



**Board of Commissioners  
Meeting Minutes  
Linkletter Hall  
August 18, 2010**

The meeting was called to order at 6:00 pm by Board President John Beitzel in Linkletter Hall and immediately opened with the pledge of allegiance. Present were Commissioners Jim Cammack, Arlene Engel, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and John Nutter; CEO Eric Lewis; CFO Julie Rukstad; Chief Human Resource Officer Rich Newman; Chief of Staff Harry Lyndes, MD; Legal Counsel Craig Miller; public participants and Executive Assistant Gay Lynn Iseri.

**CONSENT AGENDA**

- Minutes for July 16, 2010 and August 4, 2010;
- Bad Debt for the month of July 2010 in the amount of \$418,621.29;
- Vouchers for the month of July 2010 in the amount of \$6,758,677.32;
- Payroll for the period of June 27, 2010 through July 24, 2010 in the amount of \$3,220,375.51.

**MOTION:** To approve the consent agenda as presented. *Motion carried unanimously.*

**QUALITY REPORT**

***Focus on Satisfaction***

Chief Human Resource Officer Richard Newman presented the quarterly focus on satisfaction and highlighted Hospital Inpatient Satisfaction Scores, Home Health Satisfaction Scores, Cancer Center Satisfaction Scores and an update on the Bright Ideas program. See attached presentation.

**PUBLIC COMMENT**

None.

**OLD BUSINESS**

***Home Health Lifeline Purchase***

Chief Financial Officer Julie Rukstad requested approval of 100 Lifeline Units, forty of which will be used for upgrades, sixty for anticipated growth. This budgeted request was reviewed and recommended by the Board Budget and Audit Committee.

**MOTION:** To approve the purchase of one hundred Lifeline units at a total cost of SIXTY EIGHT THOUSAND SEVENTY FOUR DOLLARS AND FIFTY CENTS (\$68,074.50) as presented. *Motion carried unanimously.*

### ***Physician Recruitment Agreements***

Chief Medical Officer R. Scott Kennedy, MD requested approval of the physician recruitment agreements for Rienera Sivesind, MD and Christopher Frank, MD. He summarized their agreements with the first year new practice support of up to \$135,000 working as a .75 FTE, up to 6 weeks of leave per year, with possible additional maternity or paternity leave, up to \$12,000 first year housing stipend, up to \$10,000 moving expenses, up to \$15,000 signing bonus with a requirement to practice full first year minimum for full recruitment subsidy forgiveness.

***MOTION:*** To approve the physician recruitment agreements with Family Medicine of Port Angeles for family physicians Rienera Sivesind, MD and Christopher Frank, MD as presented. ***Motion carried unanimously.***

### ***Influenza-Like Illness (ILI) Policy***

Dr. Kennedy summarized and requested approval of the Influenza-Like Illness Policy to require clinical care staff to either be immunized against influenza or wear a mask during direct patient care to help protect vulnerable patients from contracting influenza. He noted the Washington State Hospital Association (WSHA) recommended implementation of this policy to prevent transmission of illness to patients and this policy does satisfy the WSHA recommendations at this time. This is in concert with WSHA working to eliminate hospital acquired infections by 2012.

***MOTION:*** To approve Admin 11.39 - Influenza-Like Illness (ILI) Policy as presented.

***Discussion:*** The new vaccine has been ordered in ample supplies and will be available soon. October 11, 2010 is the estimated kick off date for immunization clinic. ***Motion carried unanimously.***

### ***Award Construction Projects***

Chief Financial Officer Julie Rukstad requested approval of two construction projects:

- Sequim Helipad: Five bids were received with the lowest responsible bid being \$109,190 from Primo Construction. The Board not to exceed amount for the project was \$130,000. OMC will purchase lights and equipment for \$15,500 to install. The Board Budget and Audit Committee reviewed and recommended approval of this project.

***MOTION:*** To approve the Sequim Helipad construction project bid from Primo Construction at the cost of ONE HUNDRED NINE THOUSAND ONE HUNDRED NINETY DOLLARS (\$109,190) plus sales tax as presented.

***Discussion:*** Construction will begin immediately and be finished by the end of October. The OMC Foundation is also helping to fund this project. ***Motion carried unanimously.***

- MRI Installation Project: One bid was received for a total of \$368,080 from Ziegler. An additional Bid Alternative to install LED lighting and dimming for \$26,400 would make the total \$394,480, which was still below the Board approved not to exceed amount of \$400,000. Reviewed and recommended by Board Budget and Audit Committee. It was noted this was a sixty-day completion project.

**MOTION:** To approve the MRI Installation construction project bid from Ziegler Construction for THREE HUNDRED SIXTY EIGHT THOUSAND EIGHTY DOLLARS (\$368,080) plus an alternate bid for LED lighting and dimming for TWENTY SIX THOUSAND FOUR HUNDRED DOLLARS (\$26,400) at a total cost of THREE HUNDRED NINETY FOUR THOUSAND FOUR HUNDRED EIGHTY DOLLARS (\$394,480) plus sales tax as presented. *Motion carried unanimously.*

## **CORRESPONDENCE**

Citizens for Libraries letter of thanks for endorsing the levy lid lift.

## **ADMINISTRATOR'S REPORT – Eric Lewis, Administrator/CEO**

### ***OMC Data Collection 2010***

As the Joint Commission requires data reporting to Administration, the Board and Medical Staff, a schedule of this reporting frequency is required. The frequency schedule may be modified at anytime, but the board will be asked to approve such schedule at the next meeting.

