



**Board of Commissioners
Meeting Minutes
Linkletter Hall
June 16, 2010**

The meeting was called to order at 5:00 pm by Board President John Beitzel in the Fairshter Room and was immediately moved to executive session to discuss litigation by authority of RCW 42.30.110(A).

At 6:00 pm, the meeting continued in Linkletter Hall and was opened with the pledge of allegiance. Present were Commissioners Jim Cammack, Arlene Engel, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and John Nutter; CMO R. Scott Kennedy, MD, CFO Julie Rukstad, Assistant Administrators Rhonda Curry, Pam Hawney; Chief Technology Officer Linda Brown, Chief of Staff Harry Lyndes, MD, Past Chief of Staff Mark Fischer, MD, Legal Counsel Craig Miller; public participants and Executive Assistant Gay Lynn Iseri. CEO Eric Lewis was excused.

CONSENT AGENDA

- Minutes for May 19, 2010, May 26, 2010, June 2, 2010;
- Bad Debt for the month of May 2010;
- Vouchers for the month of May 2010 in the amount of \$5,682,061.89;
- Payroll for the period of May 2, 2010 through June 12, 2010 in the amount of \$3,164,880.47.

MOTION: To approve the consent agenda as presented. *Motion carried unanimously.*

MEDICAL STAFF REPORT

Chief Medical Officer Scott Kennedy, MD requested approval of the medical staff recommendations in place of Chief of Staff Harry Lyndes, MD as follows:

ALLIED HEALTH PROFESSIONAL STAFF

Appointment to the Allied Health Professional Staff:

1. Talley, Miriam, CRNA Anesthesiology - Provisional period complete

MEDICAL STAFF

Appointment to the Active Medical Staff:

1. Session, E. Hamp, MD Radiology – Provisional period complete

Reappointment to the Active Medical Staff:

- | | |
|---------------------------|-------------------------------|
| 1. Bullen, Laura, MD | Pediatrics |
| 2. Emery, James, MD | Cardiology |
| 3. Epstein, S. Rob, MD | Family Medicine |
| 4. Fischer, Mark, MD | Internal Medicine |
| 5. Gordon, Lawrence, MD | Family Medicine |
| 6. Weller, Jeffrey, MD | Pediatrics |
| 7. Weller, Katrina, MD | Family Medicine |
| 8. Witham, Robert, MD | Internal Medicine |
| 9. Zuzarte, Josephine, MD | Anatomic & Clinical Pathology |

Appointment to the Provisional Active Staff:

- | | |
|-------------------------|--------------------|
| 1. Deol, Gur Raj, MD | Internal Medicine |
| 2. Divinsky, Ianir, MD | Internal Medicine |
| 3. Nelli, Erin, DO | Medical Oncology |
| 4. Shevach, Michael, MD | Radiation Oncology |

Leave of Absence requested:

- | | |
|-----------------------|--|
| 1. Flowers, James, MD | General Surgery – LOA requested effective July 1, 2010 |
|-----------------------|--|

Resignation of Privileges:

- | | |
|----------------------------|--|
| 1. Bullard, Danielle, PA-C | Orthopedics - Resignation effective April 30, 2010 |
| 2. Burdick, Penny, MD | Family Medicine - Resignation effective May 20, 2010 |

LOCUM TENENS PRIVILEGES GRANTED – FYI

- | | |
|----------------------------|------------------|
| 1. Jones, William B, MD | Radiology |
| 2. Kazimi, F. Sarah, MD | Radiology |
| 3. Mohammadbhoy, Adnan, DO | General Surgery |
| 4. Weiden, Paul, MD | Medical Oncology |

MOTION: To approve the May 2010 Medical Staff Credentials Report as presented.
Motion carried unanimously.

