



**Board of Commissioner's Meeting Minutes
Linkletter Hall
January 16, 2008**

The meeting was called to order in the Fairshter Room at Olympic Medical Center at 4:30 pm by Board President Jim Cammack and was immediately moved to executive session to discuss labor relations, personnel matters and potential litigation for ninety minutes. Present were Commissioners John Beitzel, Arlene Engel, Jean Hordyk, Jim Leskinovitch, and Gary R. Smith; CEO Eric Lewis; CMO Scott Kennedy, MD; Assistant Administrator Richard Newman, Administrative Director Donna Davison; Employee Relations Coordinator Laura Joshel; Legal Counsel Craig Miller and Executive Assistant Gay Lynn Iseri. At 5:00 pm, Commissioner Cindy Witham, Assistant Administrators Rhonda Curry, Julie Rukstad and Lorraine Wall joined the executive session.

At 5:50 pm, the executive session concluded, the meeting recessed and moved to Linkletter Hall.

At 6:00 pm the meeting was opened with the pledge of allegiance.

CONSENT AGENDA

- Minutes of December 19, 2007 and January 2, 2008;
- Vouchers for December 2007 in the amount of \$6,712,816.73;
- Bad Debt for December 2007 in the amount of \$469,901.49;
- Payroll covering December 2, 2007 through December 29, 2007 in the amount of \$2,701,802.61.

MOTION: To approve the consent agenda as presented. *Motion carried.*

MEDICAL STAFF REPORT

Madeleine Harrington, MD spoke in honor of retiring pediatrician John Wegmann, MD, who retired after 34 years. She thanked him publicly for his years of service and dedication to children and families in the community. Commissioner Cammack reiterated the same on behalf of the board.

Dr. Robert Watkins, retiring orthopedic surgeon was to be honored in the same manner but fell ill. He will be honored at a later meeting.

Chief of Staff Mark Fischer, MD announced the December 2007 credentials report was approved on December 20, and had no further items for discussion.

QUALITY REPORT

Chief Nursing Officer Lorraine Wall, MSN noted performance and quality indicators included in the packet for the board's review. She summarized the 2007 patient care measures for acute myocardial infarction, heart failure and pneumonia patients and announced the following 2008 goals to monitor for sustained improvement, surgical care improvement project, medication reconciliation, and recognition and response to changes in patient condition (RRT). See attached.

Diabetes Education Program Update

Director of Nutrition Services Graciela Harris presented an update on program revisions for Diabetes Education. She announced they moved into renovated space on 2East of the Hospital with updated rooms, reception and waiting areas. She spoke of her staff, program curriculum, program promotion, new developments and invited the board to stop by for a tour. See attached.

PUBLIC COMMENT

Regarding Current SEIU 1199NW Union Contract Negotiations:

Lisa Unger, employee, read statement about current negotiations.

Dan Grimes, employee, spoke about benefits, finances and recruitment.

Austin Lee, self employed residential appraiser, spoke of future of health care in this county, declining Medicare, sale of OMC to a for-profit firm, and proposed tax levy.

Penney Thiemann, Peninsula Medical Coalition member, spoke of the recent LLC agreement entered into with Family Medicine of Port Angeles, checks and balances, and importance of transparency of official board meeting minutes.

OLD BUSINESS

Request for Approval of Resolution 413 – Amending the Bylaws

Board President Cammack summarized the bylaws amendment that increases board representation from one to three members on the Executive Quality Council Committee.

MOTION: To approve Resolution 413 – amending the bylaws to increase board representation from one to three members on the Executive Quality Council Committee. ***Motion carried.***

Discussion: The two additions to the committee will be Cindy Witham and Arlene Engel.

Request Approval of the Revised Organization Chart

Chief Executive Officer Eric Lewis requested approval of the revised Org Chart including the promotion of Mic Sager to Compliance Officer, Deby King to Director of Imaging, Steve Blackham Director of Laboratory only, Short Stay reporting to the Surgical Services, and the notation of external auditors Moss Adams and State of Washington.

MOTION: To approve the changes to the Organizational Chart as presented, including the notation of the two auditors as presented. ***Motion carried.***

ADMINISTRATOR'S REPORT

2006 State Audit Results

Mr. Lewis announced the 2006 audit was completed on December 13, 2007 with no findings. The District complied with all policies and procedures once again, as over the past eight years. He thanked employees for all their hard work regarding the audit including accountability, cash receipts, contracts, travel, disbursements, payroll, personnel and conflict of interest.

Operations Update

Mr. Lewis announced the 2008 Budget was recently distributed but they are currently looking for another million dollars in expense cuts to achieve a 1% margin. The board budget and audit committee will discuss topic further at its next meeting. Fourth quarter 2007 results will be presented at the next meeting that will indicate a loss.

Employee Award and Recognition Event

The annual event will occur on Friday, February 1, 2008 at 6pm at 7 Cedars to recognize employees.

CORRESPONDENCE

None.

NEW BUSINESS

Resolution 412 – Declaring OMC a Smoke Free Campus

Assistant Administrator and Chief Human Resource Officer Richard Newman introduced the resolution that if passed would declare Olympic Medical Center a smoke free campus. The hospital has been smoke free for some time, but this would extend to other properties. If approved on February 20 the resolution will take effect November 20, 2008. It was noted existing leases will not be changed, but will be implemented into new leases.

Mark Fischer, MD, spoke about the health issues for non-smokers and also the importance to those with addiction issues.

OTHER

Hand washing and Press Ganey indicators showing OMC is high in compliance with that patient safety goal were discussed.

There being no further business, the meeting was finally adjourned at 7:25 pm.

APPROVED AND ADOPTED this _____ day of _____, 2008.

ATTEST:

President

Secretary

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner