



**Board of Commissioners  
Meeting Minutes  
Linkletter Hall  
February 18, 2009**

The meeting was called to order at 6:00 p.m. in Linkletter Hall at Olympic Medical Center by Board President Jim Leskinovitch, and was opened with the pledge of allegiance. Present were Commissioners John Beitzel, Jim Cammack, Arlene Engel, Jean Hordyk, and Cindy Witham; CEO Eric Lewis; CMO Scott Kennedy, MD; Assistant Administrators Rhonda Curry, Pamela Hawney, Richard Newman, Julie Rukstad, Admin Director Donna Davison, CTO Linda Brown; Director Deby King, Chief of Staff Mark Fischer, MD, Legal Counsel Craig Miller; public participants and Executive Assistant Gay Lynn Iseri. Commissioner Gary R. Smith and Assistant Administrator Lorraine Wall were excused.

**OLYMPIC LEADER AWARD 2008**

Linda Rotmark, Executive Director of the Clallam County Economic Development Council, presented the 2008 Olympic Leader Award for Olympic Medical Center for its high level of economic commitment to the community to Chief Executive Officer Eric Lewis and the Board of Commissioners. Mr. Lewis and Commissioner Leskinovitch in turn thanked Ms. Rotmark and the EDC for their commitment to the community. The award was previously presented to Olympic Medical Center at the EDC's Annual Meeting recently held on February 6, 2009

**CONSENT AGENDA**

- Minutes for January 21, January 23, and February 4, 2009;
- Bad Debt for January 2009 in the amount of \$456,593.91;
- Vouchers for the month of January 2009 in the amount of \$5,606,968.91;
- Payroll for the Period of January 11 through February 7, 2009 in the amount of \$2,881,319.43.

**MOTION:** To approve the consent agenda as presented. *Motion carried.*

**MEDICAL STAFF REPORT**

Chief of Staff Mark Fischer, MD requested approval of the Medical Staff recommendations from January 2009 as follows:

***January 2009 Credentials Report:***

**ALLIED HEALTH PROFESSIONAL STAFF**

Appointment to the Provisional Allied Health Professional Staff

1. Floeting, Maureen, PA-C                      Sherwood Medical, Family Medicine  
Supervising physician: Laura Kittle, MD
2. Scott-Fletcher, Bridget, ARNP              Olympic Medical Cancer Center  
Supervising physician: C. Bertucio, MD

**MEDICAL STAFF**

Appointment to the Provisional Active Medical Staff:

1. Ahl, Kathleen, MD                              Radiology – Seattle Radiology
2. Austin, Wade, MD                           Internal Medicine, Hospitalist
3. Bang, DaeHee, MD                            Radiology – Seattle Radiology
4. Gleason, Timothy, MD                        Radiology – Seattle Radiology
5. Hoang, Tuyen, MD                             Radiology – Seattle Radiology
6. Lemley, William, MD                         Radiology – Seattle Radiology
7. Mann, Frederick, MD                         Radiology – Seattle Radiology
8. Manning, Kristin, MD                        Radiology – Seattle Radiology
9. Patel, Uresh, MD                              Radiology – Seattle Radiology
10. Peters, Michael, MD                         Radiology – Seattle Radiology
11. Rosen, Eric, MD                              Radiology – Seattle Radiology
12. Schmiedl, Udo, MD                          Radiology – Seattle Radiology
13. Stracener, Janice, MD                       Radiology – Seattle Radiology

Reappointment to the Active Medical Staff:

1. Addison, Dan, MD                            Family Medicine

Additional privileges requested:

1. Kittle, Laura, MD                      Family Medicine                      Requesting Sherwood Medical Clinic privileges
2. Pullara, Joseph, MD                    Family Medicine                      Requesting OMP-Primary Care privileges
3. Ude, Marianne, MD                    Family Medicine                      Requesting Sherwood Medical Clinic privileges

**LOCUMS TENENS PRIVILEGES GRANTED – FYI**

1. Crowder, L. Jane, MD                      Anesthesiology
2. Miro, Adelaida, MD                        Hospitalist
3. Roys, Michael, MD                         Radiology
4. Stoll, Terrence, MD                        Radiology

***MOTION:*** To approve the January 2009 Medical Staff Credentials Report as presented. Commissioner Witham abstained from the vote. ***Motion carried.***

Dr. Fischer then requested approval of the Medical Staff policy amending the amount of medical staff leadership CME stipends for service on the many medical staff committees.

