



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
December 17, 2014**

The regular meeting of the Board of Commissioners was called to order by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, John Miles, MD, John Nutter, and Tom Oblak; CEO Eric Lewis; CMO/COO Scott Kennedy, MD; CFO Julie Rukstad; CNO Lorraine Wall, RN, MSN; General Counsel Jennifer Burkhardt, JD, GPHR; Administrative Director Risk Management Donna Davison; Communications Manager Bobby Beeman, staff, public participants and Executive Assistant Gay Lynn Iseri. CHRO Rich Newman and OMP Chief Physician Officer Rebecca Corley, MD were excused.

A moment of silence was observed in honor of Anna Barrigan, long time OMC supporter.

CONSENT AGENDA

- A. Minutes for November 19, 2014 and December 3, 2014;
- B. Bad Debt for November 2014 in the amount of \$377,481.33;
- C. Vouchers for November 2014 in the amount of \$7,013,642.43;
- D. Payroll for the period of October 26 through November 22, 2014 in the amount of \$3,711,158.68.

MOTION: To approve the consent agenda as presented. *Motion carried unanimously.*

PORT ANGELES SCHOOL DISTRICT MAINTENANCE AND OPERATIONS REPLACEMENT LEVY AND BOND FOR NEW HIGH SCHOOL

Port Angeles School District Superintendent Dr. Marc Jackson, Communications and Community Relations Coordinator Tina Smith-O'Hara, and Kyle Cronk on behalf of Port Angeles Education Foundation (PACE) presented information about the upcoming levy and bond for a new high school.

SEQUIM SCHOOL DISTRICT SCHOOL IMPROVEMENTS GENERAL OBLIGATIONS BOND Sequim Superintendent, Kelly Shea, and Jim Stoffer, on behalf of Citizens for Sequim Schools presented information about the bond to renovate classrooms in Sequim.

Board President Jim Leskinovitch thanked representatives from both school districts for their presentations. He noted OMC recognizes the importance of quality public schools for the recruitment of and retention of providers, and also the importance of health and physical education in preparing students to adopt healthy lifestyles. Formal resolutions endorsing both the Port Angeles School District Maintenance and Operations Replacement Levy and Bond, and the Sequim School District School Improvements General Obligations Bond will be considered at the next board meeting.

MEDICAL STAFF REPORT – Carleen Bensen, MD, chief of staff
November 2014 Medical Staff Credentials Report

Dr. Bensen requested approval of the November 2014 medical staff credential report.

MEDICAL STAFF

Appointment to the Active Medical Staff:

- | | |
|--------------------------|-------------------------------------|
| 1. Chung, Jimmy, MD | General Surgery |
| 2. Reeves, William, MD | Medical Oncology (from LT status) |
| 3. Whitley, Danielle, MD | Emergency Medicine (from LT status) |
| 4. Zaverhua, Paul, MD | General Surgery (from LT status) |

Reappointment to the Active Medical Staff:

- | | |
|---------------------------|--------------------|
| 1. Addison, Dan, MD | Family Medicine |
| 2. Hustad, Susan, MD | Internal Medicine |
| 3. Meier, Werner, MD | Anesthesiologist |
| 4. Williams, R. Bruce, MD | Endocrinology |
| 5. Zimmerman, Rena, MD | Radiation Oncology |

RADIA Telemedicine Privileges:

- | | |
|------------------------|---------------------------------|
| 1. Chong, Maria, MD | RADIA – Radiology |
| 2. Saxey, Roderick, MD | RADIA – Radiology (from Active) |
| 3. Yau, Edwin, MD | RADIA - Radiology |

INFORMATION:

Resignations from the Medical Staff:

- | | | |
|--------------------------|----------------------|--------------------|
| 1. Corn, Joe B, MD | Internal Medicine | Effective 08/29/14 |
| 2. Haycox, Claire, MD | Dermatology | Effective 10/30/14 |
| 3. Huh, Eun Sara, MD | Ophthalmology | Effective 11/17/14 |
| 4. Olsen, Kari, MD | Family Medicine | Effective 10/29/14 |
| 5. Peterson, John, MD | Swedish – Cardiology | Effective 10/31/14 |
| 6. Stratton, Leon B., MD | Pathology | Effective 11/01/14 |

MOTION: To approve the November 2014 Medical Staff Credentials report as presented. *Motion carried unanimously.*

Medical Staff Bylaws Revisions

To comply with DNV accreditations, changes were requested for approval as highlighted in the December 17, 2014 board packet.

MOTION: To approve the revisions to the Medical Staff Bylaws as presented. *Motion carried unanimously.*

QUALITY REPORT

Focus on Safety – Scott Kennedy, MD, chief medical officer/hospital COO

The quarterly Executive Quality Council Focus on Safety was presented as attached. Critical values, reducing harm from falls, and this year's influenza immunization were discussed. The Safety Subcommittee commended the Laundry employees for going years without a needle stick in their department.

PUBLIC COMMENT

None.