MOTION: To approve the proposed revisions to the medical staff policies G1, G8, and G13 due for two year review as presented. **Motion carried unanimously.**

MOTION: To approve the proposed revisions to the Allied Health/Physician Assistant Scope of Practice forms as presented. **Motion carried unanimously.**

QUALITY REPORT

Focus on Quality

Lorraine Wall, RN, MSN Chief Nursing Officer discussed the Quality Task Force, a subcommittee of the EQC. She reviewed the report card benchmarking core measures and spoke about the SCIP task force comprised of Surgery, QSS, Nursing and Ad Hoc members. See attached slides.

PUBLIC COMMENT

None.

OLD BUSINESS

Linear Accelerator Purchase

Pamela Hawney, Assistant Administrator Specialty Services, announced site visits occurred in May for Electa and Varian linear accelerators. Possible action could be brought to the board on July 21 for approval to approve. The RFP came back from Electa at a \$2.5 million quote, non-inclusive, and \$2.9 million from Varian.

Mobile MRI Agreement

Pamela Hawney, Assistant Administrator Specialty Services, requested approval of the agreement which would provide continuous MRI service at the hospital during the interim period of installing the new machine. This budgeted item was reviewed and recommended for approval by the Board Budget and Audit Committee.

MOTION: To approve the two-month mobile MRI Agreement with Mobile Interim Solutions for THIRTY EIGHT THOUSAND SIX HUNDRED DOLLARS (\$38,600) per month plus delivery fee for the total cost of EIGHTY SEVEN THOUSAND NINE HUNDRED TWELVE DOLLARS (\$87,912) as presented.

Discussion: Charges will not be incurred by OMC until the first patient has been seen. ***Motion carried unanimously.***

Physician Professional Services Agreement

Scott Kennedy, MD, Chief Medical Officer, requested approval of the one-year contract for Dr. Werner Meier, anesthesiologist that was recommended for approval by the Board Budget and Audit Committee. Compensation would be \$1,500 per day, or prorated to \$250 per hour after 5:00 pm. Unless it's call, it's a \$400 fee for the night call. Very reasonable pricing compared to locums usage.

MOTION: To approve the one year professional services agreement with Werner Meier, MD, anesthesiologist including optional housing allowance compensation as presented. ***Motion carried unanimously.***

Agreement for Meditech EKG Interfaces

Linda Brown, Chief Technology Officer, requested approval of the new interfaces from Meditech to the new EKG Tracemaster System.

MOTION: To approve the purchase of the Meditech interface suite at the cost of FIFTY THOUSAND DOLLARS (\$50,000) for a perpetual license, SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$7,500) for implementation cost, and monthly maintenance fee of FIVE HUNDRED DOLLARS (\$500) / SIX THOUSAND DOLLARS \$6,000 per year as presented.

Discussed: Patient safety issues were discussed at the Board Budget and Audit Committee, and this interface will bring us into the non-paper age. The board requested follow-up from Linda about the ongoing electronic maintenance costs that are being incurred. ***Motion carried unanimously***

Utilization Review Software

Lorraine Wall, RN, MSN and Chief Nursing Officer requested formal approval of the utilization review software to assist in admission of patients under the correct status. She noted the Board Budget and Audit Committee reviewed and recommended approval of this agreement.

MOTION: To approve the four year agreement with McKesson for inpatient utilization review software license fees at Six Thousand Six Hundred Eighty Five Dollars and Forty Nine Cents (\$6,685.49) for year 1; SEVEN THOUSAND THREE HUNDRED SEVENTY THREE DOLLARS AND SEVENTY CENTS (\$7,373.70) for year 2; TWELVE THOUSAND SEVEN HUNDRED SIXTY EIGHT DOLLARS AND NINETY FOUR CENTS (\$12,768.94) for year 3; and TWELVE THOUSAND SEVEN HUNDRED SIXTY EIGHT DOLLARS AND NINETY FOUR CENTS (\$12,768.94) for year four, NINE THOUSAND DOLLARS (\$9,000) in the first year and NINE THOUSAND DOLLARS (\$9,000) in the second year for implementation and consulting services for the total cost over 4 years of FIFTY SEVEN THOUSAND FIVE HUNDRED NINETY SEVEN DOLLARS AND SEVEN CENTS (\$57,597.07) plus sales tax, for a total of SIXTY THREE THOUSAND TWO HUNDRED TWO DOLLARS AND TWELVE CENTS (\$63,202.12) all inclusive. ***Motion carried unanimously.***

