



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
January 15, 2014
6:00 pm**

The regular meeting of the Board of Commissioners was called to order by Board President John Beitzel and was opened with the pledge of allegiance. Also in attendance were Commissioners Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, John Nutter, and Tom Oblak; CEO Eric Lewis, CMO Scott Kennedy, MD, CNO Lorraine Wall, CFO Julie Rukstad, OMP Chief Physician Officer Rebecca Corley, MD, Epic Physician Champion Mark Fischer, MD, Richard Newman, chief human resource officer; Jennifer Burkhardt, employee counsel; Legal Counsel Craig Miller, staff, public participants and Executive Assistant Gay Lynn Iseri. Risk Manager Donna Davison was excused.

SWEARING IN OF RE-ELECTED COMMISSIONERS

Legal Counsel Craig Miller swore in the newly re-elected commissioners. John Beitzel, District 1, Position 1, Tom Oblak District 1, Position 2 and Jean Hordyk District 2, Position 2, each took the oath of office. John Beitzel and Jean Hordyk both earned a six year term expiring in 2019. Tom Oblak's term expires in 2015 as he fulfilled an unexpired term for late former Commissioner Arlene Engel.

ELECTION OF BOARD OFFICERS

2013 Board President John Beitzel asked for nominations for 2014 Board President.

MOTION: Commissioner John Miles, MD nominated Commissioner Jim Leskinovitch for 2014 Board President. Commissioner Jim Cammack seconded the motion. ***Motion carried unanimously.***

Following the exchange of the gavel, 2014 Board President Jim Leskinovitch asked for nominations for 2014 Board Secretary.

MOTION: Commissioner John Miles, MD, nominated Commissioner Jim Cammack for 2014 Board Secretary. Commissioner Oblak seconded the motion. ***Motion carried unanimously.***

Commissioner Beitzel was honored for his year served as 2013 board president. Mr. Lewis thanked him for his leadership and counsel during an Epic year of transition and positioning for the future of OMC. Commissioner Beitzel noted the greatest achievement of the year for OMC was staying in business.

INTRODUCTION OF NEW PROVIDERS

- Bruce Williams, MD, endocrinologist, Sequim Specialty Clinic
- Deborah Jones, ARNP, OMP Primary Care Clinic
- Marna Butler, ARNP, sleep medicine, Sequim Sleep Center
- Kim Deprati, ARNP, family practice at Sequim Primary Care

CONSENT AGENDA

- A. Minutes from December 18, 2013 and January 1, 2014;
- B. Bad Debt for December 2013 in the amount of \$47,832.15;
- C. Vouchers for December 2013 in the amount of \$ 5,729,949.68;
- D. Payroll for the period of December 8, 2013 through January 4, 2014 in the amount of \$3,651,682.15.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

MEDICAL STAFF REPORT – Carleen Bensen, MD, chief of staff-elect Credentials Report

The December 2103 Credentials Report was presented for approval as follows:

ALLIED HEALTH PROFESSIONAL STAFF

Reappointment with privileges as requested to the Allied Health Professional Staff:

- Koomen, Anne, MS, ARNP, Mental Health - Supervising physician: J. Jones, MD
- Short, Dean, PA-C, Orthopedic Surgery – OMP Orthopedic Clinic, Supervising physician: L. Larson, MD

Appointment to the Allied Health Professional Staff with privileges as requested:

- Jones, Deborah P, MSN, ARNP, Family Medicine – OMP Primary Care Clinic, Supervising physician: L. Gordon, MD
- Deprati, Kim, PA-C, Family Medicine – OMP Primary Care/WIC Sequim, Supervising physician: L. Gordon, MD

MEDICAL STAFF

Appointment to the Active Medical Staff with privileges as requested:

- Ma, Kelvin, MD, Neurology
- Yergan, John, MD, Internal Medicine – OMP Walk-in Clinic

Reappointment to the Active Medical Staff with privileges as requested:

- Averill, Rex T., MD, Urology – OMP Urology Clinic
- Clancy, Michael A., DO, Family Medicine
- Guthrie, Timothy K., MD, Family Medicine
- Harrah, Gregory J., MD, Emergency Medicine
- Hobbs, William N., MD, Internal Medicine – OMP Hospitalist
- Jones, W. Brad, MD, RADIA – Radiology
- Koenig, Marc, MD, RADIA - Radiology
- Oakes, Jerome R., MD, Family Medicine – OMP Primary Care Clinic

Appointment to the Consulting Staff with privileges as requested:

- Stratton, Leon B., MD, Pathology

Renewal of Telemedicine privileges:

- Berg, William E., MD, Neurology – Swedish
- Previti, Michael C., MD, Neurology – Swedish

MOTION: To approve the December 2013 medical staff credentials report as presented. ***Motion carried unanimously.***

QUALITY REPORT

Focus on Quality – Lorraine Wall, RN, MSN, chief nursing officer

The quarterly report of the Executive Quality Council focus on quality was presented. It was noted competency for all 1,152 employees is at one hundred percent. Core measures were noted for the year. Miles asked about numbers for deep vein thrombosis for hospitalized patients. See attached presentation.

PUBLIC COMMENT

None.

OLD BUSINESS

OMP Standard Employment Agreements – Jennifer Burkhardt, labor and employee counsel

Comprehensive legal review to the agreements resulted in some changes to strengthen the content. The Compensation Committee reviewed the suggestions thoroughly which increased

consistency, enhanced parity for the provider and efficiency in administration, and provided additional flexibility as practices grow and services expand.

