstad summarized the Thomson Healthcare financial and hospital benchmarking tool with customized benchmarks targeted to measure productivity. The cost would be approximately \$35,000 the first year if approved.

Medicare Cost Report Proposal

Ms. Rukstad reviewed the Medicare cost report proposal to analyze volumes and reimbursements. The proposal was recommended by the board budget and audit committee for engagement. It would be no cost to OMC unless savings were determined.

OTHER

There being no further business, the meeting was recessed for break at 7:35 pm. At 7:47 pm the meeting moved to executive session for no more than 30 minutes to discuss personnel matters and potential litigation. At 8:19 pm the executive session concluded and the meeting moved to open session to be adjourned.

APPROVED AND ADOPTED this _____ day of _____, 2008.

ATTEST:

President

Secretary

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner