



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
June 19, 2013**

The meeting was called to order at 6:00 pm in Linkletter Hall at Olympic Medical Center by board president John Beitzel and was opened with the pledge of allegiance. Also present were Commissioners Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, John Nutter and Tom Oblak; CEO Eric Lewis; CMO Scott Kennedy, MD; CNO Lorraine Wall, CHRO Richard Newman, CPO Rebecca Corley, MD; Epic Physician Champion Mark Fischer, MD, Legal Counsel Craig Miller; staff; public participants and Executive Assistant Gay Lynn Iseri.

CONSENT AGENDA

- A. Minutes for April 17, May 1, May 15, June 5 and June 7, 2013;
- B. Bad Debt for April 2013 in the amount of \$436,916.97.
- C. Bad Debt for May 2013 in the amount of \$472,925.40.
- D. Vouchers for April 2013 in the amount of \$3,942,663.27;
- E. Vouchers for May 2013 in the amount of \$12,245,033.75;
- F. Payroll for the period of March 31 through May 25, 2013 in the amount of \$7,182,991.53

MOTION: To approve the consent agenda as presented. *Motion carried unanimously.*

**MEDICAL STAFF REPORT – Madeleine Harrington, MD, chief of staff
*Credentials Report for May 2013***

Approval was requested for the following:

Appointment to the Provisional Allied Health Professional Staff with privileges as requested, no adverse information:

- Denenberg, Risa, ARNP, Family Medicine–Jamestown Family Health Clinic
 - Galbreath, Lisa, PA-C, Family Medicine–Jamestown Family Health Clinic
 - Payne, Pamela, ARNP, Family Medicine–Jamestown Family Health Clinic
 - Redmond, Gloria, ARNP, Family Medicine–Jamestown Family Health Clinic
 - Root-Racine, Diane, ARNP, Family Medicine–Jamestown Family Health Clinic
 - Shannon, Kathy, ARNP, Family Medicine–Jamestown Family Health Clinic
 - West, Donna, ARNP, Family Medicine–Jamestown Family Health Clinic
- *Supervising physician for Jamestown AHP–P. Cunningham, MD

Appointment to Provisional Active Medical Staff with privileges as requested, no adverse information:

- Kittrick, Bruce, MD, Internal Medicine - Hospitalist
- Sultan, Aya, MD, OB/Gyn–OMP Women’s Clinic

Reappointment to Active Medical Staff with privileges as requested, no changes. No adverse information:

- Shevach, Michael, MD, Radiation Oncology

Appointment to Consulting Medical Staff with privileges as requested, no changes. No adverse information:

- Haycox, Claire, MD Dermatology–Provisional period complete

Appointment to RADIA Telemedicine Staff with privileges as requested, no adverse information:

- Akselrod, Dmitry G., MD, RADIA – Radiology–Pending license
- Nason, Laura K., MD, RADIA – Radiology

Appointment to Swedish Telemedicine Staff with privileges as requested, no adverse information:

- Kushner, W. Tom, MD, Swedish–Teleneurology
- Reichman, Jordan S., MD, Swedish–Teleneurology

Resignations from the Medical Staff:

- Austin, Wade, MD, Hospitalist – Contract end date March 15, 2013
- Zuzarte, Josephine, MD, Pathology – Contract end date March 4, 2013

MOTION: To approve the May 2013 medical staff credentials report as presented.
Motion carried unanimously.

Policy and Procedures Revisions

Medical students and student observers, and focused performance evaluation and monitoring revisions were then presented.

MOTION: To approve the medical staff policy and procedures revisions as presented.

Discussion: Dr. Harrington thanked the Board for being so open to pre-med and med students. Revisions were mainly housekeeping. **Motion carried unanimously.**

QUALITY REPORT

Focus on Satisfaction – Richard Newman, chief human resource officer

The quarterly report of the Executive Quality Council on Satisfaction was presented with a focus on inpatient satisfaction, emergency department patient satisfaction and Home Health Patient Satisfaction. See attached.

COMPLIANCE REPORT – Mic Sager, compliance officer

As Epic has gone live, an online questionnaire will be required for completion after ninety days of live Epic usage required before fourteen core questions are answered and submitted to attest to Medicare for receipt of meaningful use dollars.

PUBLIC COMMENT

None.

OLD BUSINESS

Endoscopy Equipment – Scott Kennedy, MD, chief medical officer

New equipment will upgrade imaging and allow usage of CO₂ for procedures to increase ease of absorption.

MOTION: To approve the purchase of the Olympus CV 190 Video Tower and two colonoscopes at the total cost of ONE HUNDRED THIRTY EIGHT THOUSAND FOUR HUNDRED NINETY TWO DOLLARS (\$138,492) as presented. ***Motion carried unanimously.***

Cardiology Echo Equipment – Scott Kennedy, MD, chief medical officer

John Troglia, interim director of Cardiology services, was introduced. He presented criteria determined to analyze the replacement of current equipment purchased in 1999 and upgraded in 2008. The selection process by the team was discussed and it was noted pricing had come down due to competition. The GE machines were determined to be the best fit for department staff.

MOTION: To approve the purchase of four GE echo machines at the cost of FOUR HUNDRED SIXTY NINE THOUSAND SIX HUNDRED DOLLARS (\$469,600) plus tax and maintenance agreements for seven years beginning in the second year at the annual cost of FORTY FIVE THOUSAND EIGHT HUNDRED SIXTY SEVEN THOUSAND DOLLARS (\$45,867) as presented.

Discussion: The system interfaces to PACs, and picture quality drastically improved. The Board expressed appreciation for the committee and the selection process. ***Motion carried unanimously.***

Xenex Room Sterilization Equipment – Scott Kennedy, MD, chief medical officer

Discussion continues about products that disinfect high risk rooms. New products are rapidly emerging with convincing evidence of UV spectrum light that disinfects. High powered pulses of light kill the bacteria load in room. Even with the best of cleaning procedures, bacteria such as Clostridium Difficile spores can live up to five weeks. Discussion will continue with vendors and options to purchase or lease.

ADMINISTRATOR’S REPORT– Eric Lewis, chief executive officer

Operations Update

A physician recruitment update with newest providers was presented. Providers will be invited to attend a board meeting later in the summer. Priorities continue to be primary care, cardiology, gastroenterology, psychiatry, rheumatology, endocrinology, and neurology. A recruitment agreement with Peninsula Behavioral Health for a second psychiatrist was also presented not to exceed \$52,000. Other updates were also presented. See attached.

NEW BUSINESS

None.

There being no further business the meeting was finally adjourned at 7:16 pm

APPROVED AND ADOPTED this 17th day of July 2013.

ATTEST:



Secretary



Commissioner



Commissioner



President



Commissioner



Commissioner



Commissioner