



**Board of Commissioners
Meeting Minutes
Linkletter Hall
June 20, 2012**

The meeting was called to order at 6:00 pm in Linkletter Hall at Olympic Medical Center by board president John Miles, MD, and was opened with the pledge of allegiance. Present were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, John Nutter, and Tom Oblak; CMO Scott Kennedy, MD; CFO Julie Rukstad; CNO Lorraine Wall; Chief Physician Officer Rebecca Corley, MD; Chief of Staff Madeleine Harrington, MD; OMC staff; public participants and Executive Assistant Gay Lynn Iseri. Commissioner Jim Leskinovitch, Chief Executive Officer Eric Lewis, and Legal Counsel Craig Miller were excused.

CONSENT AGENDA

- a. Minutes for May 16, 2012 and June 6, 2012;
- b. Bad Debt for the Month of May 2012 in the amount of \$701,159.58; and
- c. Vouchers for the Month of May 2012 in the amount of \$7,322,035.56; and
- d. Payroll for the Period of April 29 through May 26, 2012 in the amount of \$3,518,726.26.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

MEDICAL STAFF REPORT

Madeleine Harrington, MD, chief of staff requested approval of the May 2012 Medical Staff Credentials Report as follows:

Allied Health Professional Staff

Appointment to the Allied Health Professional Staff:

1. Shields, Cheri, ARNP, CNM OB/Gyn
 - i. Supervising Physician: Carol Brokschmidt, MD
2. Sorg, Rebecca, PA-C Family Medicine
 - i. Supervising Physician: Jerry Oakes, MD

Reappointment to the Allied Health Professional Staff:

1. Walker, Connie, PA-C Family Medicine
 - i. Supervising Physician: Mark Redlin, MD

Medical Staff

Reappointment to Active Medical Staff:

- | | |
|---------------------------|--------------------|
| 1. Cunningham, Paul, MD | Family Medicine |
| 2. Epler, Michael, MD | Family Medicine |
| 3. Garlick, Stanley, MD | Family Medicine |
| 4. Hudgings, Daniel, MD | Family Medicine |
| 5. Larson, Loren, MD | Orthopedic Surgery |
| 6. Lyndes, Harry, MD | Internal Medicine |
| 7. Olsen, Roger, MD | Family Medicine |
| 8. Reiter, Samantha, MD | Internal Medicine |
| 9. Swanson, Eric, MD | Internal medicine |
| 10. Swanson, Jennifer, MD | Internal Medicine |

Reappointment to Courtesy Medical Staff:

- | | |
|--------------------|-----------------|
| 1. Shima, John, MD | Family Medicine |
|--------------------|-----------------|

Reappointment with Change in Status to Courtesy Medical Staff:

- | | |
|------------------------|--------------------|
| 1. Watkins, Robert, MD | Orthopedic Surgery |
|------------------------|--------------------|

Appointment to Active Medical Staff – Completion of Provisional period:

- | | |
|-----------------------------|---------|
| 1. Heisterkamp, Georgia, MD | Surgery |
|-----------------------------|---------|

Appointment to Provisional Consulting Medical Staff:

- | | |
|----------------------------|-------------|
| 1. Haycox, Claire, MD, PhD | Dermatology |
|----------------------------|-------------|

Appointment to the Telemedicine Staff:

- | | |
|---------------------------|-------------------|
| 1. Geraghty, Patricia, MD | RADIA – Radiology |
|---------------------------|-------------------|

Resignations from the Medical Staff:

- | | |
|--------------------------|---|
| 1. DeMartini, Joseph, MD | RADIA – Telemedicine – Effective 02/14/12 |
| 2. Hines, Kevin, PA-C | Orthopedic surgery – Effective 03/31/12 |

Requests for Change in Medical Staff Membership Category:

- | | |
|--------------------------|---|
| 1. John W. Hoyt, MD | Pathology – Active to Consulting |
| 2. Kelly Lloyd, MD | Pathology – Provisional Active to Provisional Consulting |
| 3. Raymond Owings, MD | Pathology – Courtesy to Consulting |
| 4. Berle Stratton, MD | Pathology – Active to Consulting |
| 5. Paul Taylor-Smith, MD | Pathology – Courtesy to Consulting |
| 6. Weber, Carl, MD | Internal Medicine – Courtesy to Active; Refer/Follow privileges |
| 7. Greg Wolgamot, MD | Pathology – Courtesy to Consulting |

MOTION: To approve the May 2012 Medical Staff Credentials Report as presented.
Motion carried unanimously.

