



**Board of Commissioners
Meeting Minutes
Linkletter Hall
August 20, 2008**

The meeting was called to order in the private dining room of Olympic Medical Center at 5:00 pm by Board President Gary R. Smith. Members of the board and administration met with James Whitfield, Region 10 Director, Health and Human Services, and his wife Kristen over dinner prior to the board meeting. Present were Commissioners and members of the Administrative Leadership Team.

At 6:00 pm, the meeting was opened with the pledge of allegiance in Linkletter Hall. Present were Commissioners John Beitzel, Arlene Engel, Jean Hordyk, Jim Leskinovitch, and Jim Cammack; CEO Eric Lewis; CMO Scott Kennedy, MD; Assistant Administrators Rhonda Curry, Julie Rukstad, Pam Hawney, Richard Newman; CTO Linda Brown; Administrative Director Donna Davison; Legal Counsel Craig Miller; and Executive Assistant Gay Lynn Iseri. Commissioner Cindy Witham was excused.

Chief Executive Officer Eric Lewis introduced Mr. James Whitfield who addressed the board and audience briefly. He congratulated OMC for the successful passage of the tax levy and also acknowledged OMC for ensuring quality patient care was a priority.

CONSENT AGENDA

- Minutes for July 16, 2008 and August 6, 2008;
- Vouchers for the month of July 2008 in the amount of \$5,907,620.14;
- Payroll for the Period of June 29 through August 9, 2008 in the amount of \$4,328,715.84.

MOTION: To approve the consent agenda as presented. *Motion carried*

MEDICAL STAFF REPORT

Chief of Staff Mark Fischer, MD presented the Medical Staff recommendations and requested approval:

MOTION: To approve the medical staff credentials report for July 2008 as presented. *Motion carried.*

MOTION: To approve the revised privilege forms as presented. *Motion carried.*

MOTION: To approve the medical staff governance policies as presented. *Motion carried.*

QUALITY REPORT

EQC Satisfaction Sub-Committee Report

Assistant Administrator Richard Newman presented the quarterly satisfaction report to the board. He spoke about patient satisfaction, employee satisfaction including the Press Ganey employee satisfaction survey and the newly implemented Bright Ideas program. See attached.

PUBLIC COMMENT

None

OLD BUSINESS

Approval of Revised Organization Chart

Chief Executive Officer Eric Lewis requested approval of the organization chart as previously presented. The changes were due mainly to staff resignations and re-assignment of duties.

MOTION: To approve the revised organization chart as presented. *Motion carried.*

ADMINISTRATOR'S REPORT

Strategic Plan / 2009 Budget Process

Mr. Lewis presented a timeline of the 2009 Strategic Plan development process for the next two months and announced a new process will be followed to include an annual update to the three-year plan to ensure a current plan will always be available.

NEW BUSINESS

Orthopedic Locums Professional Services Agreement

Chief Medical Officer R. Scott Kennedy, MD presented a one-year orthopedic locums professional services agreement for Dr. Robert Watkins who again came out of retirement to fulfill a need in the local orthopedic call coverage until the return of Dr. James Mowry. The term was noted to begin August 13, 2008 through approximately November 2008.

MOTION: To approve the Orthopedic Locums Professional Services Agreement as presented. *Motion carried.*

Hospitalist Recruitment Agreement

Dr. Kennedy then briefed the board on a physician recruitment professional services agreement for hospitalist Wade Getsfrid, MD, for the length of one year with an anticipated start time of January 2009. Recruitment expenses were not to exceed \$39,000 including signing bonus, housing stipend and moving costs.

MOTION: To approve the physician recruitment professional services agreement for Wade Getsfrid, MD, hospitalist as presented. **Motion carried.**

Meditech Data Repository Software and IDF Upgrade

Chief Technology Officer Linda Brown summarized the Meditech Data Repository Software purchase request she planned to present for formal approval at a future meeting. The purpose of the purchase would be to join the Meditech SQL server database with other data sources which could be accessed via Microsoft Office and provide long term data storage.

She then summarized the Intermediate Distribution Frame (IDF) Network Equipment Upgrade to support the lab remodel and emergency department. The budgeted expense is part of the 2007 plan and will accommodate the layout for the next 5-7 years. Formal approval will also be sought at a future board meeting.

Downtown Ambulatory Clinic Lease

Mr. Lewis presented a brief update about the physical therapy and education space that will be leased from the Downtown Ambulatory Clinic. The formal bid was not anticipated for a few more days, and once the bid is finalized, the loan can be secured. He announced the design has been completed and currently a construction bid is being waited on.

Primary Care Billing Update

Chief Financial Officer Julie Rukstad announced work is continuing to improve the provider based billing process. An Ad Hoc Board Committee was formed to find solution through IT to get to a point where we provide single billing for commercially insured patients. She clarified that two bills must currently be generated for Medicare patients due to the Part A Facility Fee.

Surplus Property

MOTION: To approve the property listed on the pages 59 of the packet as surplus.
Motion carried.

After a ten minute break at 7:08 pm, the meeting was moved to executive session to discuss personnel matters and potential litigation for one hour with no action to follow.

At 8:20 pm, the executive session was extended another 15 minutes.

There being no further business, the meeting was moved back to open session and finally adjourned at 8:25 pm.

APPROVED AND ADOPTED this _____ day of _____, 2008.

ATTEST:

President

Secretary

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner