



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
November 19, 2014**

The regular meeting of the Board of Commissioners was called to order by Board President Jim Leskinovitch, in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, John Miles, MD, John Nutter, and Tom Oblak; CMO/COO Scott Kennedy, MD; CFO Julie Rukstad; CNO Lorraine Wall, RN, MSN; CHRO Rich Newman; OMP Chief Physician Officer Rebecca Corley, MD; Epic Physician Champion Mark Fischer, MD; General Counsel Jennifer Burkhardt, JD, GPHR; Administrative Director Risk Management Donna Davison; Marketing Manager Jeff Anderson; staff, public participants and Executive Assistant Gay Lynn Iseri. CEO Eric Lewis was excused.

CONSENT AGENDA

- A. Minutes from July 16, 2014 and August 6, 2014;
- B. Bad Debt for July 2014 in the amount of \$959,735.70;
- C. Vouchers for July 2014 in the amount of \$7,138,646.38;
- D. Payroll for the period of June 22, 2014 through August 2, 2014 in the amount of \$5,652,321.87.

MOTION: To approve the consent agenda as presented. *Motion carried unanimously.*

NEW PROVIDER INTRODUCTION – Rebecca Corley, MD, OMP chief physician officer

- Jennifer Carl, MD, electrodiagnostic studies and rehabilitation

OMC FOUNDATION UPDATE: PHYSICAL THERAPY POOL – Bruce Skinner, executive director

It was announced the \$50,000 dollars required to replace the therapy pool liner has been raised. The Foundation raised \$25,000 and an anonymous donor matched that amount to purchase the new liner that will keep the pool operational. Mr. Skinner announced the Foundation had raised \$2.6 million to benefit Olympic Medical Center since 2006.

MEDICAL STAFF REPORT – Carleen Bensen, MD, chief of staff

Revisions to Privilege Request Forms for Allied Health Professionals and Medical Staff

The revisions noted were mainly a change in format as indicated on page 50 of the November 19, 2014 board information packet.

MOTION: To approve the revisions to the privilege request forms for allied health professionals and medical staff as presented. ***Motion carried unanimously.***

QUALITY REPORT

Focus on Quality – Lorraine Wall, RN, MSN, chief nursing officer

The quarterly report on the focus on quality (attached) from the Executive Quality Council included ED throughput, venous thromboembolism, and other current projects. Projects included prevention of catheter-associated urinary tract infections and reducing readmissions.

FINANCE REPORT

Third Quarter 2014 Financial Report – Julie Rukstad, chief financial officer

The quarterly report was presented (attached) including statistics, operating results, payor mix, total margin, operating margin, salaries and benefits/net revenue, A/R days, and cash on hand.

PUBLIC COMMENT

None.

OLD BUSINESS

2015-2017 Strategic Plan – Eric Lewis, chief executive officer

Scott Kennedy, MD, chief medical officer/hospital COO, presented on behalf of Mr. Lewis. The three-year rolling strategic plan is updated yearly after receiving input from the Board Strategic Planning Committee, medical staff, employees and the community. The final draft was noted in the packet and approval was requested.

MOTION: To approve the 2015-2017 Strategic Plan as presented. ***Motion carried unanimously.***

Resolution 477 – Adopting the 2015 Budget – Julie Rukstad, chief financial officer

Approval was requested for the resolution adopting the 2015 budget.

MOTION: To approve Resolution 477, Adopting the Budget for the Calendar Year 2015 as presented. ***Motion carried unanimously.***

Resolution 478 – Increasing the Tax Levy 1% - Julie Rukstad, chief financial officer

Approval was requested for the resolution increasing the district's tax levy by one percent.

MOTION: To approve Resolution 478, Increasing the District's Tax Levy for 2015 by 1% as presented. **Motion carried unanimously.**

Routine Contracts Included In 2015 Operating Budget - Julie Rukstad, chief financial officer

Approval was requested for routine contracts included in the 2015 operating budget as listed on page 73 of the board information package.

MOTION: To approve the routine contracts included in the 2015 Operating Budget as presented.

Discussion: Contracts have been fully reviewed by the Board Audit, Budget and Compliance committee. **Motion carried unanimously.**

ADMINISTRATOR'S REPORT– Eric Lewis, chief executive officer

Operations and Advocacy Update

Scott Kennedy, MD, chief medical officer/hospital COO, presented on behalf of Mr. Lewis. He noted 2014 achievements (attached) and thanked staff for their hard work.

NEW BUSINESS

Resolution 479 - CEO Employment Agreement – Richard Newman, chief human resource officer and Jim Leskinovitch, board president

Data was presented by Mr. Newman regarding CEO compensation (attached) of similar hospitals in size and revenue. Commissioner Beitzel from the Board Human Resource Committee recommended the CEO's base salary be increased to \$203,278.00 per annum, a monthly car allowance of \$350, and a monthly cell phone stipend of \$50 based on a thorough review of market survey data and available resources in order to maintain market competitiveness and enhance the continued stability of OMC. Board President Leskinovitch then directed legal counsel to amend Resolution 479, and table Exhibit A to reflect these changes presented by the HR committee for consideration at the next meeting.

CT Scan Replacement Project – Scott Kennedy, MD, chief medical officer/hospital COO

The purchase of a new CT Scan for the hospital was introduced. A task force, including Commissioner Leskinovitch, has been formed to look at different models and field trips will occur to study them in the work place. The addition of a new unit will help with increased volume, and the old machine will be used as back up.

Cancer Center Update – Scott Kennedy, MD, chief medical officer/hospital COO

The purchase of new dosimetry planning software was introduced. Pinnacle software is currently being used for radiation treatment planning for the Varian TrueBeam. That platform will discontinue at the end of 2015 so a newer version of Pinnacle or a different system will need to be purchased.

Professional Services Agreement – Scott Kennedy, MD, chief medical officer/hospital COO

Volumes for medical oncology have increased since 2013, and Dr. Kurt Norman has assisted throughout recruitment periods at the cancer center. His contract needs to be renewed for an additional year to continue assisting due to increasing volumes, and will be presented at the next meeting for consideration.

OTHER

The Board Human Resource Committee directed legal counsel to draft a resolution amending the CEO compensation for consideration at the next meeting on December 3.

There being no further business, the meeting was finally adjourned at 7:01 pm.

APPROVED AND ADOPTED this 17th day of December, 2014.

ATTEST:



Secretary



Commissioner


Commissioner



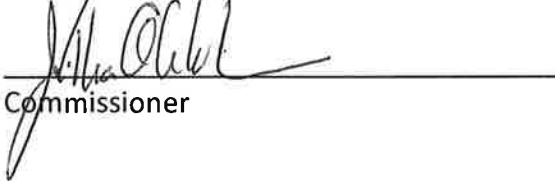
President



Commissioner



Commissioner



Commissioner