**MOTION:** To approve the Medical Staff policy G20-Medical Staff Dues, Assessments and Reimbursement". **Motion carried.**

He then requested approval of the Liaison Physician Appointments and Independent Contracted Services.

**MOTION:** To approve the Liaison Physician Appointments and Independent Contracted Services as presented.

**Discussion:** It was determined those noted were not all employees of the hospital. **Motion carried.**

## **QUALITY REPORT**

Chief Human Resource Officer Richard Newman presented the fourth quarter 2008 satisfaction report to the Board. He noted fourth quarter had the highest benchmark scores during 2008, and in most cases bench mark was met for each of the goals. Noise discussion will continue in the hospital on the units with the *Shhhh!* campaign. It was announced Patient Relations Manager Liane McGarvie had trained employees in clinics and an increase in customer service had been evident.

Commissioner Leskinovitch commented on the success of the Employee Recognition Event held in Seasons Cafe in January and thanked those who worked on the event.

Commissioner Witham inquired about the transition to a smoke free campus that occurred in November 2008. Mr. Newman stated employees have been very cooperative smoking off property, and only once or twice a week a visitor needs reminded we are now smoke free. Mr. Lewis also stated he had not received any complaints and the change was very well received.

## **PUBLIC COMMENT**

None

## **OLD BUSINESS**

### ***Radiologist Group Update***

Assistant Administrator Pamela Hawney updated the board on the progress of the negotiations with Seattle Radiologists to provide radiology services for Olympic Medical Center. See slides.

Commissioner Beitzel inquired about the Work Relative Value Unit (WRVU), a point system for procedures with dollar amounts attached to determine relative value for contracts. It was noted the current radiologist contracts are not based on WRVUs.

Chief Financial Officer Julie Rukstad then explained the MRI Joint Venture portion of the agreement with SeaRad.

SeaRad will receive a fee per RVU and a legal entity will be formed called Olympic Imaging Partners, LLC, in a 50/50 partnership for the Port Angeles MRI only. It will be a separate but related business that keeps its own books. The professional services agreement and joint venture will be two different entities. (See attached slides).

***Pediatric Hospitalist Agreement***

Chief Medical Officer R. Scott Kennedy, MD requested approval of the two-year Pediatric Hospitalist Agreement to provide 30-minute response covering the units, emergency department, and OB at a cost of \$5,000 per month, plus a \$500 fee for a Nurse Line answering service. The agreement includes a 90-day termination by either party.

***MOTION:*** To approve the Pediatric Hospitalist agreement with Peninsula Children's Clinic as presented.

***Discussion:*** The Level III trauma designation requirements did not mandate this change. The purpose was to promote and sustain a high level of pediatric care. ***Motion carried.***

***Electronic Medical Record (EMR) Update***

Chief Technology Officer Linda Brown presented information about the Electronic Medical Record (EMR) project and vendor selection. The selected vendor is General Electric and the product is Centricity as determined by a selection committee. Negotiations are underway regarding support, technical, interface requirements and service. The implementation schedule was presented and the goal to provide EMR/PM software to community clinics by 2010.

Commissioner Beitzel inquired if more staff was needed. Support services for implementation will be provided by GE for onsite and offsite training. A few new positions will be added.

Commissioner Cammack asked about the economic stimulus package that will be given to Critical Access Hospitals. It was noted Harrison Medical Center in Bremerton is selecting GE Centricity and are on a similar acquisition schedule as OMC. Forks Hospital is also interested.

Estimated costs for the project were presented along with hardware detail. Mr. Lewis announced \$650,000 in pending appropriation funding has been earmarked for OMC's EMR project. Half of the cost of the EMR project is included in the 2009 budget, with part of it moving into the 2010 budget regardless of the stimulus bill. Mr. Lewis stated we will have a clear idea how it will be funded prior to asking the Board for a vote. No estimation of the cost to independent physicians has been determined yet. (See attached slides).

***Initiative 1000 – Informational Presentation***

Administrative Director Donna Davison presented information on Initiative 1000 Death with Dignity Act that was approved to law effective March 4, 2009 by Washington State voters in November 2008. She provided a basic description of the Act noting Washington State drew from Oregon's experience where it was enacted into law in 1998. Statistics were noted, the procedure for the patient was summarized, as was the physician's procedure, with special emphasis of the extent of the 'informed consent' the physician must provide the patient. Organization compliance was presented including steps and safeguards, and provisions for patient information. She also noted end of life care needs to include palliative care, pain management, Physician Orders Life Sustaining Treatment (POLST) forms, advance directives, and other resources. Regulations allow for a choice by hospitals to participate or not and providers are allowed to participate independently elsewhere.