MOTION: To approve the Olympic Medical Physicians standard employment agreement format as presented, and authorize the CEO to sign those employment agreements already in place to convert to the new standards as presented. ***Motion carried unanimously.***

ADMINISTRATOR'S REPORT – Eric Lewis, chief executive officer

Construction and Operations Update

Mr. Lewis announced cell phone service is now available in basement conference rooms. He noted the emergency department physician services agreement renewal is coming up and will be brought to the board in the near future. The annual State audit began last week and is anticipated to finish mid-February.

The Epic Stabilization and Optimization Plan is underway to optimize the Epic implementation at OMC. The biggest issue is getting reporting back to the same level of functionality as before the implementation. The revenue cycle continues to be major priority. The Lab still has some issues, but is improving weekly. Providing Epic to independent practices will be focused on with Jamestown Family Health Clinic and the Peninsula Children's Clinic first on the list.

A meeting and tour occurred at OMC with officials from Port Angeles' Sister City Mutsu City, Japan. They were surprised with all the space and equipment at the hospital, the lack of patients lined up to receive care, and the private patient rooms. Mutsu City is approximately the same population as Clallam County Public Hospital District No. 2.

The emergency department light remodel is almost complete and the expansion south towards Caroline Street is being developed. Planning for the Port Angeles Medical Office building is also underway. Sequim campus development is being discussed that will allow for additional physician space, endoscopy, ambulatory surgery center, and cancer center needs. The hospital remodel is progressing with wall paneling, hallway flooring, lobby carpet and new painting.

NEW BUSINESS

Storage Controller Upgrade – Sean Johnson, information technology manager

Approval to upgrade storage controllers purchased three years ago was presented. The maintenance has expired to maintain data for all servers and offsite storage sent to Sequim. A controller upgrade will allow for another 3 years of maintenance. After that, the units will be replaced.

MOTION: To approve the upgrade of the NetApp storage controller units and software at the total cost of THREE HUNDRED SIXTY TWO THOUSAND ONE HUNDRED FORTY EIGHT DOLLARS AND NINE CENTS (\$362,148.09) as presented. **Motion carried unanimously.**

He then introduced the laptop upgrade for Home Health to prepare for the Epic conversion. He said 50-60 laptops would be replaced with ruggedized Panasonic Toughbook units with hard drive encryption software and zero clients for the total cost of \$216,800. He will request formal approval at the next meeting.

Physician and APC Employment Agreements – Rebecca Corley, MD, OMP chief physician officer
Approval was requested for the agreement with Charles Speed, PAC, for primary care.

MOTION: To approve the standard Olympic Medical Physicians advanced practice clinician agreement for J. Charles Speed, PA-C, primary care, for NINETY THOUSAND DOLLARS (\$90,000) per year as presented. **Motion carried unanimously.**

Approval was requested for the agreement with Rex Averill, MD, urologist who is semi-retiring. He would continue to work 12 out of 28 days for emergencies and call, and the situation will be reevaluated in the spring after the new urologist comes on board.

MOTION: To approve the standard Olympic Medical Physicians physician employment agreement for Rex Averill, MD, urologist, at ONE THOUSAND DOLLARS (\$1,000) per day, not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) annually as presented. **Motion carried unanimously.**

Approval was next requested for Dale Russell, MD, urologist, who would replace Rex Averill, MD, April 1, 2014 contingent upon licensing and credentialing.

MOTION: To approve the standard Olympic Medical Physicians physician employment agreement for Dale Russell, MD, urologist for THREE HUNDRED FOUR THOUSAND FOUR HUNDRED SEVENTY TWO DOLLARS (\$304,472) per year as presented. **Motion carried unanimously.**

Emergency Department Monitors – Lorraine Wall, RN, MSN, chief nursing officer

Ms. Wall introduced the purchase of five cardiac respiratory monitors for the emergency department. Three monitors were purchased for the light re-model project just completed, and pricing was secured to allow an order for more monitors. This would include an upgrade to the

central monitoring system, education and support at the cost of \$98,037.43. The budgeted amount for 2014 was \$104,000. The purchase order will be signed to lock in the price, and payment will occur in September.

Professional Services Agreement – Scott Kennedy, MD, chief medical officer

Recruitment for a second medical oncologist is underway. The agreement with Dr. Kurt Norman, who would be able to provide coverage during the interim period, was presented for approval.

MOTION: To approve the professional services agreement for Kurt Norman, MD, medical oncologist, for TWO THOUSAND THREE HUNDRED DOLLARS (\$2,300) per day, not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000); and to approve the agreement with Comp Health to provide medical oncology locums coverage not to exceed TWO HUNDRED THOUSAND DOLLARS (\$200,000) as presented. **Motion carried unanimously.**

Cancer Center Capital Request / Donation – Scott Kennedy, MD, chief medical officer

A generous donation to improve fusion bays at cancer center was given to the OMC Foundation. Improvements will modify privacy and comfort for patients. More information will be presented next month.

OTHER

There being no further business, the meeting finally concluded at 7:08 pm. At 7:15 pm, the meeting moved to executive session for thirty minutes to discuss personnel matters pursuant to RCW 42.30.110(1)(g), real estate pursuant to RCW 42.30.110(1)(b), and union negotiations pursuant to RCW 42.30.140(4)(b) with no action to follow. At 7:45 pm the executive session concluded and the meeting was moved back to open session and finally adjourned at 7:45 pm.

APPROVED AND ADOPTED this 19th day of February, 2014.

ATTEST:

Secretary

Commissioner



Commissioner



President



Commissioner



Commissioner



Commissioner