Revised Allied Health Professional Scope of Practice

Dr. Harrington then noted the changes made to the forms were due to AMA mandates and minor housekeeping changes as noted in the packet and requested approval.

MOTION: To approve the Revised Allied Health Professional Scope of Practice Form as presented. ***Motion carried unanimously.***

Medical Staff Governance Policies

She noted changes to the governance policies G16 “Medical Staff Health” and G19 “Continuing Medical Education” also in the packet and requested approval of the policy revisions.

MOTION: To approve the medical staff governance policies as presented. ***Motion carried unanimously.***

PUBLIC COMMENT

- Public member Sam Woods, Sequim, spoke about employee salaries.
- Public member Bill Kildall, Port Angeles, spoke about access to information and the Open Public Meetings Act.

OLD BUSINESS

Resolution 453 – Adopting Clallam County’s Revised Precinct Designations

In the absence of legal counsel, Board President John Miles, MD requested approval of the resolution previously introduced to adopt Clallam County’s revised precinct designations.

MOTION: To approve Resolution 453 – Adopting Clallam County’s Revised Precinct Designations as presented. ***Motion carried unanimously.***

Resolution 454 – Amending the CEO Compensation – John Miles, MD, board president

As introduced two weeks prior in a public meeting, the board considered a resolution drafted by legal counsel per their request that would increase the salary of CEO Eric Lewis by ten percent, from \$160,000 to \$176,000 annually.

MOTION: To approve Resolution 454 – Amending the CEO compensation as presented and increasing the salary by ten percent per year.

Discussion: Commissioner Cammack noted the Board Human Resource Committee had recommended this adjustment as Mr. Lewis had not received any increase since being appointed in 2007 and the adjustment was far overdue. He commended him for all of his collaborative efforts with the three hospital districts on the peninsula and for the affiliation with Swedish Medical Center. Noting OMC’s policy to offer competitive market-based salaries, Commissioner Nutter stated data clearly showed the position should be compensated approximately \$300,000 annually. ***Motion carried unanimously.***

Hospitalist Employment Agreements – Rebecca Corley, MD, chief physician officer

Approval was requested for contracts for two current hospitalists who will leave the Olympic Hospitalist Physicians group and join the Olympic Medical Physician hospitalist group. Each physician works half time which allows for flexibility of staffing.

MOTION: To approve the hospitalist employment agreements with Dr. Jennifer Swanson and Dr. Eric Swanson at the rate of ONE THOUSAND THREE HUNDRED TEN DOLLARS (\$1,310) per twelve hour shift, and ONE THOUSAND FOUR HUNDRED FORTY DOLLARS (\$1,440) per twelve hour night shift as presented. ***Motion carried unanimously.***

CORRESPONDANCE

Letter of appreciation from the board to the administrative leadership team from the OMC Board of Commissioners was noted.

ADMINISTRATOR'S REPORT – Scott Kennedy, MD, chief medical officer

Chief Medical Officer Update

Olympic Medical Center's pertussis immunization campaign began last year to immunize staff and today there is nearly a 74% immunization rate. Over 2,000 cases of pertussis have been detected in Washington State, with over 3,000 more cases expected.

Recent facility upgrade in operating room #7 was completed creating negative pressure for certain procedures.

Sleep study rooms have been upgraded in the hospital, and the sleep center will be moved to the Sequim Medical Plaza in the future to allow the patient to be seen and treated in the same place.

Upgrades in the fluoro diagnostic imaging room number 3 has occurred with the addition of the Shimatsu system for swallow evaluations. It will also serve as back up to the main x-ray system as it is equipped with emergency power, and will reduce radiation exposure by not having to reshoot images of the area.

Patient safety continues to be a focus with the WSHA patient safety committee, the IHI 100,000 lives campaign, the 5 million lives campaign, the CEO and Trustee Patient Safety Summits and now the new Partnership for Patients program with ten targeted strategies to reduce harmful events and readmissions by the end of 2013.

Currently OMC is at 0% for elective inductions prior to 39 weeks gestational period, and the data has been measured for the last three quarters.