CORRESPONDENCE

None

**ADMINISTRATOR'S REPORT – Scott Kennedy, MD, CMO/Acting Administrator/CEO
*Olympic Medical Physicians (OMP) - Physician's Operating Council Operating Rules***

Over the past two years, a task force of OMP physicians, management, and administration has been meeting to develop a formal set of operating rules needs to implement and be approved by

the board. These operating rules will provide a common understanding of obligations for both the physicians and the Medical Center. Dr. Kennedy then read the attached compact that applies only to the physicians and allied professionals in OMP. This will be brought to a future meeting for formal approval. See attached slides.

NEW BUSINESS

Vaccination Choice Program

Scott Kennedy, MD, Chief Medical Officer, introduced the policy that includes the vaccination choice program to immunize health care workers with the goal to prevent transmission of the influenza virus to patients. He noted OMC has achieved a high level of employee participation protecting patients at 76%. However, 98 or 99 percent is the optimal level of participation. Employees at OMC who have direct patient care will have available immunizations, education, and policy instituted that says if an employee chooses not to be immunized, a mask must be worn as a precaution to spread droplet spread of the virus.

Revised Physician Employment Agreement

Scott Kennedy, MD, Chief Medical Officer, requested to approve this employment agreement as reviewed and recommended at the Board Budget and Audit Committee. The main change was moving towards the standard employment agreement.

MOTION: To approve the physician employment agreement with Randall Bauman, OB/Gyn, at the yearly guaranteed base salary of TWO HUNDRED THIRTY SEVEN THOUSAND SEVENTY TWO DOLLARS (\$237,072), plus productivity incentive, effective July 1, 2010 as presented.

Discussion: Only a small amount of other physicians do deliveries.
Motion carried unanimously.

Resolution 435 - CEO Contract Signing Authority

Julie Rukstad, Chief Financial Officer, introduced resolution that would ratify Resolution 308 that has been in effect since 2000. The current resolution allows the CEO to sign contracts up to \$25,000; over \$25,000 goes to board chair, and over \$50,000 goes to full board. The change would allow the CEO to give authority to CMO and CFO by written authorization. The resolution will be brought back at a future meeting for consideration.

Telecommunications Upgrade

Linda Brown, Chief Technology Officer announced an upgrade is necessary for telecommunications and for their maintenance to cover equipment. The annual maintenance agreement with Quest will be honored after this upgrade. She introduced four system upgrades to stay compliant with maintenance contracts in the amount of \$127,174. It was asked what this \$127,000 will provide. The vendor insists we enter into maintenance agreements to provide software upgrades.


PUBLIC COMMENT

Public member Penney Thiemann inquired about Medicare and Medicare reimbursement cuts.

At 7:45 pm, the meeting was moved to executive session to discuss personnel matters by authority of RCW 42.30.110 (h) for 30 minutes. At 8:15 pm, the meeting was moved back to open session, and there being no further business the meeting was adjourned.

APPROVED AND ADOPTED this 21 day of July, 2010.

ATTEST:



Secretary




Commissioner



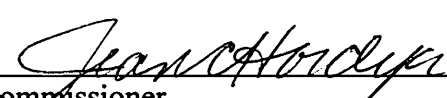
Commissioner



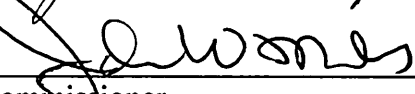
President



Commissioner



Commissioner



Commissioner