OLD BUSINESS

Cancer Center Planning Software – Scott Kennedy, MD, chief medical officer

Approval was requested for dosimetry planning software, the brain of the linear accelerator to plan the doses for radiation oncology.

MOTION: To approve the purchase of the cancer center treatment planning software from RaySearch at the total cost of FOUR HUNDRED NINETY THOUSAND SIX HUNDRED FIFTY FOUR DOLLARS AND EIGHTY CENTS (\$490,654.80), and the annual software maintenance cost of FORTY THREE THOUSAND TWO HUNDRED FIFTY DOLLARS (\$43,250) for FIVE (5) years after the first year warranty period as presented.

Discussion: The purchase includes all software upgrades for the next six years, and fits well with the Strategic Plan to maintain a world class cancer center. **Motion carried unanimously.**

CT Scan Purchase for Hospital – Scott Kennedy, MD, chief medical officer/hospital COO

The purchase of a new 64-slice CT for the hospital was introduced. The current 12-slice machine is aging, but would provide redundancy. A new 64-slice machine would be faster and have a wider gantry for patient comfort and is necessary due to increased volumes. Three vendors are being considered, Toshiba, GE, and Siemens, and pricing is contingent upon purchasing before year end.

Anesthesia Services Group Update – Scott Kennedy, MD, chief medical officer/hospital COO

The contract is close to being finalized with Sheridan. Meetings will occur with providers after the first of the year. The anesthesiologists and CRNA's will work more closely together to provide anesthesia services at the hospital. The agreement will be brought to the Board Audit, Budget and Compliance Committee for review in January, and then to the full board for consideration.

ADMINISTRATOR'S REPORT– Eric Lewis, chief executive officer

Operations Update

The emergency department expansion project is currently about four weeks behind schedule, bringing the new completion date of April 2015. Discussions are ensuing about the number of x-ray units, increasing square feet, value engineering, campus overlay, and zoning.

Upgrades continue with the second floor hospital flooring and wall protection. New flooring similar to the first floor will be installed to assist in moving patients, and for ease of cleaning. Cost of the flooring will be approximately \$145,000, and installation costs will be bid.

Employees have worked hard and OMC's financial position has improved. Accounts receivable days are at 42 days, and the cash position is above 90 days, better than before the Epic implementation.

Advocacy efforts continue on the federal and state level with 80% government payor mix.

Provider recruitment was successful in 2014 with 17 providers recruited to help create access for patients. The focus for 2015 is on primary care, followed by psychiatry, and OB/Gyn.

A new process is being implemented in the emergency department to see lower acuity patients from noon to midnight daily to assist in workflow and reduce wait times.

The 2015-2017 Strategic Plan was distributed and noted.

NEW BUSINESS

Surplus Property – Julie Rukstad, chief financial officer

Approval was requested of the property comprised mostly of medical equipment and hardware being recycled, donated, or declared obsolete. The Nortel phone system on the last page in the packet was a big item, also the Avaya equipment that was not repurposed.

MOTION: To approve the property listed on pages 27-30 of the board packet as surplus as presented. ***Motion carried unanimously.***

Physician Employment Agreements – Rebecca Corley, MD, OMP chief physician officer

The standard OMP physician employment agreement to employ Dr. Michael McDonald, sleep medicine, was presented for introduction. He is currently employed by Swedish, and this change would provide in network medical benefits for his family. Swedish is also in agreement of this change.

The standard OMP physician employment agreement for Deb Turner, PA-C, who works at the cancer center was presented for approval.

MOTION: To approve the standard OMP certified physician assistant employment agreement with Deborah Turner, PA-C at the annual base salary of EIGHTY SEVEN THOUSAND FOUR HUNDRED SIXTY FOUR DOLLARS (\$87,464) as presented. ***Motion carried unanimously.***

Family Medicine of Port Angeles (FMPA) Recruitment Agreement – Eric Lewis, chief executive officer

Last December OMC approved two recruitment agreements for FMPA, and now they have two other candidates who would like to join their practice. The agreement provides an income subsidy up to \$200,000, but historically actual numbers have been lower, and a two year forgiveness period.


MOTION: To approve a third Family Medicine of Port Angeles Physician Recruitment Agreement not to exceed the total subsidy amount of Two Hundred Thousand Dollars (\$200,000) as presented. ***Motion carried unanimously.***

EXECUTIVE SESSION TO DISCUSS REAL ESTATE PURSUANT TO RCW 42.30.110(1)(c)

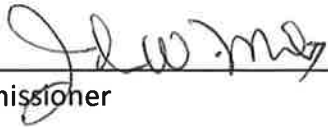
At 7:40 pm, the meeting concluded, and after a five minute break, the meeting was moved to executive session to discuss real estate by authority of RCW 42.30.110(1)(c) for no more than 20 minutes with no action to follow. At 8:05 pm, the executive session was extended another 5 minutes. At 8:10 pm, the meeting was moved back to open session and finally adjourned.

APPROVED AND ADOPTED this 21st day of January, 2015.

ATTEST:



Secretary



Commissioner

Commissioner



President



Commissioner



Commissioner



Commissioner