



**Board of Commissioners
Meeting Minutes
Linkletter Hall
February 16, 2011**

The meeting was called to order at 6:00 pm by Board President Jim Cammack in Linkletter Hall and immediately opened with the pledge of allegiance. Present were Commissioners John Beitzel, Arlene Engel, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and John Nutter; CEO Eric Lewis; CMO Scott Kennedy, MD; CNO Lorraine Wall; Assistant Administrator Rich Newman; Administrative Director Risk Management Donna Davison; Chief of Staff Harry Lyndes, MD; Former Chief of Staff Mark Fischer, MD; Legal Counsel Craig Miller; public participants and Executive Assistant Gay Lynn Iseri.

NEW PROVIDER MEET AND GREET

- Josh Jones, MD, Peninsula Community Mental Health Center: a Washington native moved here from Rochester, NY after forensic fellowship training and began 12/1/10. Peter Casey, executive director, Peninsula Community Mental Health Center addressed the board and invited them to a May 13 fund raiser with key note speaker Patty Duke.
- Bernadette Gonsalves, PA-C, Olympic Medical Primary Care Center: hired for chronic pain management with a 20 year history in family practice.
- Rebecca Sorg, PA-C, Olympic Medical Primary Care Center: working as an extender with Larry Gordon, MD, Jerry Oakes, MD and Dan Hudgings, MD.
- Patricia Christiansen, PA-C, Orthopedic Clinic: has been a physician's assistant since 2009, moved here from Roanoke, VA and grew up in the Belfair area.
- Travis Babcock, PA-C, Orthopedic Clinic: a recent graduate of the University of Nebraska.

CONSENT AGENDA

- Minutes for January 19, 2011, January 26, 2011 and February 2, 2011;
- Bad Debt for the month of January 2011 in the amount of \$8,151,913.56;
- Vouchers for the month of January 2011 in the amount of \$5,712,269.20
- Payroll for the period of January 9, 2011 through February 5, 2011 in the amount of \$3,325,861.46.

MOTION: To approve the consent agenda as presented. *Motion carried unanimously.*

MEDICAL STAFF RECOMMENDATIONS

Chief of Staff Harry Lyndes, MD, requested approval of the January 2011 Medical Staff Credentials report as follows:

ALLIED HEALTH PROFESSIONAL STAFF

Reappointment to the Allied Health Staff:

- | | |
|--------------------------|---|
| 1. Andrew, Rebecca, PA-C | Family Medicine Supervising physician Dan Hudgings, MD |
|--------------------------|---|

Return from Leave of Absence

- | | |
|--------------------|--------|
| 1. Roon, Mary, CNM | OB/Gyn |
|--------------------|--------|

MEDICAL STAFF

Appointment to the Provisional Active Staff:

- | | |
|-------------------------------|--------------------|
| 1. Jones, William Bradley, MD | RADIA -- Radiology |
|-------------------------------|--------------------|

Reappointment to the Active Staff:

- | | |
|----------------------|----------------|
| 1. Meier, Werner, MD | Anesthesiology |
|----------------------|----------------|

Additional privilege request

- | | |
|------------------------|---------------------------------|
| 1. Corley, Rebecca, MD | EBUS (Endobronchial Ultrasound) |
| 2. Deol, Gur Raj, MD | EBUS (Endobronchial Ultrasound) |

Resignations from the Medical Staff

- | | |
|----------------------|--------------------|
| 1. Short, Dean, PA-C | Effective 11/18/10 |
|----------------------|--------------------|

RESIDENT EVALUATIONS

- | | |
|----------------------------|------------|
| 1. Avery, Caryn, MD | Pediatrics |
| 2. Marquardt, Michelle, MD | Pediatrics |
| 3. Peng, David, MD | Pediatrics |
| 4. Simon, Katherine, MD | Pediatrics |

LOCUM TENENS PRIVILEGES GRANTED – FYI

- | | |
|-----------------------------|------------------|
| 1. Reeves, William, MD | Medical Oncology |
| 2. Heisterkamp, Georgia, MD | General Surgery |

MOTION: To approve the January 2011 Medical Staff Credentials Report as presented. *Motion carried unanimously.*

Dr. Lyndes then presented the following medical staff recommendations for consideration:

- MOTION:** To approve the proposed revisions to the Medical Staff Privilege Form for Pathology as presented. *Motion carried unanimously.*
- MOTION:** To approve the proposed revisions to the Medical Staff Governance Policies: MS G12, MS G18, and MS G20 as presented. *Motion carried unanimously.*
- MOTION:** To approve the annual review of Independent Contracted Services as presented. *Motion carried unanimously.*
- MOTION:** To approve the annual review/appointment of Liaison Physicians as presented. *Motion carried unanimously.*
- MOTION:** To approve the proposed medical staff bylaws revision for Article 13.2 as presented. *Motion carried unanimously.*

FINANCIAL REPORT

Eric Nicholson, lead auditor with Moss Adams LLP, Independent Auditor announced he was sitting in for Don Hansen, Partner who was sick and unable to present. He introduced Aparna Venkateswaran, Manager, and presented 2010 Audit Results. Topics included the auditor's report, overview of financial statements, comparison to others and industry happenings. See attached presentation.