Work continues with additional Swedish telemedicine collaborations, and also new efficiencies in credentialing and telecredentialing.

NEW BUSINESS

OnBase Scanning and Archiving Software – Marilyn Gilchrist, clinical informatics and applications manager

Providence has recommended conversion from Valco to OnBase prior to the Epic (electronic medical record) and Lawson (financial suite used in Materials Management, Finance and Human Resources) implementations. Valco is an old system, continues to go down and has been sunsetted. The total cost is \$208,994 with a maintenance fee of \$77,289. A monthly subscription was contracted for 18 months to continue to link with Meditech until the Epic conversion. Consideration of this purchase will occur at the next meeting.

Operating Room Sterilizer – Scott Kennedy, MD, chief medical officer

One of the two sterilizers in the Surgery Services core needs to be replaced. Both units are over 20 years old and are at end of life; one is not repairable, the other one is still functioning. This capital item is not budgeted for 2012, but is necessary in the operating room.

MOTION: To approve the purchase of an AMSCO Chimeron 20 Revacuum Sterilizer from Steris for FIFTY FOUR THOUSAND SIX HUNDRED EIGHTY NINE DOLLARS AND EIGHTY EIGHT CENTS (\$54,689.88) plus tax, and three year service agreement for EIGHT THOUSAND NINE HUNDRED NINETY FIVE DOLLARS (\$8,995) plus tax as presented.

Discussion: The Board Budget, Audit and Compliance committee reviewed and recommended this purchase that has extra capacity when the other unit fails. Purchasing contract with VHA through Providence enabled a competitive price. ***Motion carried unanimously.***

Swedish Telemedicine Agreement – Scott Kennedy, MD, chief medical officer

The agreement was reorganized to encompass the entire approach in telemedicine contracting, changing it from telestroke and a subscription cost for neurologist availability, to a master agreement that will fold telestroke into this as an exhibit and add contracted modules in the future with other tele programs, such as telecardiology. It is a three year agreement that will evergreen yearly, and terminated with a 30 day notice.

MOTION: To authorize the CEO or designee to enter into an agreement with Swedish Health Services for Remote Telemedicine Master Services as presented.

Discussion: The Board Budget, Audit and Compliance committee reviewed and recommended this agreement noting there was no financial impact to the organization. ***Motion carried unanimously.***

Physician Employment Agreement (Sequim Walk-in Clinic) – Rebecca Corley, MD, chief physician officer

This agreement with Joel Finman, MD, a board certified family practice practitioner anxious to move back to the community was presented. Currently, the physician is working under a professional services agreement that will change to the standard Olympic Medical Physicians (OMP) employment model beginning half time in the fall. There are currently between 8-19 patients being seen daily since the clinic opened.

MOTION: To approve the OMP physician employment agreement for Joel Finman, MD, to work in the Sequim Walk-in Clinic at the rate of ONE THOUSAND DOLLARS (\$1,000) per ten hour shift, not to exceed TWO HUNDRED THOUSAND DOLLARS (\$200,000) per year, and ONE HUNDRED (\$100) per hour for medical director activity not to exceed ONE THOUSAND DOLLARS (\$1,000) per month as presented. **Motion carried unanimously.**

Surplus Property – Julie Rukstad, chief financial officer

As part of the ongoing effort to clean up the fixed asset schedule, surplus property, all fully depreciated, was presented for approval. Most was traded in from home health, respiratory therapy. It was noted, a Lifeline conversion will change the call center location to Boston instead of locally at the hospital.

MOTION: To approve the property listed as surplus on pages 45-47 of the board package as presented. **Motion carried unanimously.**

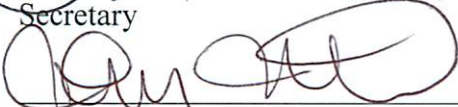
There being no further business the meeting finally adjourned at 7:28 pm.

APPROVED AND ADOPTED this 15th day of July, 2012.

ATTEST:



Secretary



Commissioner



Commissioner

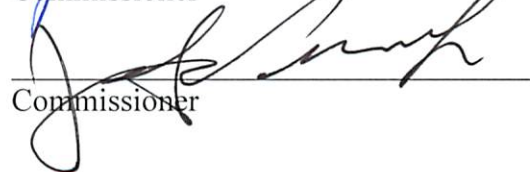
President



Commissioner



Commissioner



Commissioner