### ***Operating Update***

Many changes will occur with Medicare and Medicaid reimbursement this year. The State budget is facing cuts in Medicaid, insurance for employees, increasing deductibles, healthcare reform and EMR requirements.

The elevator project begins tonight at 8:00 pm when the service elevator goes down for 6 week followed by the west elevator, and finally the two main east elevators will be down for up to 12 weeks. It was noted these elevators were fully depreciated.

July financials came in with gross revenue down 10% from budget and an operating loss of \$52,000 in July. Inpatient visits are slightly up, but outpatient visits and elective surgeries are being deferred due to economy and volumes are down nationwide.

After a nearly 18 month shortage of nuclear isotopes, the Chalk River plant in Canada is back online and we will be receiving a greater and more consistent supply of isotopes so service may be expanded now.

The Linear Accelerator purchase process will be extended to better evaluate options and best fit for the Medical Center. Recommendations will follow soon.

## **MEDICAL STAFF REPORT**

Chief Medical Officer R. Scott Kennedy presented the July 2010 medical staff credentials report in the absence of Hal Lyndes, MD.

### **ALLIED HEALTH PROFESSIONAL STAFF**

#### ***Reappointment to the Allied Health Professional Staff:***

1. Walker, Connie, PA-C Primary Care Clinic

### **MEDICAL STAFF**

#### ***Appointment to the Provisional Active Staff:***

1. Weiden, Paul, MD Medical Oncology

#### ***Reappointment to the Provisional Active Medical Staff:***

1. Atkins, David A., MD RADIA – Radiology
2. Caldwell, Douglas, MD RADIA – Radiology
3. Harmon, Ben, MD RADIA – Radiology
4. Hastreiter, Dawn, MD RADIA – Radiology
5. Hawkins, Robert, MD RADIA – Radiology
6. Satre, Richard, MD RADIA – Radiology

#### ***Reappointment to the Active Staff:***

1. Mishko, Larri Ann, DO Family Medicine
2. Pullara, Joseph, MD Family Medicine – OMP Primary Care Clinic
3. Scott, Robert, MD Family Medicine

#### ***Reappointment to the Telemedicine Staff:***

1. Alexander, David, MD RADIA - Radiology
2. Chan, Alan, MD RADIA - Radiology
3. DeMartini, Joseph, MD RADIA - Radiology
4. Fu, Aaron, MD RADIA - Radiology
5. Hayes, Elizabeth, MD RADIA - Radiology
6. Josafat, Alice, MD RADIA - Radiology
7. Little, John, MD RADIA - Radiology
8. Van Hise, Milton, MD RADIA - Radiology

#### ***Resignation of Privileges:***

1. Brooke, Cynthia, MD, Active, OB/GYN, Resignation effective August 2, 2010
2. Burgoyne, Brian, MD, Telemedicine Radiology, Resignation effective May 28, 2010
3. Gandara, Juleann, MD, Active Radiology, Resignation effective August 18, 2010
4. Kurata, Douglas, MD, Provisional Active, ED, Resignation effective June 9, 2010
5. Kang, Eun Young (Liz), MD, Active, Hospitalist, Resignation effective July 4, 2010
6. Pisciotta, Benjamin, MD, Active, Radiology, Resignation effective August 18, 2010
7. Tully, Thomas, MD, Active, Emergency Medicine, Resignation effective May 16, 2010
8. Witham, Robert, MD, Active Internal Medicine, Resignation effective July 1, 2010

**LOCUM TENENS PRIVILEGES GRANTED – FYI**

- |                           |                |
|---------------------------|----------------|
| 1. Brokschmidt, Carol, MD | OB/GYN         |
| 2. Fluke, Andrew, MD      | Radiology      |
| 3. Kittrick, Bruce, MD    | Hospitalist    |
| 4. Kozma, George, MD      | Anesthesiology |

**MOTION:** To approve the July 2010 credentials report as presented. **Motion carried unanimously.**

Dr. Kennedy requested approval of policies as passed by the Medical Executive Committee.

**MOTION:** To approve the medical staff policies G18 “Liaison Physician” and G19 “Medical Staff Continuing Medical Education (CME)” as presented. **Motion carried unanimously.**

He then noted a list of liaison physicians in the packet, and requested the following.

**MOTION:** To approve the appointment of Erik Borgnes, MD as Radiology Services Liaison Physician and Mark Fischer, MD as CME/Library Liaison Physician as presented. **Motion carried unanimously.**

He summarized changes and requested approval.

**MOTION:** To approve the proposed revision to the medical staff bylaws, Articles 3.7 and 3.8 as presented. **Motion carried unanimously.**

**OTHER**

Commissioner Jim Leskinovitch noted an article in *Washington Magazine* noting the top 10 doctors for 2010 which included Dr. Mark Fischer and Dr. Rebecca Corley.

Being no further business the meeting adjourned at 7:15 pm and moved to executive session to discuss personnel matters by authority of RCW 42.30.110(1)(g) for no more than 45 minutes with no action to follow. There being no further business, the meeting was adjourned at 7:49 pm.


**APPROVED AND ADOPTED** this 15<sup>th</sup> day of September, 2010.

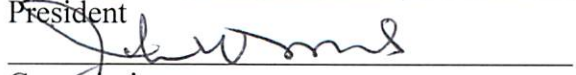
**ATTEST:**


  
\_\_\_\_\_  
Secretary


  
\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Commissioner