QUALITY REPORT

Focus on Satisfaction – Richard Newman, Chief Human Resource Officer

Mr. Newman presented background information on the Home Health Consumer Assessment of Healthcare Providers and Systems (HH-CAHPS) and patient satisfaction survey that began in October 2010. Joan Warren, manager at Home Health presented the action plan to verify medication, patient instruction, and monitoring improvements. See attached presentation.

PUBLIC COMMENT

Employee Mary Reynolds spoke regarding bargaining, unity with Dietary employees, training, grants, staffing, subcontracting and advocated to select Swedish Medical Center as the tertiary medical center affiliate.

OLD BUSINESS

Ventilator Purchase – Scott Kennedy, MD, Chief Medical Officer

This purchase was reviewed and recommended for purchase by the Board Budget and Audit Committee to replace those units purchased in 2001. They include advanced software and carbon dioxide monitoring capability.

MOTION: To approve the purchase of three SERVO-i ventilators from Maquet at the total cost of NINETY FIVE THOUSAND EIGHT HUNDRED FIFTY DOLLARS AND SIX CENTS (\$95,850.06) including tax as presented.

Design Contracts: Sequim Medical Services Building Shelled Space and Port Angeles 8th and Cherry Building – Julie Rukstad, Chief Financial Officer

The design fees for the Sequim Medical Services Building project include architectural \$56,855 (Scherer & Associates), mechanical \$17,160, and electrical \$15,015 for a total cost of \$89,030. The project includes completing the shelled space on the first floor space to expand OMP Specialty Clinic – Sequim (estimated cost \$500,000), the second floor cardiology space (estimated cost \$230,000) and second floor space by Sequim Medical Associates to be leased to Dr. Lyndes (estimated cost \$240,000). The project will be publicly bid and the Board Audit and Budget Committee is recommending approval of the design contract. If approved, the plan is to complete this work late this year or early next year.

MOTION: To approve the design contract with Scherer & Associates for the Sequim Medical Services Building shelled space project at the total cost of EIGHTY NINE THOUSAND THIRTY DOLLARS (\$89,030) as presented. ***Motion carried unanimously.***

The design fees for the Port Angeles 8th and Cherry Street building project include architectural \$44,710 (Scherer & Associates), mechanical \$16,225, and electrical \$20,680 for a total cost of \$81,615. The total construction cost is estimated to be under \$300,000 and will be done in-house. The building will become hospital-based and it will be used for primary care. After hours and weekend hours access is being planned to help relieve the emergency room. The Board Audit and Budget Committee recommended approval, and if approved, the plan is to open the clinic this fall.

MOTION: To approve the design contract with Scherer & Associates for the Port Angeles 8th and Cherry Building project for a total cost of EIGHTY ONE THOUSAND SIX HUNDRED FIFTEEN DOLLARS (\$81,615) as presented. ***Motion carried unanimously.***

ADMINISTRATOR'S REPORT – Eric Lewis, Chief Executive Officer

Advocacy Update

Seventy three percent of Olympic Medical Center's reimbursement comes from Olympia or Washington, DC. Advocacy efforts are underway at both the State and Federal level, as both reimburse less than the cost of care. OMC is the only sole community hospital in Washington, and has been working with the Rural Referral Center/Sole Community Hospital Coalition. State and Federal issues were reviewed. See attached presentation.

Operations Update

The Sequim helistop is operational, and there will be a celebration in the spring. The hospital elevators are near completion.

NEW BUSINESS

Mobile PET CT Service Renewal – Scott Kennedy, MD, Chief Medical Officer

This agreement was introduced with Alliance Imaging is being developed with a new addendum to bring isotopes into the system when they become available. A five or three-year contract is being discussed to combine the biologic and metabolic function combined with CT.

Cardiology PACS – Scott Kennedy, MD, Chief Medical Officer

This agreement was introduced for nuclear cardiology upgrades and would modernize the capability of flow and read functions with Fujifilm for an echocardiology template that could be customized with electronic signature for approximately \$70,000, much less than the budgeted amount of \$88,000.

Surplus Property – Eric Lewis, Chief Executive Officer

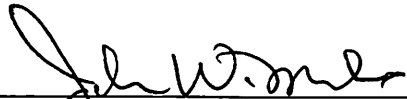
Approval was requested to surplus the property listed in the packet. Most were computers that are donated to agencies in need.

MOTION: To approve the property listed on page 36 of the Board package as surplus as presented. *Motion carried unanimously.*

There being no further business the meeting finally adjourned at 7:48 pm.


APPROVED AND ADOPTED this 16th day of March, 2011.

ATTEST:

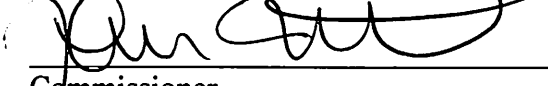

Secretary

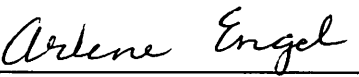

Commissioner


Commissioner


President


Commissioner


Commissioner


Commissioner