Sandra Tatro, MD, spoke as Chair of the Ethics Advisory Committee. She noted the Committee was asked to make a recommendation to OMC about participating in the Death with Dignity Act. She noted information was reviewed from many resources and voters asked for reassurance to be treated with dignity at the end of their lives. She then announced the Ethics Committee came to an almost unanimous decision to recommend OMC participate in the Act.

The following six reasons were cited by the Committee to participate:

1. Sixty-two (61%) percent of Clallam County voters voted in favor of Initiative 1000, the Death with Dignity Act.
2. OMC is the public hospital facility for this local community.
3. OMC recognizes that the community needs and wants more education and information on palliative care, comfort measures, and pain management, and by becoming a participating health care provider, OMC will further its ability to counsel and provide appropriate information to the public about end of life care.
4. OMC should recognize that only willing health care providers and other OMC employees should participate in the implementation of the Death with Dignity Act, and no one should be obligated to do so.
5. OMC should implement policies, procedures, and education for OMC health care providers and its employees in order that the requirements and guidelines listed in the Death with Dignity Act are strictly followed.
6. OMC should develop and provide information and education for patients and families that need information relating to end of life care and that wish to consider or utilize the process encompassed by the Death with Dignity Act.

Commissioner Leskinovitch thanked Dr. Tatro and the Ethics Committee. It was announced a medical staff poll was about an even split, with most primary care providers voting against participation.

Chief of Staff Mark Fischer, MD noted the same pharmacological agents used in Oregon will be used in Washington. The importance of community education was emphasized, along with pastoral support. [www.compassionatedying.org](http://www.compassionatedying.org) was offered for more information.

Legal Counsel Craig Miller advised a resolution be drafted for approval by the board on whether to participate in the Act or not. (See attached slides).

## **CORRESPONDENCE**

None.

## **ADMINISTRATOR'S REPORT**

### ***Emergency Preparedness Update***

Mr. Lewis talked about the 2009-2011 strategic plan community relations goal of improving emergency preparedness. He announced one out of two new positions in 2009 budget is an emergency preparedness coordinator that will be posted soon. A memorandum of understanding is being developed for Region II to include health care facilities on the Peninsula to work on communication, coordination, assisting each other with staff, supplies, and evacuation plans.

The next disaster drill will occur in April. Jefferson Healthcare will lose power and will transfer patients to OMC. This will also be good practice before the Hood Canal Bridge closes for six weeks on May 1. In September, an earthquake drill will occur. The management team has spent considerable amount of time on drills to cross train in roles, and every employee participates.

### ***Operations Update***

Mr. Lewis announced January 2009 volumes were down 8.5% compared to budget and also gross revenue is below budget. Finance continues to evaluate the bottom line. He then reviewed a few statistics comparing 2008 to 2009. Effects of the recession are being experienced and the 2009 Budget will be examined as it was completed in October 2008.

The value of the future benefits promised to future and retired employees were discussed. OMC has no liabilities for future medical coverage or defined benefit plans, only defined contribution plans that are funded monthly.

Mr. Lewis paid compliments to CFO Julie Rukstad and her team announcing A/R days are now down to 49 days. The Patient Accounting team was treated to lunch and a tour of the Sequim Campus for special recognition of their hard work.

## **NEW BUSINESS**

### ***Digital Mammography***

Director of Diagnostic Imaging Deby King presented information on the digital mammography program. She reviewed statistics on cancer, noting early detection is critical to ensure good outcomes. OMC is converting to digital mammo soon for improved picture resolution, decreased

radiation dosage, shorter appointment times, and elimination of film and chemistry. She commended the evaluation team who has worked diligently to obtain the best equipment that suits the needs of our patients, hospital and community. She announced the total cost to this new system would be between \$1.6 and 1.7 million. (See attached slides)

***Peninsula Emergency Services Agreement***

Chief Medical Officer Scott Kennedy, MD introduced the three-year agreement with Peninsula Emergency Services, Inc. to provide emergency service at the hospital. Negotiations have occurred and the pay per encounter model will be amended from \$75 to \$90 per encounter which had not changed in the last ten years.

**OTHER**

The meeting was moved to executive session for thirty minutes to discuss personnel matters by authority of RCW 42.30.110(1)(f) at 8:10 pm for thirty minutes with no action to follow.

The meeting was moved back to open session and there being no further business, was adjourned at 8:40 pm.

**APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

**ATTEST:**

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President

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Secretary

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